

**UCC/UGC/ECCC**

Proposal for Plan Change or Plan Deletion

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| **FAST TRACK (Select if this will be a fast track item**. Refer to  [***Fast Track Policy***](http://www4.nau.edu/avpaa/UCCPolicy/Agenda_FastTrack_Consent.docx) for eligibility) |

***If this proposal represents changes to the intent of the plan or its integral components, review by the college dean, graduate dean (for graduate items) and/or the provost may be required prior to college curricular submission.***

***All Plans with NCATE designation, or plans seeking NCATE designation, must include an NCATE Accreditation Memo of Approval from the NAU NCATE administrator prior to college curricular submission.***

***UCC proposals must include an updated 8-term plan.***

***UGC proposals must include an updated program of study.***

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| 1. College: | **Arts and Letters** | | | 2. Academic Unit: | | | **Comparative Cultural Studies** |
|  | |  |  | |  | | |
| 3. Academic      Plan Name: | | **Museum Studies Minor (MSTMN)** | | 4. Emphasis: | |  | |

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| 5. Plan proposal: | | Plan Change | | Plan Deletion | |
|  | New        Emphasis | | Emphasis       Change | | Emphasis             Deletion |

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| 6. Current student learning outcomes of the plan. If structured as plan/emphasis, include for **both c**ore and emphasis.   * Students will show an understanding of the history and functions of various types of museums. * Students will show an understanding of key areas of museum practice, to include curatorship, cultural property law and associated practices, museum education, audience development, archives management, conservation and preservation. * Students will be able to identify the key features of museum professionalism, to include professional standards and ethics, professional societies and organizations, career development resources). * Students will gain hands-on experience in a museum setting. | Show the proposed changes in this column (if applicable). **Bold** the changes, to differentiate from what is not changing, and change font to **~~Bold Red with strikethrough~~**for what is being deleted. *(*[*Resources, Examples & Tools for Developing Effective Program Student Learning Outcomes*](http://www4.nau.edu/avpaa/Assessment/ProgramLearningOutcomesPDF_090712.pdf)*).*  **UNCHANGED** |

