

# University Curriculum Committee Agenda for November 18, 2008

## I. Minutes from previous meeting – October 21, 2008

## II. Consent Items: Courses

### A. College of Arts and Letters

#### Change Course

				Effective Date/ Revised Effective Date	Summary of Changes	
1.	<u>MUS 122</u>	122	2	Harmony II	Fall 2009	Prereqs
2.	<u>MUS 221</u>	221	3	HARMONY III	Fall 2009	Prereqs
3.	<u>ART 223</u>	223		PAINTING FOUNDATION	Summer 2008 Summer 2009	Catalog Descr, Course Title, Prereqs
4.	<u>ART 222</u> ART	222		PAINTING FUNDAMENTALS	Summer 2008 Summer 2009	Catalog Descr, Course Title, Prereqs
5.	<u>ART 322</u> ART	322		PAINTING CONCEPTS I	Summer 2008 Spring 2009	Course Title, Prereqs
6.	<u>ART 328</u> ART	328		ABSTRACT PAINTING IV	Summer 2008 Spring 2009	Course Title, Prereqs
7.	<u>ART 422</u> ART	422		PAINTING CONCEPTS II	Summer 2008 Spring 2009	Prereqs

					Effective Date/ Revised Effective Date	Summary of Changes
8.	<u>MUP 352</u> MUP	352	1	BAND WIND SYMPHONY	Fall 2009	Course Title
9.	<u>MUP 353</u> MUP	353	1	BAND SYMPHONIC	Fall 2009	Course Title
10.	<u>MUP 354</u> MUP	354	1	BAND MARCHING	Fall 2009	Course Title
11.	<u>MUP 355</u> MUP	355	1	Band Pep	Fall 2009	Course Title
12.	<u>MUS 121</u> MUS	121	1	Harmony I	Fall 2009	Prereqs
13.	<u>MUS 131</u> MUS	131	2	SIGHT SINGING AND DICTATION I	Fall 2009	Catalog Descr, Course Title
14.	<u>MUS 132</u> MUS	132	2	SIGHT SINGING AND DICTATION II	Fall 2009	Catalog Descr, Prereqs
15.	<u>MUS 222</u> MUS	222		HARMONY IV	Fall 2009	Prereqs
16.	<u>MUS 231</u> MUS	231		SIGHT SINGING AND DICTATION III	Fall 2009	Catalog Descr, Prereqs
17.	<u>MUS 232</u> MUS	232		SIGHT SINGING AND DICTATION IV	Fall 2009	Catalog Descr, Prereqs

### Delete Course

18. <u>ART 200</u> ART	200	Visual Aesthetics for Contemporary Culture	Fall 2009 Fall 2008	Delete Course
19. <u>ART 231</u> ART	231	Painting I	Fall 2009	Delete Course
20. <u>ART 331</u> ART	331	Painting II	Fall 2009	Delete Course
21. <u>ART 432</u> ART	432	Painting IV	Fall 2009	Delete Course

### B. College of Engineering, Forestry, Natural Sciences

#### Change Course

1. <u>CHM 462</u> CHM	462	BIOCHEMISTRY II	Spring 2009 Fall 2009	Grading Option
2. <u>CM 124</u> CM	124	CONSTRUCTION METHODS II	Fall 2009	Catalog Descr
3. <u>CM 222</u> CM	222	CONSTRUCTION GRAPHICS	Fall 2009	Catalog Descr
4. <u>CM 224</u> CM	224	Concrete and Concrete Form Systems	Fall 2009	Prereqs
5. <u>CM 326</u> CM	Fall 2009 326	Prereqs MECHANICAL SYSTEMS	Fall 2009	

6. CM 481  
CM      481      Construction Operations      Fall 2009      Prereqs

7. CM 489  
CM      489      Construction Project Administration      Fall 2009      Prereqs

**C. College of Social and Behavioral Sciences**

**Change Course**

1. MER 430  
MER      430      CULTURAL, PSYCHOLOGICAL AND SOCIAL ASPECTS OF DRESS      Fall 2008  
Fall 2009      Number

2. PHO 181  
PHO      181      COMMUNICATION PHOTOGRAPHY      Fall 2009      Catalog Descr

3. PHO 285  
PHO      285      INTERMEDIATE PHOTOGRAPHY(      Fall 2009      Catalog Descr, Prereqs

4. PHO 381  
PHO      381      PUBLICATIONS PHOTOGRAPHY      Fall 2009      Catalog Descr, Prereqs

5. PHO 382  
PHO      382      REPRODUCTION PROCESSES FOR PUBLICATION      Fall 2009      Catalog Descr, Prereqs

6. PHO 383  
PHO      383      Color Photography      Fall 2009      Catalog Descr, Course Title, Prereqs

7. PHO 384  
PHO      384      3      Studio Photography      Fall 2009      Catalog Descr, Prereqs



					Effective Date/ Revised Effective Date	Summary of Changes
8.	<u>PHO 481</u> PHO	481	3	PHOTOJOURNALISM	Fall 2009	Catalog Descr, Course Title, Prereqs
9.	<u>PHO 483</u> PHO	483	3	LOCATION PHOTOGRAPHY	Fall 2009	Catalog Descr, Prereqs
10.	<u>PHO 484</u> PHO	484	3	CORPORATE AND INDUSTRIAL PHOTOGRAPHY	Fall 2009	Catalog Descr, Prereqs
11.	<u>PHO 488C</u> PHO	488C	3	PORTFOLIO DEVELOPMENT SEMINAR	Fall 2009	Catalog Descr, Prereqs
12.	<u>PRM 331</u> PRM	331	3	OUTDOOR LEADERSHIP CERTIFICATION I	Spring 2009	Catalog Descr
13.	<u>PRM 431</u> PRM	431	3	OUTDOOR LEADERSHIP CERTIFICATION II	Spring 2009	Catalog Descr
<b>Delete Course</b>						
14.	<u>GGR 300</u> GGR	300		Ecotourism	Spring 2009	Delete Course
15.	<u>PHO 370</u> PHO	370		GRAPHIC COMMUNICATION I	Fall 2008	Delete Course
16.	<u>PRM 376</u> PRM	376		Regional Geography of Tourism and Recreation	Spring 2009	Delete Course

			Effective Date/ Revised Effective Date	Summary of Changes
17.	<u>PRM 378</u> PRM	378	Spring 2009	Delete Course

### Liberal Studies Deletion

18.	<u>Liberal Studies</u> ANT	270	TBD	Remove Liberal Studies Designation
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## D. Health and Human Services

### Change Course

1.	<u>PES 100</u> PES	100 1	Fall 2009	Catalog Descr
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## II. Consent Items: Plans

### E. College of Social and Behavioral Sciences

#### Change Plan

1.	<u>Journalism Plan</u>  News-editorial and Environmental Communication emphases	Fall 2009	Minor Reqmts-Course(s) Added, Minor Reqmts-Course(s) Deleted	Support_Link <u>8 term plan</u>  8 Term Plan: <u>Journalism 8 term plan</u>
2.	<u>BSW</u>  Bachelor of Social Work & Minor	Fall 2009		Admission Requirements, Major Reqmts-Course(s) Added
3.	<u>BS Merchandising</u> BS in Merchandising	Fall 2009		Major Reqmts-Course(s) Added

4.	<u>News Editorial Minor</u> News Editorial Minor	Fall 2009	Minor Reqmts-Course(s) Added, Minor Reqmts-Course(s) Deleted
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**Change Subplan**

5.	<u>Environmental Communication Minor</u> Environmental Communication Minor		Minor Reqmts-Course(s) Added, Minor Reqmts-Course(s) Deleted
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**III. Action Items**

**A. College of Education**

**Change Plan**

1.	<u>Early Childhood Certificate</u> Early Childhood Certificate	Fall 2009	Major Reqmts-Course(s) Added
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**B. College of Arts and Letters**

**Change Course**

1.	<u>ENG 251</u> ENG                      251                      ANCIENT LITERATURE	Fall 2009	Number, Prereqs
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**Change Plan**

