

**UCC/UGC/ECCC**

Proposal for Course Change

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| **[x]  FAST TRACK (Select if this will** **be a fast track item. Refer to** [**UCC**](http://www4.nau.edu/avpaa/UCCPolicy/FastTrack.docx) **or** [**UGC**](http://www.nau.edu/gradcol/UGC/UGC_FastTrack_Policy%26Process.pdf) **Fast Track Policy for eligibility)** |

# *If the changes included in this proposal are significant, attach copies of original and proposed syllabi in* [*approved university format*](http://www4.nau.edu/avpaa/UCCForms/syllabus.doc)*.*

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| 1. Course subject and number: | **HA 270** | 2. Units: | **3** |

 [**See upper and lower division undergraduate course definitions**](http://www4.nau.edu/avpaa/UCCPolicy/Uplow.doc).

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| 3. College: | The W.A. Franke College of Business | 4. Academic Unit: | Hotel and Restaurant Management |

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| 5. Current Student Learning Outcomes of the course.1. The student will be able to define basic information technology terms used in hospitality environments.
2. The student will be able to describe the operational capabilities of a computer-based information system within a hospitality environment.
3. The student will be able to assess the impact of technology on hospitality information processing and as a strategic enabler.
4. The student will be able to identify the basic types of hospitality computer networks.
5. The student will be able to explain how an information system is managed and protected within a hospitality organization.
6. The student will be able to describe common property and restaurant management system functions, features, and architectures.
7. The student will be able to perform basic restaurant and lodging tasks using industry-specific applications.
8. The student will be to assess the impact of industry-specific technologies on operational performance.
9. The student will be able to describe common Internet and social media applications used in hospitality environments.
10. The student will able to use generic applications to organize, process, analyze, and present data.
11. The student will be able to explain the role of an accounting information system in decision making and auditing and internal control.
12. The student will be able to identify the basic components of revenue management and distribution systems.
13. The student will be able to identify the steps and considerations in selecting and implementing hospitality information systems.
 | Show the proposed changes in this column (if applicable). Bold the proposed changes in this column to differentiate from what is not changing, and Bold with strikethrough what is being deleted. *(*[*Resources & Examples for Developing Course Learning Outcomes*](http://www4.nau.edu/avpaa/Assessment/CourseLearningOutcomesPDF_090712.pdf)*)***UNCHANGED**  |

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| 6. Current **title,** **description** and **units**. Cut and paste, in its entirety,from the current on-line academic catalog\* [**http://catalog.nau.edu/Catalog/**](http://catalog.nau.edu/Catalog/).**HA 270 HOSPITALITY INFORMATION TECHNOLOGY II (3)** Description: Describes the basic functions found in hotel and restaurant management systems and devotes a significant amount of time to learning industry-specific applications. Letter grade only. Course fee required.Units: 3Prerequisite: (HA 170 or CIS 120) and (Admission to Hotel & Restaurant Mgt (BS) or Int'l Hospitality Mgt (BS) or Restaurant Management (CERT) or Int'l Tourism Mgt (CERT)) or International Exchange Student Group  | Show the proposed changes in this column **Bold** the proposed changes in this column to differentiate from what is not changing, and **~~Bold with strikethrough~~**what is being deleted.**HA 270 HOSPITALITY INFORMATION TECHNOLOGY II (3)** Description: Describes the basic functions found in hotel and restaurant management systems and devotes a significant amount of time to learning industry-specific applications. Letter grade only. Course fee required.Units: 3Prerequisite: (HA 170 or CIS 120), **HA 210,** and **(**(Admission to Hotel & Restaurant Mgt (BS) or Int'l Hospitality Mgt (BS) or Restaurant Management (CERT) or Int'l Tourism Mgt (CERT) or International Exchange Student Group**))**  |

\*if there has been a previously approved UCC/UGC/ECCC change since the last catalog year, please copy the approved text from the proposal form into this field.

