

**UCC/UGC/ECCC**

Proposal for Plan Change or Plan Deletion

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| **FAST TRACK (Select if this will be a fast track item**. Refer to  [***Fast Track Policy***](http://www4.nau.edu/avpaa/UCCPolicy/Agenda_FastTrack_Consent.docx) for eligibility) |

***If this proposal represents changes to the intent of the plan or its integral components, review by the college dean, graduate dean (for graduate items) and/or the provost may be required prior to college curricular submission.***

***All Plans with NCATE designation, or plans seeking NCATE designation, must include an NCATE Accreditation Memo of Approval from the NAU NCATE administrator prior to college curricular submission.***

***UCC proposals must include an updated 8-term plan.***

***UGC proposals must include an updated program of study.***

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| 1. College: | **Health and Human Services** | | | 2. Academic Unit: | | | **Health Sciences** |
|  | |  |  | |  | | |
| 3. Academic      Plan Name: | | **Health Sciences-Medical Assisting; B.S. (HSMEABSX)** | | 4. Emphasis: | |  | |

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| 5. Plan proposal: | | Plan Change | | Plan Deletion | |
|  | New        Emphasis | | Emphasis       Change | | Emphasis             Deletion |

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| 6. Current student learning outcomes of the plan. If structured as plan/emphasis, include for **both c**ore and emphasis.  This academic plan serves as a bachelor’s degree completion program for students who are earning or who have earned an associate degree in an allied health area from a regionally accredited community college or university.  This degree completion program provides a broad liberal studies background and an additional “Health Sciences Core Curriculum” that complements the student’s existing clinical background. Intended student outcomes for NAU Health Sciences Core Courses include a demonstrated knowledge of the areas listed below. Intended student outcome data will be collected and evaluated throughout the program of study.   * Ethical issues related to health care delivery * Organization, and administration of health services and barriers to health services delivery * Implementation of health science educational programs * Evaluation of effectiveness of health science education programs * Application of the basic principles of epidemiology * Communicable and non-communicable disease * Classroom theory related to health science in a professional health setting * Physical Health Science * Mental, emotional, and spiritual health * Physical and social environmental health | Show the proposed changes in this column (if applicable). **Bold** the changes, to differentiate from what is not changing, and change font to **~~Bold Red with strikethrough~~**for what is being deleted. *(*[*Resources, Examples & Tools for Developing Effective Program Student Learning Outcomes*](http://www4.nau.edu/avpaa/Assessment/ProgramLearningOutcomesPDF_090712.pdf)*).*  **UNCHANGED** |

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| 7. Current catalog plan overview and requirements in this column. Cut and paste the *Overview* and *Details* tabs, in their entirety, from the current on-line academic catalog: (<http://catalog.nau.edu/Catalog/>)Health Sciences-Medical Assisting; B.S.In addition to University Requirements:At least 85 units of major requirementsBe aware that you may not use courses with an HS prefix to satisfy liberal studies requirements.Elective courses, if needed, to reach an overall total of at least 120 units Please note that you may be able to use some courses to meet more than one requirement. Contact your advisor for details.   | Minimum Units for Completion | 120 | | --- | --- | | GPA | C | | Mathematics Required | [MAT 114](http://catalog.nau.edu/Courses/course?courseId=005202&catalogYear=1314) | | Additional Admission Requirements | Required | | Fieldwork Experience/Internship | Required |   *Additional Admission Requirements*  Admission requirements over and above admission to NAU are required.  To be eligible for this academic plan, students must be admitted to, enrolled in, or be graduates from an associate's degree program at a regionally accredited community college or university in:   * Medical assisting   Additionally, a 2.5 or higher cumulative GPA in your associate's degree is required for admission to this degree plan.  *Major Requirements*  Take the following 85 units with a Grade of "C" or better in each course:  Health sciences core courses include (27 units)   * HS 200, HS 300, HS 404, HS 410 (12 units) * Select one from: HS 301, FW 311, FW 321 (3 units) * HHS 300W (3 units) * HS 408C (3 units) * Any other Health Sciences or Fitness Wellness courses (6 units)   In addition, you take up to 58 units of requirements in an allied health discipline as a block of courses from an associate degree program at a regionally accredited community college or university in medical assisting. This block includes courses that meet the requirements for graduation and for national certification or licensure in the discipline.  Note: Prior to beginning the HS 408C capstone course, students must have completed their Associate's degree in the appropriate field. Students must hold a current certification or licensure in their field (if one is available) before and during their capstone course. The student is also required to have a current cumulative GPA of 2.5 or higher to be eligible to enroll in it.  *General Electives*  Additional coursework is required, if, after you have met the previously described requirements, you have not yet completed a total of 120 units of credit.  You may take these remaining courses from any academic areas, using these courses to pursue your specific interests and goals. We encourage you to consult with your advisor to select the courses that will be most advantageous to you. (Please note that you may also use prerequisites or transfer credits as electives if they weren't used to meet major, minor, or liberal studies requirements.)  *Additional Information*  Be aware that some courses may have prerequisites that you must also take. For prerequisite information click on the course or see your advisor. | Show the proposed changes in this column.  **Bold** the changes, to differentiate from what is not changing, and change font to **~~Bold Red with strikethrough~~** for what is being deleted. Health Sciences-Medical Assisting; B.S.In addition to University Requirements:At least 85 units of major requirementsBe aware that you may not use courses with an HS prefix to satisfy liberal studies requirements.Elective courses, if needed, to reach an overall total of at least 120 units Please note that you may be able to use some courses to meet more than one requirement. Contact your advisor for details.   | Minimum Units for Completion | 120 | | --- | --- | | GPA | C | | Mathematics Required | [MAT 114](http://catalog.nau.edu/Courses/course?courseId=005202&catalogYear=1314) | | Additional Admission Requirements | Required | | Fieldwork Experience/Internship | Required |   *Additional Admission Requirements*  Admission requirements over and above admission to NAU are required.  To be eligible for this academic plan, students must be admitted to, enrolled in, or be graduates from an associate's degree program at a regionally accredited community college or university in:   * Medical assisting   Additionally, a 2.5 or higher cumulative GPA in your associate's degree is required for admission to this degree plan.  *Major Requirements*  Take the following 85 units with a Grade of "C" or better in each course:  Health sciences core courses include (27 units)   * HS 200, HS 300, HS 404, HS 410 (12 units) * Select one from: HS 301, FW 311, FW 321 (3 units) * HHS 300W (3 units) * **~~HS 408C~~** **HS 460C** (3 units) * Any other Health Sciences or Fitness Wellness courses (6 units)   In addition, you take up to 58 units of requirements in an allied health discipline as a block of courses from an associate degree program at a regionally accredited community college or university in medical assisting. This block includes courses that meet the requirements for graduation and for national certification or licensure in the discipline.  Note: Prior to beginning the **~~HS 408C~~** **HS 460C** capstone course, students must have completed their Associate's degree in the appropriate field. Students must hold a current certification or licensure in their field (if one is available) before and during their capstone course. The student is also required to have a current cumulative GPA of 2.5 or higher to be eligible to enroll in it.  *General Electives*  Additional coursework is required, if, after you have met the previously described requirements, you have not yet completed a total of 120 units of credit.  You may take these remaining courses from any academic areas, using these courses to pursue your specific interests and goals. We encourage you to consult with your advisor to select the courses that will be most advantageous to you. (Please note that you may also use prerequisites or transfer credits as electives if they weren't used to meet major, minor, or liberal studies requirements.)  *Additional Information*  Be aware that some courses may have prerequisites that you must also take. For prerequisite information click on the course or see your advisor. |