2.	<u>BS Art Education</u> B.S. (Secondary Education) Art Education	Fall 2009	
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## C. College of Engineering, Forestry, and Natural Sciences

### New Course

- |    |               |     |   |           |  |
|----|---------------|-----|---|-----------|--|
| 1. | <u>GCS352</u> |     |   | Fall 2009 |  |
|    | GCS           | 352 | Grand Canyon Aesthetics: Studies in Painting, Photography, Architecture, and Literature |           |  |
| 2. | <u>MAT185</u> |     |   | Fall 2009 |  |
|    | MAT           | 185 | Functions, Applications, and Explorations   |           |  |

### Change Course

- |    |                |     |                             |           |                             |
|----|----------------|-----|-----------------------------|-----------|-----------------------------|
| 3. | <u>PRM 398</u> |     |                             | Fall 2009 | Catalog Descr, Course Title |
|    | PRM            | 398 | MODULAR LEARNING EXPERIENCE |           |                             |

## D. College of Social and Behavioral Sciences

### New Course

- |    |                |     |  |             |  |
|----|----------------|-----|--|-------------|--|
| 1. | <u>PHO 282</u> |     |  | Fall 2009   |  |
|    | PHO            | 282 | Introduction to Digital Photography Workflow |             |  |
| 2. | <u>PHO 284</u> |     |  | Fall 2009   |  |
|    | PHO            | 284 | Basic Photojournalism                        |             |  |
| 3. | <u>PRM 350</u> |     |  | Spring 2009 |  |
|    | PRM            | 350 | 3 Cultural Recreation                        |             |  |

- |    |                           |  |           |  |
|----|---------------------------|--|-----------|--|
| 4. | <u>PRM 411</u><br>PRM 411 | 3 Leave-No-Trace Master Educator Certification | Fall 2009 |  |
|----|---------------------------|--|-----------|--|

**Change Plan**

- |    |  |  |           |  |
|----|--|--|-----------|--|
| 5. | <u>BS Photo Journalism</u><br>B.S. in Journalism |  | Fall 2009 |  |
|    | Photojournalism                                  |  |           |  |

- |    |   |  |           |                              |
|----|---|--|-----------|------------------------------|
| 6. | <u>BS Photography</u><br>BS Photography |  | Fall 2009 | Major Reqmts-Course(s) Added |
|----|---|--|-----------|------------------------------|

**Change Subplan**

- |    |   |  |           |                              |
|----|---|--|-----------|------------------------------|
| 7. | <u>Minor Photography</u><br>Photography Minor |  | Fall 2009 | Major Reqmts-Course(s) Added |
|    | Minor   |  |           |                              |

**IV. Discussion**

- A. Master Syllabi
- B. Bylaws Policies & Procedures

**V. Information**

- A. Liberal Studies Realignment Action

# UNIVERSITY CURRICULUM COMMITTEE

## MINUTES FOR

### OCTOBER 21, 2008

I. Minutes from September 30, 2008 – minutes approved as presented.

II. Consent Items – all consent items approved as presented.

A. College of Social and Behavioral

	Effective Date/ Revised Effdte	Summary of Changes
<b>Change Course</b>		
1. <u>PSY 230</u> PSY 230 INTRODUCTION TO STATISTICS IN	Fall 2009	Prereqs
2. <u>PSY 320</u> PSY 320 PRINCIPLES OF LEARNING	Fall 2009	Prereqs
3. <u>PSY 340</u> PSY 340 CHILD AND ADOLESCENT DEVELOPMENT	Fall 2009	Prereqs
4. <u>PSY 350</u> PSY 350 PHYSIOLOGICAL PSYCHOLOGY	Fall 2009	Course Title, Prereqs
5. <u>PSY 355</u> PSY 355 SENSATION AND PERCEPTION	Fall 2009	Catalog Descr, Prereqs
6. <u>PSY 375</u> PSY 375 SOCIAL PSYCHOLOGY OF SELF AND	Fall 2009	Catalog Descr, Prereqs
7. <u>PSY 408C</u> PSY 408C	Fall 2009	Prereqs
8. <u>PSY 415</u> PSY 415 ABNORMAL PSYCHOLOGY	Fall 2009	Prereqs
9. <u>PSY 450C</u> PSY 450C HISTORICAL SYSTEMS OF	Fall 2009	Prereqs
10. <u>PSY 460C</u> PSY 460C COMMUNITY PSYCHOLOGY	Fall 2009	Prereqs
11. <u>PSY 480C</u> PSY 480C	Fall 2009	Prereqs



	Effective Date/ Revised Effdte	Summary of Changes
12. <u>PSY 485</u> PSY 485 UNDERGRADUATE RESEARCH	Fall 2009	Catalog Descr
13. <u>PSY 486C</u> PSY 486C SENIOR CAPSTONE: ADVANCED	Fall 2009	Prereqs

## B. College of Arts and Letters

### Change Plan

1. <u>Spanish Minor</u> Minor in Spanish	Fall 2008	
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### Delete Course

2. <u>MUS90X</u> MUS 90X Theory Fundamentals	Fall 2008 Spring 2009	Delete Course
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## III. Action Items

### A. College of Engineering, Forestry, and Natural Sciences – items moved to the consent agenda and approved as presented.

#### New Course

1. <u>GLG 100R</u> GLG 100R 1 Introductory Geology Recitation	Fall 2008- 8 week	
2. <u>GLG112R</u> GLG 112R 1 Geologic Hazards Recitation	Fall 2008 - 8 week	

### B. College of Social and Behavioral Sciences – all items approved with a change to item #10, "with advisor's guidance" will be removed from the text.

#### New Course

1. <u>PSY 255</u> PSY 255 Introduction to Cognitive & Behavioral	Fall 2009	
2. <u>PSY 260</u> PSY 260 Cognitive Psychology	Fall 2009	
3. <u>PSY 326</u> PSY 326	Fall 2009	



	Effective Date/ Revised Effdte	Summary of Changes
4. <u>PSY 344</u> PSY 344 Adult Development and Aging	Fall 2009	
5. <u>PSY 406</u> PSY 406 CLINICAL PSYCHOLOGY	Fall 2009	
6. <u>PSY 461</u> PSY 461 Language and Cognition	Fall 2009	

### Change Plan

7. <u>PSY BA Plan Change</u> Bachelor of Arts	Fall 2009	Major Reqmts-Course(s) Added, Major Reqmts-Course(s) Deleted, Minor Reqmts-Course(s) Added, Minor Reqmts-Course(s) Deleted
8. <u>PSY BS</u> Bachelor of Science	Fall 2009	Major Reqmts-Course(s) Added, Major Reqmts-Course(s) Deleted, Major Reqmts-Unit Change
9. <u>PSY Minor</u> Minor	Fall 2009	Minor Reqmts-Course(s) Added, Minor Reqmts-Course(s) Deleted, Minor Reqmts-Unit Change
10. <u>Sociology Minor</u> Sociology Minor	Fall 2008 Fall 2009	Minor Reqmts-Course(s) Deleted

## IV. Discussion

- A. Master Syllabi – Committee Chair John Hagood would like to look at what we are asking units to submit to UCC as syllabi. The current syllabus format does not specify what the UCC is looking at and scrutinizing for the courses. A master syllabi would allow the units to give multi-sectioned courses enough information about the course to give guidance for those teaching it, but not dictate how it be taught.

Blase Scarnati offered to work with John Hagood on the format and bring it back to the committee in November for review.

- B. By Laws and Committee Composition – The UCC does not have official guidelines as to what the composition of the committee is to be. The Senate does not believe they need to dictate the number of people on UCC but that it should be what UCC believes it should be. The UCC would like a statement for guidance from the Faculty Senate. Blase Scarnati will speak with the Senate President to discuss this item. Ron Pitt and John Hagood are going to look at the UCC Policies and Procedures and bring a draft back to the committee. Members of the UCC would also like to see the responsibilities of the members listed, as well as repercussions for non-attendance by

members. It was also suggest that Policies and Procedures be separate documents.

