

**UCC/UGC/ECCC**

Proposal for Course Change

|  |
| --- |
| **FAST TRACK (Select if this will** **be a fast track item. Refer to**  [***Fast Track Policy***](http://www4.nau.edu/avpaa/UCCPolicy/Agenda_FastTrack_Consent.docx) **for eligibility)** |

# *If the changes included in this proposal are significant, attach copies of original and proposed syllabi in* [*approved university format*](http://www4.nau.edu/avpaa/UCCForms/syllabus.doc)*.*

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Course subject and number: | **EPS 416** | 2. Units: | **3** |

[**See upper and lower division undergraduate course definitions**](http://www4.nau.edu/avpaa/UCCPolicy/Uplow.doc).

|  |  |  |  |
| --- | --- | --- | --- |
| 3. College: | College of Education | 4. Academic Unit: | Educational Psychology |

|  |  |
| --- | --- |
| 5. Current Student Learning Outcomes of the course.   * Developing their own personal leadership style * Adopting the customer service philosophy and mission of the Office of Undergraduate Admission and Orientation * Understanding of admission processes for admitting freshman and transfer students * Understanding of various functions of university offices and departments * Understanding of functions of university Recruitment and Orientation programming * Competency in the areas of helping skills and discussing difficult topics with freshman students * Understanding of the transitional difficulties that incoming students face in their transition from high school to college life * Ability to convey/articulate Undergraduate Admissions and Orientation messaging in an effective, successful manner | Show the proposed changes in this column (if applicable). Bold the proposed changes in this column to differentiate from what is not changing, and Bold with strikethrough what is being deleted. *(*[*Resources & Examples for Developing Course Learning Outcomes*](http://www4.nau.edu/avpaa/Assessment/CourseLearningOutcomesPDF_090712.pdf)*)*  **UNCHANGED** |

|  |  |
| --- | --- |
| 6. Current **title,** **description** and **units**. Cut and paste, in its entirety,from the current on-line academic catalog\* [**http://catalog.nau.edu/Catalog/**](http://catalog.nau.edu/Catalog/).  **EPS 416 LEADERSHIP SKILLS FOR ORIENTATION LEADERS (3)**  Description: This course is a pre-service course for students who will serve as a member of the Orientation Leadership Team members for Northern Arizona University during the spring, summer, and fall orientation sessions. Letter grade only. Prerequisite: EPS 415. Also, enrolled students must be successfully hired as an Orientation Leader by the Office of New Student Programs and completion of one full year as an orientation leader.  Units: 3 | Show the proposed changes in this column **Bold** the proposed changes in this column to differentiate from what is not changing, and **~~Bold with strikethrough~~**what is being deleted.  **EPS 416 LEADERSHIP ~~SKILLS~~ AND MENTORSHIP FOR ~~ORIENTATION LEADERS~~ LUMBERJACK AMBASSADORS (3)**  Description: This course is a pre-service course for **returning student leaders** **~~students~~** who **~~will~~** **are training to** serve as **~~a member of the Orientation Leadership Team members~~** **Lumberjack Ambassadors** for Northern Arizona University during the spring, summer, and fall orientation sessions **and university recruitment events**. Letter grade only. Prerequisite: EPS 415 **~~Also, enrolled students must be successfully hired as an Orientation Leader by the Office of New Student Programs and completion of one full year as an orientation leader~~ and completion of the previous year as a Lumberjack Ambassador, and successfully hired as a Lumberjack Ambassador for the current year by the Office of Undergraduate Admissions and Orientation.**  Units: 3 |

\*if there has been a previously approved UCC/UGC/ECCC change since the last catalog year, please copy the approved text from the proposal form into this field.

7. Justification for course change.

**Programmatic changes mean we merge the Orientation Leader position with the Admissions Intern position, now they will be Lumberjack Ambassadors. We therefore needed to change the class title because the title Orientation Leader will no longer exist on campus and training courses should reflect that change.**

|  |  |
| --- | --- |
| 8. Effective **BEGINNING** of what term and year? | **Fall 2014** |
| [**See effective dates calendar**](http://www4.nau.edu/avpaa/timelines/1314Effective.xls). |  |

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

|  |  |
| --- | --- |
| **CURRENT** | **PROPOSED** |
| Current course subject and number: | Proposed course subject and number: |
| Current number of units: | Proposed number of units: |
| Current short course title:  LDRSHP SKILLS FOR ORIEN LEADER | Proposed short course title (max 30 characters):  **LEAD & MNTRSHP LMBRJCK AMBDRS** |
| Current long course title:  LEADERSHIP SKILLS FOR ORIENTATION LEADER | Proposed long course title (max 100 characters):  **LEADERSHIP AND MENTORSHIP FOR LUMBERJACK AMBASSADORS** |
| Current grading option:  letter grade  pass/fail  or both | Proposed grading option:  letter grade  pass/fail  or both |
| Current repeat for additional units: | Proposed repeat for additional units: |
| Current max number of units: | Proposed max number of units: |
| Current prerequisite:  NONE | Proposed prerequisite (include rationale in the justification):  NONE |
| Current co-requisite: | Proposed co-requisite (include rationale in the justification): |
| Current co-convene with: | Proposed co-convene with: |
| Current cross list with: | Proposed cross list with: |

9. Is this course in any plan (major, minor, or certificate) or sub plan (emphasis)? Yes  No

If yes, describe the impact. If applicable, include evidence of notification to and/or response

from each impacted academic unit.

10. Is there a related plan or sub plan change proposal being submitted? Yes  No

If no, explain.

**N/A**

11. Does this course include combined lecture and lab components?                  Yes  No

If yes, include the units specific to each component in the course description above.

**Answer 12-15 for UCC/ECCC only:**

12. Is this course an approved Liberal Studies or Diversity course?                    Yes  No

      If yes, select all that apply.   Liberal Studies    Diversity    Both

13. Do you want to remove the Liberal Studies or Diversity designation?            Yes  No

If yes, select all that apply.   Liberal Studies    Diversity     Both

14. Is this course listed in the [**Course Equivalency Guide**](https://aztransmac2.asu.edu/cgi-bin/WebObjects/Admin_CEG.woa/wa/ByInst?inst=NAU)?                               Yes  No

15. Is this course a [**Shared Unique Numbering**](https://aztransmac1.asu.edu/cgi-bin/WebObjects/ATASS.woa/wa/SUNList?S=X) (SUN) course?                            Yes  No

|  |  |
| --- | --- |
| **FLAGSTAFF MOUNTAIN CAMPUS** |  |
| **Scott Galland** | **10/16/2013** |
| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals**: |  |
| **Robert Horn** | **10/17/13** |
| Department Chair/Unit Head (if appropriate) | Date |
|  |  |
| Chair of college curriculum committee | Date |
| **Kathy Bohan** | **10/23/13** |
| Dean of college | Date |
|  |  |
| **For Committee use only:** |  |
|  |  |
| UCC/UGC Approval | Date |

Approved as submitted: Yes  No

Approved as modified: Yes  No

|  |  |
| --- | --- |
| **EXTENDED CAMPUSES** |  |
|  |  |
| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals:** |  |
|  | |
| Academic Unit Head | Date |
|  | |
| Division Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Division Administrator in Extended Campuses (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Faculty Chair of Extended Campuses Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Chief Academic Officer; Extended Campuses (or Designee) | Date |
|  |  |

Approved as submitted: Yes  No

Approved as modified: Yes  No