8. Justification for proposal:

**Knowledge and skills in leadership and interprofessional teamwork are becoming increasingly more important in the healthcare environment. These degrees serve licensed allied health professionals who are often planning to move forward into administrative positions upon completion of their bachelor’s degree. This course strengthens the curriculum by addressing this identified gap in content within the degree program. It also contributes to efficiencies in degree delivery. As the capstone course, this course will integrate leadership and interprofessional teamwork concepts with knowledge and skills acquired throughout the degree program.**

9. NCATE designation, if applicable**:**

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| Initial Plan |  | Advanced Plan | | | |  | Remove Designation | |
| 10. Effective beginning **FALL**: | | | **2014** | |  | | |
| [**See effective dates calendar**](http://www4.nau.edu/avpaa/timelines/1314Effective.xls). | | | |  | | | |

11. Will this proposal impact other plans, sub plans, or course offerings, etc.? Yes      No

   If yes, describe the impact. If applicable, include evidence of notification to and/or response from

each impacted academic unit

**Answer 12-13 for UCC/ECCC only:**

12. A major is differentiated from another major by required course commonality: 24 units of the        required credit hours of a major must be unique, (i.e. not common or not dual use as a required        element in another major), to that major. Does this plan have 24 units of unique required        credit? Yes       No

13. Minor: A planned group of courses from one or more subject matter areas consisting of at least        18 hours and no more than 24 hours. At least 12 hours of the minor must be unique to that minor        to differentiate it from other minors.

       Does this minor have 12 units of unique required credit? Yes       No

**Answer 14-15 for UGC only:**

14. If this is a non-thesis plan, does it require a minimum of 24 units of formal graded coursework?                                                                                                                                       Yes       No

       If no, explain why this proposal should be approved.

15. If this is a thesis plan, does it require a minimum of 18 units of formal graded coursework?                                                                                                                                       Yes       No

       If no, explain why this proposal should be approved.

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| **FLAGSTAFF MOUNTAIN CAMPUS** |  |
| **Scott Galland** | **10/21/2013** |
| Reviewed by Curriculum Process Associate | Date |
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| **Approvals**: |  |
|  |  |
| Department Chair/Unit Head (if appropriate) | Date |
|  |  |
| Chair of college curriculum committee | Date |
|  |  |
| Dean of college | Date |
|  |  |
| **For Committee use only:** |  |
|  |  |
| UCC/UGC Approval | Date |

Approved as submitted: Yes  No

Approved as modified: Yes  No

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| **EXTENDED CAMPUSES** |  |
|  |  |
| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals:** |  |
|  | |
| Academic Unit Head | Date |
|  | |
| Division Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Division Administrator in Extended Campuses (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Faculty Chair of Extended Campuses Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Chief Academic Officer; Extended Campuses (or Designee) | Date |
|  |  |

Approved as submitted: Yes  No

Approved as modified: Yes  No