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College CAL 4. Academic Unit/Department School of Music

5. Current course subject/catalog number MUS 122

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>MUS 122 HARMONY II (2)</b> Structure and resolution of 7th chords (especially the dominant), secondary function, and diatonic common chord modulation. Note that MUS 122 is normally taken concurrently with MUS 132. Prerequisite: MUS 121</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUS 122 HARMONY II (2)</b> Structure and resolution of 7th chords (especially the dominant), secondary function, and diatonic common chord modulation. Note that MUS 122 is normally taken concurrently with MUS 132. Prerequisite: <del>Pass</del> <b>MUS 121 with a grade of C or higher.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the *Course Equivalency Guide*, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

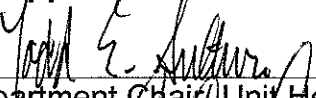
CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite X-MUS 121 w/ a grade of C or higher
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

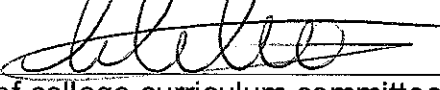
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

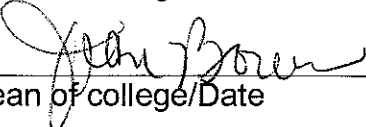
9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The School of Music requires that students receive a grade of C or higher in any course in their major. Students have been registering for MUS 122, Harmony II, after receiving a D in MUS 121, Harmony I, then re-taking MUS 121 the following semester, in order to achieve the required C grade or higher. Harmony courses must be taken consecutively, and in order to be successful and understand the material presented in Harmony II, students must have received a grade of C or higher in Harmony I.

**10. Approvals**

      9/20/08  
Department Chair/Unit Head (if appropriate)/ Date

      Oct 14, 2008  
Chair of college curriculum committee/Date

      10/14/08  
Dean of college/Date

**For Committee use only**

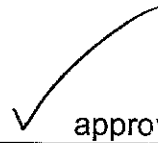
*Ron B. D.*

*11/18/08*

For University Curriculum Committee/Date

Action  
taken:

approved as submitted



approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College CAL

4. Academic Unit/Department School of Music

5. Current course subject/catalog number

MUS 221

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**MUS 221 HARMONY III (3)**

Studies chromatic and enharmonic modulations, borrowed chords, Neapolitan and augmented sixth chords. Note that MUS 221 is normally taken concurrently with MUS 231. Prerequisite: MUS 122

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**MUS 221 HARMONY III (3)**

Studies chromatic and enharmonic modulations, borrowed chords, Neapolitan and augmented sixth chords. Note that MUS 221 is normally taken concurrently with MUS 231. Prerequisite: ~~Pass~~ **MUS 122 with a grade of C or higher.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised



If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite * MUS 122 w/a grade of C or higher.
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies <input type="checkbox"/> Diversity <input type="checkbox"/>	

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.  
 The School of Music requires that students receive a grade of C or higher in any course in their major. Students have been registering for MUS 221, Harmony III, after receiving a D in MUS 122, Harmony II, then re-taking MUS 122 the following semester. Harmony courses must be taken consecutively, and in order to be successful and understand the material presented in Harmony III, students must have received a grade of C or higher in Harmony II.

10. Approvals

*John G. Sullivan*      9/30/05  
 Department Chair/ Unit Head (if appropriate)/ Date

*[Signature]*      Oct 14, 2008  
 Chair of college curriculum committee/Date

*Jean Brown*      10/14/05  
 Dean of college/Date

**For Committee use only**

Ron Bell

11/18/06

Action

taken: approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

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1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Summer 2009

3. College Art & Letters      4. Academic Unit/Department School of Art

5. Current course subject/catalog number Art 223

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p style="text-align: center;"><b>ART 223 PAINTING FOUNDATION (3)</b></p> <p>Studio course. Development of skills needed to exploit the paint medium, and exploration of modes and methods to express individual concepts. Prerequisite: ART 222 or International Exchange Student Group</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p style="text-align: center;"><b>ART 223 <u>PAINTING II</u> (3)</b></p> <p><b>Introduction to abstract and no-objective painting in a studio setting.</b> Development of skills needed to exploit the paint medium, and exploration of modes and methods to express individual concepts.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
 If yes, explain and provide supporting documentation from the affected departments.  
Studio Painting Emphasis in the School of Art.

8. Does this change affect community college articulation?    Yes     No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No   
 If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? Course should be listed as ART 223 Painting II rather than ART 223 Painting Foundations.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number <b>ART 223</b>	Proposed course subject/catalog number <b>ART 223</b>
Current number of units/credits <b>3</b>	Proposed number of units/credits <b>3</b>
Current Course Fee    yes x <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move x <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units <b>None</b>	Proposed Repeat for additional Units <b>None</b>
Current Max number of units <b>3</b>	Proposed Max number of units <b>3</b>
Current Prerequisite <b>ART 222</b>	Proposed Prerequisite <b>None</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convvene with	Proposed Co-Convvene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Simplify listing of required courses for the Painting Program. Students confuse ART 222 Painting Fundamentals with ART 223 Painting Foundations.**

**10. Approvals**

Tom Paton 9/18/08

Department Chair/ Unit Head (if appropriate)/ Date

~~Julie~~ Oct 14, 2008

Chair of college curriculum committee/Date

Jean Brown 10/14/08

Dean of college/Date

**For Committee use only**

Ron Bost 11/18/08

For University Curriculum Committee/Date

Action

taken:

approved as submitted

approved as modified

University Curriculum Committee  
Proposal for Course Change

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1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Summer 2009

3. College Art & Letters      4. Academic Unit/Department School of Art

5. Current course subject/catalog number      Art 222

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p style="text-align: center;"><b>ART 222 PAINTING FUNDAMENTALS    (3)</b></p> <p>Studio course. Basic painting materials and techniques. Emphasizes preparation of canvas and other surfaces; brush and knife techniques; and pigment properties and selection. Prerequisite: (ART 135 and ART 150) or International Exchange Student Group</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p style="text-align: center;"><b>ART 222 PAINTING I    (3)</b></p> <p><b>Introduction to still-life and representational painting in a studio setting.</b> Basic painting materials and techniques. Emphasizes preparation of canvas and other surfaces; brush and knife techniques; and pigment properties and selection.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes x    No   
If yes, explain and provide supporting documentation from the affected departments.

Studio Painting Emphasis in the School of Art.



8. Does this change affect community college articulation? Yes  No   
 If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
 If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the *Course Equivalency Guide*, should that listing be left as is  or be revised

If revised, how should it be revised? Course should be listed as ART 222 Painting I rather than ART 222 Painting Fundamentals.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number ART 222	Proposed course subject/catalog number <b>ART 222</b>
Current number of units/credits 3	Proposed number of units/credits <b>3</b>
Current Course Fee    yes <input checked="" type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input checked="" type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input checked="" type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input checked="" type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units None	Proposed Repeat for additional Units <b>None</b>
Current Max number of units 3	Proposed Max number of units <b>3</b>
Current Prerequisite ART 135 & ART 150	Proposed Prerequisite <b>None</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list? Liberal Studies  Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Simplify listing of required courses for the Painting Program. Students confuse ART 222 Painting Fundamentals with ART 223 Painting Foundations.**

**10. Approvals**

Tom Paton 9/18/08  
Department Chair/Unit Head (if appropriate)/ Date

[Signature] Oct 14, 2008  
Chair of college curriculum committee/Date

Jean Bowen 10/14/08  
Dean of college/Date

**For Committee use only**

Ron Bell 11/18/08  
For University Curriculum Committee/Date

Action taken: approved as submitted approved as modified

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Spring 2009  
~~Summer 2008~~

3. College Art & Letters

4. Academic Unit/Department School of Art

5. Current course subject/catalog number

Art 322

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p style="text-align: center;"><b>ART 322 PAINTING CONCEPTS I</b> <b>(3)</b></p> <p>Studies color and creative processes through use of techniques with various media; development and visualization of painting concepts. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: ART 222 or International Exchange Student Group</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p style="text-align: center;"><b>ART 322 PAINTING III (3)</b></p> <p>Studies color and creative processes through use of techniques with various media; development and visualization of painting concepts. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: <b>ART 222 or ART 223.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

Studio Painting Emphasis in the School of Art.