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| 7. Current catalog plan overview and requirements in this column. Cut and paste the *Overview* and *Details* tabs, in their entirety, from the current on-line academic catalog: (<http://catalog.nau.edu/Catalog/>)Museum Studies Minor In addition to University Requirements:   * Complete individual plan requirements.   Please note that you may be able to use some courses to meet more than one requirement. Contact your advisor for details.   | Minimum Units for Completion | 18 | | --- | --- | | GPA | C | | Fieldwork Experience/Internship | Required | | Research | Optional |   *Minor Requirements*  Take the following 18 units with a Grade of "C" or better in each course, with at least 9 units taken at NAU:   * ARH 350, ARH 360 (6 units)   Select in consultation with your major advisor (3 units):   * AIS 201, AIS 232, AIS 460 * ANT 205, ANT 351, ANT 365, ANT 407C * ARH 250, ARH 351, ARH 353, ARH 355, ARH 356, ARH 361, ARH 430 * ART 301 * HUM 395   Concentration (Select One):  Internship Concentration   * MST 408 (9 units)   The Internship Concentration involves work as an intern in a gallery, museum, or appropriate institution.  Project Concentration   * MST 408 (6 units) * MST 497 (3 units)   The Project Concentration includes work as an intern and the completion of a research paper on museums and/or museology, an exhibition, or some other appropriate endeavor (such as an archival or registrarial project) approved by the minor advisor, which will synthesize classroom and real world experiences.  Be aware that some courses may have prerequisites that you must also take. For prerequisite information click on the course or see your advisor. | Show the proposed changes in this column.  **Bold** the changes, to differentiate from what is not changing, and change font to **~~Bold Red with strikethrough~~** for what is being deleted. Museum Studies Minor In addition to University Requirements:   * Complete individual plan requirements.   Please note that you may be able to use some courses to meet more than one requirement. Contact your advisor for details.   | Minimum Units for Completion | 18 | | --- | --- | | GPA | C | | Fieldwork Experience/Internship | Required | | Research | Optional |   *Minor Requirements*  Take the following 18 units with a Grade of "C" or better in each course, with at least 9 units taken at NAU:   * **MST 250 (3 units)** * **~~ARH~~** **MST** 350, **~~ARH~~** **MST** 360 (6 units) * **MST 408 (3 units)**   Select in consultation with your major advisor  **~~(3~~** **6** units):   * AIS 201, AIS 232, AIS 460 * ANT 205, **ANT 250,** ANT 351, ANT 365, ANT 407C * **ARH 141, ARH 142, ARH 143, ARH 145, ARH 220, ~~ARH 250,~~** **ARH 257, 269, 270,** **ARH 340, ARH 341, ARH 342, ARH 343, ARH 344, ARH 345, ARH 346, ARH 347,** ARH 351, **ARH 352,** ARH 353, ARH 355, ARH 356, ARH 361, **ARH 365**, **ARH 370, ARH 380,** ARH 430, **ARH 440** * **ART 122, ART 150, ART 151~~, ART 301~~** * **ASN 408, ASN 497** * **ENG 302W** * **HIS 100, HIS 102, HIS 220, HIS 221, HIS 230, HIS 231, HIS 240, HIS 241, HIS 249, HIS 250, HIS 251, HIS 270, HIS 280, HIS 281, HIS 291, HIS 292, HIS 293, HIS 502** * **HUM 362, HUM 381,** HUM 395 * **ID 110** * **JLS 106, JLS 284** * **MER 131** * **MGT 303** * **MKT 303** * **MST 408, MST 497** * **PHI 355** * **PHO 181**   **~~Concentration (Select One):~~**  **~~Internship Concentration~~**   * **~~MST 408 (9 units)~~**   **~~The Internship Concentration involves work as an intern in a gallery, museum, or appropriate institution.~~**  **~~Project Concentration~~**   * **~~MST 408 (6 units)~~** * **~~MST 497 (3 units)~~**   **~~The Project Concentration includes work as an intern and the completion of a research paper on museums and/or museology, an exhibition, or some other appropriate endeavor (such as an archival or registrarial project) approved by the minor advisor, which will synthesize classroom and real world experiences.~~**  Be aware that some courses may have prerequisites that you must also take. For prerequisite information click on the course or see your advisor. |

8. Justification for proposal:

**Bring the minor into alignment with other MST programs by increasing the number of academic courses required; Make MST 250 (currently ARH 250) a prerequisite for the upper division MST courses. Streamline the MST minor by eliminating concentrations. Students can still do an independent studies project by taking MST 497 Independent Study. Students who wish to do an additional internship can take MST 408 Fieldwork Experience for an additional 3 credits to complete the 18 credits required for the Minor.**

9. NCATE designation, if applicable**:**

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| Initial Plan |  | Advanced Plan | | | |  | Remove Designation | |
| 10. Effective beginning **FALL**: | | | **2014** | |  | | |
| [**See effective dates calendar**](http://www4.nau.edu/avpaa/timelines/1314Effective.xls). | | | |  | | | |

11. Will this proposal impact other plans, sub plans, or course offerings, etc.? Yes      No

   If yes, describe the impact. If applicable, include evidence of notification to and/or response from

each impacted academic unit

**See attached support from: ANT, ART, ENG, HIS, ID, JLS, MER, MGT, MKT, PHI, PHO**

**Answer 12-13 for UCC/ECCC only:**

12. A major is differentiated from another major by required course commonality: 24 units of the        required credit hours of a major must be unique, (i.e. not common or not dual use as a required        element in another major), to that major. Does this plan have 24 units of unique required        credit? Yes       No

13. Minor: A planned group of courses from one or more subject matter areas consisting of at least        18 hours and no more than 24 hours. At least 12 hours of the minor must be unique to that minor        to differentiate it from other minors.