 7. Justification for course change.

**The HA 210 prerequisite provides students with the skills and knowledge necessary to perform tasks utilizing the lodging technologies introduced in HA 270.**

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| 8. Effective **BEGINNING** of what term and year? | **Fall 2014** |
| [**See effective dates calendar**](http://www4.nau.edu/avpaa/timelines/1213Effective.xls). |  |

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

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| **CURRENT** | **PROPOSED** |
| Current course subject and number: | Proposed course subject and number: |
| Current number of units: | Proposed number of units: |
| Current short course title: | Proposed short course title (max 30 characters): |
| Current long course title: | Proposed long course title (max 100 characters): |
| Current grading option:letter grade [ ]  pass/fail [ ]  or both [ ]  | Proposed grading option:letter grade [ ]  pass/fail [ ]  or both [ ]  |
| Current repeat for additional units: | Proposed repeat for additional units: |
| Current max number of units: | Proposed max number of units: |
| Current prerequisite:(HA 170 or CIS 120) and (Admission to Hotel & Restaurant Mgt (BS) or Int'l Hospitality Mgt (BS) or Restaurant Management (CERT) or Int'l Tourism Mgt (CERT)) or International Exchange Student Group | Proposed prerequisite (include rationale in the justification):**(HA 170 or CIS 120), HA 210, and ((Admission to Hotel & Restaurant Mgt (BS) or Int'l Hospitality Mgt (BS) or Restaurant Management (CERT) or Int'l Tourism Mgt (CERT) or International Exchange Student Group))** |
| Current co-requisite: | Proposed co-requisite (include rationale in the justification): |
| Current co-convene with: | Proposed co-convene with: |
| Current cross list with: | Proposed cross list with: |

9. Is this course in any plan (major, minor, or certificate) or sub plan (emphasis)?

 Yes [x]  No [ ]

 If yes, describe the impact and include a letter of response from each impacted academic unit.

**Hotel and Restaurant Management BS, International Hospitality Management BS, International Tourism Management UCRT (elective). No impact**

10. Is there a related plan or sub plan change proposal being submitted? Yes [ ]  No [x]

 If no, explain.

**This proposed change will not require any related plan changes.**

11. Does this course include combined lecture and lab components?                  Yes [ ]  No [x]

 If yes, include the units specific to each component in the course description above.

**Answer 12-15 for UCC/ECCC only:**

12. Is this course an approved Liberal Studies or Diversity course?                    Yes [ ]  No [x]         If yes, select all that apply.   Liberal Studies [ ]    Diversity [ ]    Both [ ]

13. Do you want to remove the Liberal Studies or Diversity designation?            Yes [ ]  No [ ]

 If yes, select all that apply.   Liberal Studies [ ]    Diversity [ ]     Both [ ]

14. Is this course listed in the [**Course Equivalency Guide**](https://aztransmac2.asu.edu/cgi-bin/WebObjects/Admin_CEG.woa/wa/ByInst?inst=NAU)?                               Yes [x]  No [ ]

15. Is this course a [**Shared Unique Numbering**](https://aztransmac1.asu.edu/cgi-bin/WebObjects/ATASS.woa/wa/SUNList?S=X) (SUN) course?                            Yes [ ]  No [x]

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| **FLAGSTAFF MOUNTAIN CAMPUS** |  |
| **Scott Galland**  | **12/17/2013** |
| Reviewed by Curriculum Process Associate | Date |
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| **Approvals**: |  |
|  |  |
| Department Chair/Unit Head (if appropriate) | Date |
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| Chair of college curriculum committee | Date |
|  |  |
| Dean of college | Date |
|  |  |
| **For Committee use only:** |  |
|  |  |
| UCC/UGC Approval | Date |

Approved as submitted: Yes [ ]  No [ ]

Approved as modified: Yes [ ]  No [ ]

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| **EXTENDED CAMPUSES** |  |
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| Reviewed by Curriculum Process Associate | Date |
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| **Approvals:**  |  |
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| Academic Unit Head | Date |
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| Division Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
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| Division Administrator in Extended Campuses (Yuma, Yavapai, or Personalized Learning) | Date |
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| Faculty Chair of Extended Campuses Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  |
| Chief Academic Officer; Extended Campuses (or Designee) | Date |
|  |  |

Approved as submitted: Yes [ ]  No [ ]

Approved as modified: Yes [ ]  No [ ]