8. Does this change affect community college articulation? Yes  No   
If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? Course should be listed as ART 322 Painting III rather than ART 322 Painting Concepts I.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number <b>ART 322</b>	Proposed course subject/catalog number <b>ART 322</b>
Current number of units/credits <b>6</b>	Proposed number of units/credits <b>6</b>
Current Course Fee    yes x <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move x <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units <b>yes</b>	Proposed Repeat for additional Units <b>yes</b>
Current Max number of units <b>6</b>	Proposed Max number of units <b>6</b>
Current Prerequisite <b>ART 222</b>	Proposed Prerequisite <b>ART222 or ART 223</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convvene with	Proposed Co-Convvene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Simplify listing of required courses for the Painting Program. Change from Painting Concepts I to Painting III.**

**10. Approvals**

Tom Patra 9/19/08  
Department Chair/ Unit Head (if appropriate)/ Date

[Signature] Oct 14, 2008  
Chair of college curriculum committee/Date

[Signature] 10/14/08  
Dean of college/Date

**For Committee use only**  
[Signature] 11/18/08  
For University Curriculum Committee/Date

Action taken: approved as submitted approved as modified

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Spring 2009  
~~Summer 2008~~

3. College Art & Letters

4. Academic Unit/Department School of Art

5. Current course subject/catalog number

Art 328

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog [/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**ART 328 ABSTRACT PAINTING IV (3)**

Studio course. Abstract painting with medium and subject determined in consultation with the instructor. Emphasizes strengthening aesthetic awareness and technical skills. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: ART 223 or International Exchange Student Group

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**ART 328 ABSTRACT PAINTING IV (3)**

Studio course. Abstract painting with medium and subject determined in consultation with the instructor. Emphasizes strengthening aesthetic awareness and technical skills. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: **ART 222 or ART 223.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

Studio Painting Emphasis in the School of Art.

8. Does this change affect community college articulation? Yes  No   
If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised?  
IV rather than ART 328 Abstract Painting.

Course should be listed as ART 328 Abstract Painting

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number ART 328	Proposed course subject/catalog number <b>ART 328</b>
Current number of units/credits 6	Proposed number of units/credits <b>6</b>
Current Course Fee    yes x <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move x <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units yes	Proposed Repeat for additional Units <b>yes</b>
Current Max number of units 6	Proposed Max number of units <b>6</b>
Current Prerequisite ART 223	Proposed Prerequisite <b>ART 222 or ART 223</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convvene with	Proposed Co-Convvene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Simplify listing of required courses for the Painting Program.**

**10. Approvals**

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Tom Paton

9/18/08

Department Chair/Unit Head (if appropriate)/Date

~~Julio~~

Oct 14, 2008

Chair of college curriculum committee/Date

Jean Bauer

10/14/08

Dean of college/Date

**For Committee use only**

Ron Bell

11/18/08

For University Curriculum Committee/Date

Action

taken:

approved as submitted

approved as modified



# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Spring 2009  
~~Summer 2008~~

3. College Art & Letters

4. Academic Unit/Department School of Art

5. Current course subject/catalog number Art 422

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>ART 422 PAINTING CONCEPTS II (3)</b> Studio course. Advanced painting with a continuation of medium and subject idea determined in ART 328. Emphasizes refinement of a personal aesthetic direction. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: ART 328 or International Exchange Student Group</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>ART 422 PAINTING V (3)</b> Studio course. Advanced painting with a continuation of medium and subject idea determined in ART 328. Emphasizes refinement of a personal aesthetic direction. Letter grade only. May be repeated for a maximum of 6 units. Prerequisite: <b>ART 322 or ART 328.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

Studio Painting Emphasis in the School of Art.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? Course should be listed as ART 422 Painting V rather than ART 422 Painting Concepts II.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number <b>ART 422</b>	Proposed course subject/catalog number <b>ART 422</b>
Current number of units/credits <b>6</b>	Proposed number of units/credits <b>6</b>
Current Course Fee    yes x <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move x <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade x <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units <b>yes</b>	Proposed Repeat for additional Units <b>yes</b>
Current Max number of units <b>6</b>	Proposed Max number of units <b>6</b>
Current Prerequisite <b>ART 328</b>	Proposed Prerequisite <b>ART 322 or ART 328</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convvene with	Proposed Co-Convvene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Simplify listing of required courses for the Painting Program.**

**10. Approvals**

---

Tom Pater 9/18/08

Department Chair/ Unit Head (if appropriate)/ Date

[Signature] Oct 14, 2008

Chair of college curriculum committee/Date

[Signature] 10/14/08

Dean of college/Date

**For Committee use only**

[Signature] 11/18/08

For University Curriculum Committee/Date

Action

taken: approved as submitted approved as modified

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUP 352/~~652~~

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p>MUP 352/652 BAND WIND SYMPHONY (1)</p> <p>Open to all qualified students; membership chosen by audition. Department consent required.</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p>MUP <del>352/652</del> <b>WIND SYMPHONY</b> (1)</p> <p>Open to all qualified students; membership chosen by audition. Department consent required.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
 If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

### IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number

Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The name of this course must be changed to "~~Symphonic~~ <sup>Wind Symphony</sup> Band" to be consistent with the other ensemble titles of the School of Music. It will also be easier for students to locate the course in the catalog.

**10. Approvals**

*Yvonne E. Sullivan*      *9/30/08*  
 Department Chair/ Unit Head (if appropriate)/ Date

*[Signature]*      *Oct 13, 2008*  
 Chair of college curriculum committee/Date

*Jean Brun*      *10/13/08*  
 Dean of college/Date

**For Committee use only**

*Ron B...*      *11/18/08*  
 For University Curriculum Committee/Date

Action taken:      approved as submitted      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no   
*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no   
If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no   
*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUP 353

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog  <small>/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</small>).</p> <p>MUP 353 BAND SYMPHONIC (1)          Open to all qualified students; membership chosen by audition. Department consent required.</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p>MUP 353 <b>SYMPHONIC BAND</b> (1)          Open to all qualified students; membership chosen by audition. Department consent required.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
 If yes, explain and provide supporting documentation from the affected departments.  
 \_\_\_\_\_

8. Does this change affect community college articulation? Yes  No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
 If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number



Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.  
The name of this course must be changed to "Symphonic Band" to be consistent with the other ensemble titles of the School of Music. It will also be easier for students to locate the course in the catalog.

**10. Approvals**

*John E. Dalton*      9/30/08

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Department Chair/ Unit Head (if appropriate)/ Date

*[Signature]*      Oct 14, 2008

---

Chair of college curriculum committee/Date

*Alan Boren*      10/14/08

---

Dean of college/Date

**For Committee use only**

*Brian BA*      11/18/08

---

For University Curriculum Committee/Date

Action taken:      approved as submitted      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

**OR**

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

**OR**

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no   
*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no   
If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no   
*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUP 354

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog  <small>/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</small>).</p> <p>MUP 354 BAND MARCHING (1)          Open to all qualified students; membership chosen by consultation. Department consent required. Letter grade only.          Course fee required.</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p>MUP 354 <b>MARCHING BAND</b> (1)          Open to all qualified students; membership chosen by consultation. Department consent required. Letter grade only. Course fee required.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
 If yes, explain and provide supporting documentation from the affected departments.  
 \_\_\_\_\_

8. Does this change affect community college articulation?    Yes     No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No

If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number

Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The name of this course must be changed to "Marching Band" to be consistent with the other ensemble titles of the School of Music. It will also be easier for students to locate the course in the catalog.