       Does this minor have 12 units of unique required credit? Yes       No

**Answer 14-15 for UGC only:**

14. If this is a non-thesis plan, does it require a minimum of 24 units of formal graded coursework?                                                                                                                                       Yes       No

       If no, explain why this proposal should be approved.

15. If this is a thesis plan, does it require a minimum of 18 units of formal graded coursework?                                                                                                                                       Yes       No

       If no, explain why this proposal should be approved.

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| **FLAGSTAFF MOUNTAIN CAMPUS** |  |
| **Scott Galland** | **11/22/2013** |
| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals**: |  |
|  |  |
| Department Chair/Unit Head (if appropriate) | Date |
|  |  |
| Chair of college curriculum committee | Date |
|  |  |
| Dean of college | Date |
|  |  |
| **For Committee use only:** |  |
|  |  |
| UCC/UGC Approval | Date |

Approved as submitted: Yes  No

Approved as modified: Yes  No

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| **EXTENDED CAMPUSES** |  |
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| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals:** |  |
|  | |
| Academic Unit Head | Date |
|  | |
| Division Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Division Administrator in Extended Campuses (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Faculty Chair of Extended Campuses Curriculum Committee (Yuma, Yavapai, or Personalized Learning) | Date |
|  | |
| Chief Academic Officer; Extended Campuses (or Designee) | Date |
|  |  |

Approved as submitted: Yes  No

Approved as modified: Yes  No

**From:** Stuart S Galland   
**Sent:** Wednesday, October 09, 2013 2:28 PM  
**To:** Robert Talbot Trotter II; Thomas Anthony Patin Jr; Angela Lynn Hansen; Kong Cheong John Leung; Calvin Brant Short; Eric D Yordy; Christopher G Griffin  
**Cc:** William H Huffman; Jean M Boreen; Eric D Yordy  
**Subject:** Proposed Changes to the Museum Studies Minor

HI,

Comparative Cultural Studies is proposing the following changes (see below) to their Museum Studies Minor, and at least one of your unit’s courses is being added to the elective list.

According to the department, there are currently about 50 students enrolled in the Minor.

Please let me know if you support this change, or not.  If undecided please let me know what additional information you might need.

Thanks!

**From:** Christopher G Griffin   
**Sent:** Thursday, October 10, 2013 12:20 PM  
**To:** Stuart S Galland  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

Okay—I wasn’t sure that that was the reason, but I posted to the group that we have no objections to this.  I just wasn’t sure if perhaps it was intended for someone else—I’ve not received a notice like that before.  It’s all good, though.

Grif

**From:** Stuart S Galland   
**Sent:** Thursday, October 10, 2013 12:18 PM  
**To:** Christopher G Griffin  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

HI Grif,

They are proposing to add PHI 355 to their course list and wanted to make sure OK with you.

Thanks!

Scott Galland

Curriculum Process Associate

Office of Curriculum, Learning Design, and Academic Assessment

928-523-1753

928-699-9147 (cell)

[scott.galland@nau.edu](mailto:scott.galland@nau.edu)

**From:** Eric D Yordy   
**Sent:** Thursday, October 10, 2013 12:18 PM  
**To:** Stuart S Galland  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

Yes – those would be OK.

Eric . Yordy, J.D.

Associate Dean

The W. A. Franke College of Business

Northern Arizona University

928-523-5633

NAU_Franke_emailSz_RGB

**From:** Stuart S Galland   
**Sent:** Thursday, October 10, 2013 12:13 PM  
**To:** Eric D Yordy  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

Thanks Eric…  Sorry I shoulda caught that!

MGT / MKT 303 would be OK though?