**10. Approvals**

*Todd E. Sulting*      9/30/08  
 Department Chair/Unit Head (if appropriate)/Date

*[Signature]*      Oct 14, 2008  
 Chair of college curriculum committee/Date

*John Breen*      10/14/08  
 Dean of college/Date

**For Committee use only**

*[Signature]*      11/18/08  
 For University Curriculum Committee/Date

Action taken:      approved as submitted      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no   
*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no   
If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no   
*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUP 355

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  <small>/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</small>).</p> <p>MUP 355 BAND PEP (1)          Open to all qualified students; membership chosen by consultation. Department consent required.</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUP 355 PEP BAND (1)</b>          Open to all qualified students; membership chosen by consultation. Department consent required.</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No

If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the *Course Equivalency Guide*, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number



Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The name of this course must be changed to "Pep Band" to be consistent with the other ensemble titles of the School of Music. It will also be easier for students to locate the course in the catalog.

**10. Approvals**

*Todd E. Sullivan*      9/30/05  
 Department Chair/ Unit Head (if appropriate)/ Date

*[Signature]*      Oct 14, 2008  
 Chair of college curriculum committee/Date

*Jean Bowen*      10/14/08  
 Dean of college/Date

**For Committee use only**

*[Signature]*      11/18/08  
 For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no   
*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no   
If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no   
*If no, please submit a course delete form for the ABC 400.*

University Curriculum Committee  
Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College CAL

4. Academic Unit/Department School of Music

5. Current course subject/catalog number

MUS 121

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**MUS 121 HARMONY I (2)**

Review of fundamentals followed by study of diatonic melodies, chords, progression, inversion, voicing, voice leading, cadences, and non-chord tones. Note that MUS 121 is normally taken concurrently with MUS 131. Letter grade only. Course fee required.

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**MUS 121 HARMONY I (2)**

Review of fundamentals followed by study of diatonic melodies, chords, progression, inversion, voicing, voice leading, cadences, and non-chord tones. Note that MUS 121 is normally taken concurrently with MUS 131. Letter grade only.

Course fee required. **Prerequisite: Pass placement exam or pass MUS 120 with a grade of C or higher.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite X
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The School of Music requires that students receive a grade of C or higher in any course in their major. Because no prerequisite has been listed in the catalog for this course, MUS 121, Harmony I, students have been registering for this course without **either** completing a placement exam **or** completing MUS 120, Theory Preparation with a grade of C or higher. Therefore, they are registering for the course without being adequately prepared. This prerequisite addition will ensure their preparedness.

**10. Approvals**

*Yadd S. Sullivan*    11/20/08  
 \_\_\_\_\_  
 Department Chair/Unit Head (if appropriate)/ Date

*[Signature]*    Oct 14, 2008  
 \_\_\_\_\_  
 Chair of college curriculum committee/Date

*[Signature]*    10/14/08  
 \_\_\_\_\_  
 Dean of college/Date

For Committee use only

*Ron B. J.*

*11/18/08*

For University Curriculum Committee/Date

Action

taken:

approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUS 131

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>MUS 131 SIGHT SINGING AND DICTATION I (2)</b>          How to conceptualize written diatonic melodies before hearing them (sight singing) and transcribe the same into notation after hearing (dictation). Note that MUS 131 is normally taken concurrently with MUS 121.</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUS 131 EAR TRAINING I (2)</b>          How to conceptualize written diatonic melodies before hearing them, transcribe the same into notation after hearing, <b>and improvise with these materials</b>. Note that MUS 131 is normally taken concurrently with MUS 121. <b>Prerequisite: Pass placement exam or <del>pass</del> MUS 120 with a grade of C or higher.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No   
 If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised



If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite <i>PASS placement exam OR *MUS 120 w/a grade of C or higher</i>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with


Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

There are three changes proposed concerning this course: **1. Name change from "Sight Singing and Dictation" to "Ear Training"**: The reason for this change is that "Ear Training" is a simpler title, more easily understood by students, and more adequately describes what is taught. This term is also used in most other music schools across the country. **2. Improvisation addition**: The addition of improvisation in the course description makes clear that this is a component of MUS 131, Ear Training I. This is also in compliance with requirements by the National Association of Schools of Music (NASM). **3. Addition of prerequisite**: Since there is currently no prerequisite listed for this course, MUS 131, Ear Training I, students have been registering for MUS 131 without **either** completing the placement exam **or** completing MUS 120, Theory Preparation, with a grade of C or higher. Therefore, they are registering for MUS 131 without being adequately prepared. Adding the prerequisite of either passing the placement exam or passing MUS 120 (Theory Preparation) with a grade of C or better, ensures that they will be prepared in this course.

**10. Approvals**

*John E. Sullivan*      9/30/18  
 \_\_\_\_\_  
 Department Chair/ Unit Head (if appropriate)/ Date

 Oct 14, 2008  
Chair of college curriculum committee/Date

 10/14/08  
Dean of college/Date

**For Committee use only**

 11/18/08  
For University Curriculum Committee/Date

Action

taken:

approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

### LIBERAL STUDIES ONLY

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section
2. List names of faculty who may teach this course: \_\_\_\_\_
3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

#### NEW LIBERAL STUDIES COURSE

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking

Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College CAL 4. Academic Unit/Department School of Music

5. Current course subject/catalog number MUS 132

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>MUS 132 SIGHT SINGING AND DICTATION II (2)</b> How to conceptualize written chromatic melodies before hearing them (sight singing) and transcribe the same into notation after hearing (dictation). Note that MUS 132 is normally taken concurrently with MUS 122. Letter grade only. Course fee required. Prerequisite: MUS 131</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUS 132 EAR TRAINING II (2)</b> How to conceptualize written <b>diatonic melodies with some chromaticism</b> before hearing them (sight singing), transcribe the same into notation after hearing (dictation), <b>and improvise with these materials.</b> Note that MUS 132 is normally taken concurrently with MUS 122. Letter grade only. Course fee required. Prerequisite: MUS 131 <b>Pass MUS 131 with a grade of C or higher.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite * MUS 131 w/ a grade of C or higher
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

There are three changes proposed concerning this course: **1. Name change from "Sight Singing and Dictation" to "Ear Training"**: The reason for this change is that "Ear Training" is a simpler title, more easily understood by students, and more adequately describes what is taught. This term is also used in most other music schools across the country. **2.** The addition of "diatonic melodies with some chromaticism and improvisation with those materials" in the course description makes clear that both of these are components of the course. This is also in compliance with requirements by the National Association of Schools of Music (NASM). **3. Addition of prerequisite:** Students have been registering for MUS 132, Ear Training II, after receiving a D in MUS 131, Ear Training I, then re-taking MUS 131 the following semester. Ear Training courses must be taken consecutively, and in order to be successful and understand the material presented in Ear Training II, students must have received a grade of C or higher in Ear Training I. Adding this clause to the prerequisite ensures that they will be prepared for this course.

**10. Approvals**

*Todd E Sullivan 9/30/08*  
 \_\_\_\_\_  
 Department Chair/ Unit Head (if appropriate)/ Date

*[Signature]*      *Oct 14, 2008*  
 \_\_\_\_\_  
 Chair of college curriculum committee/Date

Dean of college/Date Jean Bauer 10/14/08

For Committee use only  
For University Curriculum Committee/Date Ron B... 11/18/08

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified \_\_\_\_\_

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Dept. Chair name: \_\_\_\_\_ Dept. Chair email: \_\_\_\_\_  
College Contact name : \_\_\_\_\_ College Contact email: \_\_\_\_\_

- 1. This course is a  Single section  Multi-section
- 2. List names of faculty who may teach this course: \_\_\_\_\_
- 3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.  
*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.  
*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*  
Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*  
Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

University Curriculum Committee  
Proposal for Course Change

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1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUS 222

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>MUS 222 HARMONY IV (3)</b> Studies late nineteenth century and twentieth century compositional processes. Note that MUS 222 is normally taken concurrently with MUS 232. Prerequisite: MUS 221</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUS 222 HARMONY IV (3)</b> Studies late nineteenth century and twentieth century compositional processes. Note that MUS 222 is normally taken concurrently with MUS 232. Prerequisite: <b>Pass MUS 221 with a grade of C or higher.</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No   
If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised



If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite X
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

The School of Music requires that students receive a grade of C or higher in any course in their major. Students have been registering for MUS 222, Harmony IV, after receiving a D in MUS 221, Harmony III, then re-taking MUS 221 the following semester. Harmony courses must be taken consecutively, and in order to be successful and understand the material presented in Harmony IV, students must have received a grade of C or higher in Harmony III.

**10. Approvals**

*John S. Sullivan 9/30/08*  
 \_\_\_\_\_  
 Department Chair/ Unit Head (if appropriate)/ Date

*[Signature] Oct 14, 2008*  
 \_\_\_\_\_  
 Chair of college curriculum committee/Date

*Jean Brown 10/14/08*  
 \_\_\_\_\_  
 Dean of college/Date

**For Committee use only**

*Ben G*

*11/18/08*

For University Curriculum Committee/Date

Action

taken:

approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College CAL 4. Academic Unit/Department School of Music

5. Current course subject/catalog number MUS 231

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**MUS 231 SIGHT SINGING AND DICTATION III (1)**  
How to conceptualize modulating or harmonically altered tonal patterns before hearing them and transcribe the same into notation after hearing. Letter grade only. Course fee required. Prerequisite: MUS 132 and Prerequisite or Corequisite: MUS 221

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

**MUS 231 EAR TRAINING III (1)**  
How to conceptualize modulating or harmonically altered tonal patterns before hearing them, transcribe the same into notation after hearing, **and improvise with these materials.** Letter grade only. Course fee required. Prerequisite: ~~Pass MUS 132 with a grade of C or higher,~~ and Prerequisite or Corequisite: MUS 221

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite *MUS 132 w/a grade of C or higher
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

There are three changes proposed concerning this course: **1. Name change from "Sight Singing and Dictation" to "Ear Training"**: The reason for this change is that "Ear Training" is a simpler title, more easily understood by students, and more adequately describes what is taught. This term is also used in most other music schools across the country. **2. The addition of improvisation in the course description makes clear that improvisation is a component of MUS 231, Ear Training III . This is also in compliance with requirements by the National Association of Schools of Music (NASM).** **3. Requirement of passing MUS 132, Ear Training II, with a grade of C or higher.** Students have been registering for MUS 231, Ear Training III, after receiving a D in MUS 132, Ear Training II, then re-taking MUS 132 , Ear Training II, the following semester. Ear Training course must be taken consecutively, and in order to be successful and understand the material presented in Ear Training III, students must have received a grade of C or higher in Ear Training II. Adding this clause to the prerequisite ensures that they will be prepared for this course.

**10. Approvals**

*Todd E. Sultman*      9/30/08  
 Department Chair/Unit Head (if appropriate)/ Date

*[Signature]*      Oct 14, 2008  
 Chair of college curriculum committee/Date

*Jean Bowen*      10/14/08  
 Dean of college/Date

For Committee use only

Don B. J.

11/18/08

For University Curriculum Committee/Date

Action  
taken:

approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

### LIBERAL STUDIES ONLY

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section
2. List names of faculty who may teach this course: \_\_\_\_\_
3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

### NEW LIBERAL STUDIES COURSE

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

### TOPICS COURSE ONLY

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

\_\_\_\_\_

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CAL      4. Academic Unit/Department School of Music

5. Current course subject/catalog number      MUS 232

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog  <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>MUS 232 SIGHT SINGING AND DICTATION IV (1)</b>          How to conceptualize complex tonal or atonal structures before hearing them and transcribe the same into notation after hearing. Letter grade only. Course fee required. Prerequisite: MUS 231 and Prerequisite or Corequisite: MUS 222</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>MUS 232 EAR TRAINING IV (1)</b>          How to conceptualize complex tonal or atonal structures before hearing them, transcribe the same into notation after hearing, <b>and improvise with these materials</b>. Letter grade only.          Course fee required. Prerequisite: <b>Pass MUS 231 with a grade of C or higher</b>, and Prerequisite or Corequisite: MUS 222</p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No   
 If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No   
 If **yes**, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_



**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite X	Proposed Prerequisite X
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

There are three changes proposed concerning this course: **1. Name change from "Sight Singing and Dictation" to "Ear Training"**. The reason for this change is that "Ear Training" is a simpler title, more easily understood by students, and more adequately describes what is taught. This term is also used in most other music schools across the country. **2. The addition of improvisation in the course description makes clear that improvisation is a component of the Ear Training IV course.** This is also in compliance with requirements by the National Association of Schools of Music (NASM). **3. Requirement of passing MUS 231, Ear Training III, with a grade of C or higher:** Students have been registering for MUS 232, Ear Training IV, after receiving a D in MUS 231, Ear Training III, then re-taking MUS 231, Ear Training III, the following semester. Ear Training courses must be taken consecutively, and in order to be successful and understand the material presented in Ear Training IV, students must have received a grade of C or higher in Ear Training III. Adding this clause to the prerequisite ensures that they will be prepared for this course.

**10. Approvals**

*Tom E. Sutton*      9/30/08  
 Department Chair/Unit Head (if appropriate)/Date

*[Signature]*      Oct 14, 2008  
 Chair of college curriculum committee/Date

*Jean Baer*      10/14/08  
 Dean of college/Date

For Committee use only

*Ken B. H.*

*11/18/08*

For University Curriculum Committee/Date

Action  
taken:

approved as submitted

approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section
2. List names of faculty who may teach this course: \_\_\_\_\_
3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political  
Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

8. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number.

9. Please attach an example of a Topic Syllabus offered under this course number.

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

10. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

11. Do you intend to offer ABC 300 and ABC 300W? yes  no

*If no, please submit a course delete form for the ABC 300.*

**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

12. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

13. Does this proposal replace or modify an existing course or experience? yes  no

If yes, which course(s)? \_\_\_\_\_

14. Do you intend to offer ABC 400 and ABC 400C? yes  no

*If no, please submit a course delete form for the ABC 400.*

University Curriculum Committee  
Proposal for Course Deletion

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1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Fall 2008
2. College College of Arts and Letters 3. Academic Unit/Department Art
4. Current course subject and catalog number ART 200
5. Current catalog title  
Visual Aesthetics for Contemporary Culture
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
If required, also submit *Proposal for Plan Change*.
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.
- Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the *Course Equivalency Guide*, should the listing be  
changed to departmental elective credit  OR changed to elective credit

11. Justification for course deletion.

**ART 200 has never been taught and there is no plan for the course to be taught in the future.**

12. Approvals

Tom Paton 9/22/08  
Department Chair/Unit Head (if appropriate)/ Date

[Signature] Oct 14, 2008  
Chair of college curriculum committee/ Date

Jean Brun 10/14/08  
Dean of college/Date

**For Committee use only**

*Don Eick*

*11/18/08*

---

for University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted      \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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# University Curriculum Committee Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Fall 2008
2. College College of Arts and Letters 3. Academic Unit/Department Art
4. Current course subject and catalog number ART 231
5. Current catalog title  
Painting I
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
If required, also submit *Proposal for Plan Change*.
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.  
Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the *Course Equivalency Guide*, should the listing be changed to departmental elective credit  OR changed to elective credit
11. Justification for course deletion.  
**ART 231 was replaced with ART 222 eight years ago. ART 231 is an unused course and number that has continually been posted in the catalog.**

## 12. Approvals

Tom Paton 10/15/08  
Department Chair/Unit Head (if appropriate)/ Date

Alan Bone  
Chair of college curriculum committee/ Date

Alan Bone  
Dean of college/Date

**For Committee use only**

*Ron Gill*

*11/18/08*

\_\_\_\_\_  
or University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted      \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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# University Curriculum Committee

## Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Fall 2008
2. College College of Arts and Letters 3. Academic Unit/Department Art
4. Current course subject and catalog number ART 331
5. Current catalog title  
**Painting II**
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
If required, also submit *Proposal for Plan Change*.
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.  
Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the *Course Equivalency Guide*, should the listing be  
changed to departmental elective credit  OR changed to elective credit
11. Justification for course deletion.  
**ART 331 was replaced with ART 322 eight years ago. ART 331 is an unused course and number that has continually been posted in the catalog.**