Scott Galland

Curriculum Process Associate

Office of Curriculum, Learning Design, and Academic Assessment

928-523-1753

928-699-9147 (cell)

[scott.galland@nau.edu](mailto:scott.galland@nau.edu)

**From:** Kong Cheong John Leung   
**Sent:** Wednesday, October 09, 2013 3:39 PM  
**To:** Stuart S Galland; Robert Talbot Trotter II; Thomas Anthony Patin Jr; Angela Lynn Hansen; Calvin Brant Short; Eric D Yordy; Christopher G Griffin  
**Cc:** William H Huffman; Jean M Boreen; Eric D Yordy; Eric Vaughn Meeks  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

The History Department supports this change and the inclusion of HIS courses in the new list of electives for the Museum Studies minor. However, we have a question for which we seek a response: Why, of all the HIS survey courses, were only three selected for inclusion in this list? Why the two World History surveys (100, 102) and then only the first part of the African History survey (220)? Why not HIS 221, 230, 231, 240, 241, 249, 250, 251, 270, 280, 281, 293?

John Leung

**From:** Thomas Anthony Patin Jr   
**Sent:** Wednesday, October 09, 2013 4:00 PM  
**To:** Christopher G Griffin  
**Cc:** Kong Cheong John Leung; Stuart S Galland; Robert Talbot Trotter II; Angela Lynn Hansen; Calvin Brant Short; Eric D Yordy; William H Huffman; Jean M Boreen; Eric Vaughn Meeks  
**Subject:** Re: Proposed Changes to the Museum Studies Minor

The School of Art has no objections to the inclusion of our courses in the requirements for this program.

- Tom

**From:** Robert Talbot Trotter II   
**Sent:** Wednesday, October 09, 2013 9:06 PM  
**To:** Stuart S Galland; Thomas Anthony Patin Jr; Angela Lynn Hansen; Kong Cheong John Leung; Calvin Brant Short; Eric D Yordy; Christopher G Griffin  
**Cc:** William H Huffman; Jean M Boreen; Eric D Yordy  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

Anthropology supports the proposed changes.

Robert Talbot Trotter II, Ph.D.

Regents’ Professor and Chair

Department of Anthropology

Northern Arizona University

575 East Pine Knoll Drive

Flagstaff, AZ 86001

Phone: 928-523-4521

Email: [Robert.trotter@nau.edu](mailto:Robert.trotter@nau.edu)

From: Mark A Neumann   
Sent: Thursday, October 17, 2013 11:02 AM  
To: Stuart S Galland; Calvin Brant Short  
Cc: Alyce Anne Jordan  
Subject: RE: Proposed Changes to the Museum Studies Minor

Scott (and Brant),

The JLS faculty agrees to have you include JLS 106 and JLS 284 in your proposal for the Museum Studies minor.

best,mark

Mark Neumann

Professor

School of Communication

Northern Arizona University

Flagstaff, AZ 86011

**From:** Angela Lynn Hansen   
**Sent:** Monday, October 28, 2013 11:40 AM  
**To:** Stuart S Galland  
**Subject:** RE: Proposed Changes to the Museum Studies Minor

Yes, this is fine with English.

From: Calvin Brant Short   
Sent: Thursday, November 21, 2013 9:59 AM  
To: Stuart S Galland  
Subject: RE: Proposed Changes to the Museum Studies Minor

Scott,

I am not sure I replied to you on this, I thought I did but wanted to make sure:

PHO 181 YES

PR 332 NO

VC 101

Thanks

Brant

Brant Short, PhD

Associate Director, School of Communication & Professor of Communication Studies Northern Arizona University [brant.short@nau.edu](mailto:brant.short@nau.edu)

928.523.4701

From: Calvin Brant Short   
Sent: Thursday, November 21, 2013 11:01 AM  
To: Stuart S Galland  
Subject: RE: Proposed Changes to the Museum Studies Minor

Kris Swanson says yes to adding MER 131 as an elective in the Museum Studies minor so that is yes from the School of Communication. Thanks.

Brant Short, PhD

Associate Director, School of Communication & Professor of Communication Studies Northern Arizona University [brant.short@nau.edu](mailto:brant.short@nau.edu)

928.523.4701