### 12. Approvals

Tom Peter 10/15/08  
Department Chair/Unit Head (if appropriate)/ Date

John Peter Vonder Lo  
Chair of college curriculum committee/ Date

John Peter  
Dean of college/Date



**For Committee use only**

*Ron Ed*

*11/18/08*

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or University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted      \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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# University Curriculum Committee Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Fall 2008
2. College College of Arts and Letters 3. Academic Unit/Department Art
4. Current course subject and catalog number ART 432
5. Current catalog title  
Painting IV
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
If required, also submit *Proposal for Plan Change*.
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.  
Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the *Course Equivalency Guide*, should the listing be  
changed to departmental elective credit  OR changed to elective credit
11. Justification for course deletion.  
**ART 432 was replaced with ART 422 Painting Concepts II eight years ago. ART 432 is an unused course and number that has continually been posted in the catalog.**

## 12. Approvals

Tom Peter 10/15/08  
Department Chair/Unit Head (if appropriate)/ Date

Jean Brown for Peter Wondol  
Chair of college curriculum committee/ Date

Jean Brown  
Dean of college/Date

**For Committee use only**



11/18/08

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or University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College CEFNS 4. Academic Unit/Department Chemistry & Biochemistry

5. Current course subject/catalog number CHM 462

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**CHM 462 BIOCHEMISTRY II (3)**  
Continuation of CHM 461. Spring.  
Prerequisite: CHM 461

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

<no change in catalog copy text>

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both X	Proposed Grading Option* Letter Grade X    Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Course grading options of BOTH Pass/Fail and Letter Grade was mistakenly entered into system about 2 years ago. This lecture course should have been ONLY Letter Grading.**

**10. Approvals**

*Brandy Quintana*  
Department Chair/ Unit Head (if appropriate)/ Date

*James D. Mitchell* 10/20/08  
Chair of college curriculum committee/Date

*WJH* 10/20/08  
Dean of college/Date

**For Committee use only** *Ben Ed* 11/18/08

For University Curriculum Committee/Date

Action  
taken:

approved as submitted

approved as modified

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# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College CEFNS

4. Academic Unit/Department Construction Management

5. Current course subject/catalog number

CM 124

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

CM 124 CONSTRUCTION METHODS II (3)

Continuation of the development of construction logic for residential and light commercial construction. 2 hrs. lecture, 2 hrs. lab. Letter grade only. Course fee required. Prerequisite: (CM 120 or CM 120H) and CM 123

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

CM 124 CONSTRUCTION METHODS II (3)

Continuation of the development of construction logic for residential and light commercial construction. **3 hrs.** lecture, Letter grade only. Course fee required. Prerequisite: (CM 120 or CM 120H) and CM 123

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**


CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits <del>2 hrs lecture 2 hrs lab</del>	Proposed number of units/credits <del>3 hrs lecture</del>
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

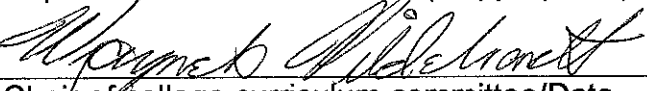
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.


**his change aligns the syllabus with the actuality of this course. The lab is unnecessary for the present pedagogical method for this work. This also works towards curriculum efficiency.**

**10. Approvals**

 9/15/2008  
Department Chair/ Unit Head (if appropriate)/ Date

 10/20/08  
Chair of college curriculum committee/Date

 10/20/08  
Dean of college/Date

**For Committee use only**  
 11/18/08  
For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified



# CM 124: CONSTRUCTION METHODS II

College of Engineering Forestry & Natural Sciences  
Construction Management Department  
Fall Semester, 2008. Section 1 #5848  
3 Credit Hours

## Course Syllabus

<b>Time:</b>	Tuesday/Thursday	2:20 P.M.—3:35 P.M.
<b>Location:</b>	Building #69 – Engineering	Rm. 321
<b>Instructor:</b>	Susan J. Thomas	<a href="mailto:susan.thomas@nau.edu">susan.thomas@nau.edu</a>
<b>Office Address:</b>	Engineering, Rm. 322E	<b>Office Phone:</b> 523-5013
<b>Office Hours:</b>	Wednesday and Friday	8:30-11:00 or by appointment

**Course Prerequisite:** CM 123 with a grade greater than or equal to a “C”.

**Course Description:** This class builds on the material and methods concepts for residential construction introduced in CM 123. It begins with a review of fundamentals of performance of materials and assemblies, introduces students to an overview of how commercial construction projects are conceived, constructed, and managed. Students are introduced to the functions and dynamics of the Project Team; and based on a systems approach, introduced to the materials and methods common to commercial construction projects. The course provides the introduction and base knowledge of the main building construction systems that are explored in detail in further classes in construction management program including: CM 220 – Introduction to Structures, CM 224 – Concrete Systems, CM 225 – Masonry, CM 321 – Structural Steel Systems, and CM 360 Soil Mechanics.

### Student Learning Expectations/Outcomes:

By the end of the course, you should be able to:

1. Identify the major and minor components of a commercial building (acronyms/definitions/vocabulary intensive).
2. Identify and classify different commercial construction systems including: foundation system options, concrete and steel frame systems, curtain wall systems, roofing systems, thermal and moisture protection systems, finish systems, and environmental and energy systems. (knowledge of commercial construction materials, methods and details).
3. Describe how commercial construction projects are organized and managed. (foundation for construction management theory).

**Course Approach:** Lecture/discussion/exercises/films/field trips

**Text #1:** *BUILDING CONSTRUCTION; Principles, Materials, Systems*. Mehta, Scarborough, Arm Priest. 2008. Hardcover. (NAU bookstore, UT&T or online at [www.Dealoz.com](http://www.Dealoz.com))

**Text #2:** *Why Buildings Fall Down*. Levy, Matthys and Slavadori, Mario. ISBN: 039331152X.

**Additional Readings:** As posted in Vista or provided in handouts.

### Assessment of Student Learning Objectives:

Exams (Mid-term and Final); tests; quizzes; assignments; class participation, final project.

## CM 124: CONSTRUCTION METHODS II

**Required Materials:** Text; handouts/weblinks for readings will be distributed or posted in Vista during the course of the semester. Students will be responsible for the content of the handouts on the mid-term and final exams.

### VISTA SHELL:

A course shell is available on the University's Vista System. The shell will be used to post reading assignments/articles/excerpts periodically. Additionally the Vista shell will be used to distribute information, and to provide access to course materials and resources. Accordingly, it is the student's responsibility to check the Vista shell on a regular basis (at least weekly, preferably Mondays and Fridays) for mail, assignments and announcements. All grades will be posted in Vista. Please review your Vista website for special instructions involving hotmail accounts.

**Course Outline:** See class/assignment schedule posted in Vista. THIS IS SUBJECT TO CHANGE!

**Attendance:** Attendance in the class is highly encouraged. You will be responsible for all lecture material including films and handouts. Attendance will be taken with points allocated as identified below.

**Assignments:** Over the course of the semester you will be required to complete various homework assignments, projects and quizzes. These assignments will be due on the date/time announced. Late assignments may be submitted within three days of the due date, but will have 10% deducted prior to allocating the earned grade.

**Quizzes:** Quizzes may be given periodically on the assigned reading material and handouts.

**Projects:** A final paper/project is required for this class. It will be worth 15% of your total grade.

**Exams/Tests:** There will be two exams this semester as noted on the course schedule. Each exam will be comprehensive and you will be responsible for all work covered prior to the exam. There will be two tests for this class

**Retests/Makeup Tests:** If you miss a test and have a certified medical excuse and/or prior instructor approval you may take a makeup test. If you miss the final exam without a valid excuse, a zero will be averaged into your grade.

**Professionalism:** This program is designed to develop not only your technical skills but also your professional skills. Professionalism starts with coming to class on time, paying attention to the material presented, and treating your fellow students and instructor with respect.

**Consulting with Faculty:** You are strongly encouraged to discuss any academic or personal questions with the course instructor or other faculty during their office hours or via e-mail.

**Calculation of Course Grade:** Your grade will be calculated as follows:

Examinations	250 points
Tests	150 points
Paper/Project	150 points
Assignments/Quizzes	350 points
Class Participation and Attendance	<u>100 points</u>
<b>Total</b>	<b>1000 Points</b>

900 and above = A, 800 and above = B, 700 and above = C, 600 and above = D.

## CM 124: CONSTRUCTION METHODS II

**Note:** Grades are not curved in this course. A grade of "C" or better is required to proceed on to the classes that require this course as a pre-requisite.

### University Policies:

- Academic Dishonesty Policy and Student Disciplinary Procedures:  
<http://www4.nau.edu/stulife/handbookdishonesty.htm>
- Class Management Statement <http://www4.nau.edu/stulife/handbookmanagement.htm>
- CM Professional Ethics and Code of Conduct (See Vista Shell)

### Course Outline: **CM124** *Construction Methods II*

Date	CM 124	Readings:	Assignment:
26-Aug	Introduction and Syllabus		
28-Aug	Commercial Difference - the Project Team		
2-Sep	Review - Design/Construction Phases/Codes/Standards	Chap 1 & 2 pgs 1-50	Review questions 1,3,4 & 6 p. 23; Questions 1-5 pg 50
4-Sep	Live and Dead Loads, principles of load resistance	Chap 3 & 4 pgs 50-100	Review questions 1,3,4, 8 & 9 p. 75; Questions 2,7,8 & 9 pg 99
9-Sep	Thermal Properties	Chap 5 pgs 100-131	Review Questions 1, 2, 3, 5, 6 & 7 pg 130
11-Sep	Air Leakage and Water Vapor Control	Chap 6 pgs 133-149	Review Questions 1, & 2
16-Sep	Fire Resistive/Acoustical Properties of Materials	Chap 7-8 pgs 151-175	Review questions 1,2, & 4 p. 165; Quiz
18-Sep	Sustainable Design Principles & Practices	Chap 10 pgs 197-208	Handout - L.E.E.D.
23-Sep	<b>Test #1</b>		
25-Sep	Site and Soils	Chap 21 pgs 503-510	
30-Sep	Excavation and Excavation Equipment/cycle times	Handout/Exercise	Soils report assignment due
2-Oct	Earthmovers Film		In class Quiz
7-Oct	Foundation Systems/Value Engineering	Chap 21 pgs 503-539	Review question #4 p. 539
9-Oct	<b>Mid-Term</b>		Project Summary due
14-Oct	Floor Systems	Chap 16 pgs 341-360 Chap 19 pgs 445-477	Review questions 2 & 3 p. 477
16-Oct	Presentations		Acronyms Due
21-Oct	Frame Systems: Structural Steel/Reinforced Concrete	Chap 16 p 361-395 Chap 20 pgs 479-501	Review questions 1 & 3 pg 501
23-Oct	Water Infiltration in the Exterior Shell	Chap 9 pgs 177-195	
28-Oct	Presentations	Chap 30 pgs 791-814	Bid Assignment Due
30-Oct	Exterior Cladding Systems	Chap 26, 27 pgs 643-725	Quiz
4-Nov	Roof Systems	Chap 31 pgs 817-849	Review Question #1 p. 848
6-Nov	Finish Systems/Conveyance Systems	Chap 34/35 pgs 903-947	Review Question #5 p. 931; #1 p. 947
6-Nov	<b>Test #2</b>	Handout	
11-Nov	<b>VETERENS DAY - UNIVERSITY CLOSED</b>		Definitions due
13-Nov	MPEF Systems	Handout	
18-Nov	South Plant Field Trip		
20-Nov	Managing the Project	Handout	
25-Nov	Skyscrapers-Film		In class quiz; Term Projects Due
27-Nov	<b>THANKSGIVING - UNIVERSITY CLOSED</b>		
2-Dec	Presentations		
4-Dec	Final Exam Review		
11-Dec	<b>Final Exam Thursday, Dec 11th, 12:30 P.M.</b>		

# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

**Fall 2009**

3. College **CEFNS**

4. Academic Unit/Department **Construction Management**

5. Current course subject/catalog number

**CM 222**

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

CM 222 CONSTRUCTION GRAPHICS (3)

Sketching fundamentals, multi-view projection, pictorial drawings, architectural drawings, work drawings, and introduction to computer graphics. 2 hrs. lecture, 3 hrs. lab. Letter grade only.

Course fee required. Prerequisite: CM 123 and CM 124 with grades greater than or equal to C

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

CM 222 CONSTRUCTION GRAPHICS (3)

Sketching fundamentals, multi-view projection, pictorial drawings, architectural drawings, work drawings, and introduction to computer graphics. **3 lecture**, Letter grade only. Course fee required. Prerequisite: CM 123 and CM 124 with grades greater than or equal to C

.. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits <del>2 hrs lecture 3 hrs lab</del>	Proposed number of units/credits <del>3 hrs lecture</del>
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

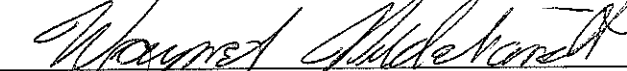
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.  
**This change aligns the syllabus with the actuality of this course. The lab is unnecessary for the present pedagogical method for this work. This also works towards curriculum efficiency.**

**10. Approvals**

 9/15/2008

Department Chair/ Unit Head (if appropriate)/ Date

 10/20/08

Chair of college curriculum committee/Date

 10/20/08

Dean of college/Date

**For Committee use only**

For University Curriculum Committee/Date

11/18/08

Action taken:                      approved as submitted                                            approved as modified

## CM 222 - Construction Graphics

College of Engineering, Forestry and Natural Sciences  
Department of Construction Management  
Section 1 #5850 Fall Semester  
3 Credit Hours

### SYLLABUS

Time	T - TH	11:10-12:25 A.M.
Location	Building 69	Room 120
Instructor	Susan Jay Thomas	
Office Address	Engineering #322E	Office Phone: 523- 5013
Office Hours	W/F	8:30 A.M.-11:00 A.M.

Preferred Method of Contact when a Rapid Response is desired: [susan.thomas@nau.edu](mailto:susan.thomas@nau.edu)  
(NAU Email- NOT Vista)

Course Prerequisite: CM 123 and CM 124 with grades greater than or equal to a "C".

Course Description: Overview, use and understanding of the organization of varying construction documents with specific emphasis on the components, organization and interrelationship between the plans and specifications. Introduction to blueprint reading. Use of 3-D and scale modeling applications. This class provides foundation information and exercises to prepare students for the further detailed information in CM 481 Construction Operations and CM 489 Construction Administration

Learning Expectations/Outcomes: Upon completion of this course the student should be able to:

Foundational Knowledge:

- Understand the "what" and "why" of the various construction and contract documents; understand and identify the relationship between the various elements of a Contract Document package based on differing project delivery systems; identify the proper assembly of a Bid set of documents; identify typical materials and symbols shown on a plan set.

Application:

- Draw basic construction details and sections
- Analyze specifications for construction materials and methods requirements
- Perform basic quantity surveys and materials estimates
- Create an electronic three dimensional model of a small home; build a physical scale model of a small home
- Create a Project Presentation Manual including a Program Report, site plan, code analysis, MP & E plans, door, window and finish schedules.

Course Structure: Lecture, exercises, project work.

**Textbook:** (Required) 1.) *Understanding Construction Drawings, 4<sup>th</sup> ed.*  
Mark W. Huth. Thompson-Delmar Learning, 2005. (With 22 print sheets) ISBN: 1-4018-3837-5  
Available at: CMO Book Swap 08-26-08 Room 101; NAU Bookstore, UT&T or  
[www.Dealoz.com](http://www.Dealoz.com)

## CM 222 - Construction Graphics

### Required Materials:

- Set of Architect and Engineer scales
- Student's materials of choice to build a model (a glue gun is helpful)
- Coursepack available from: The Print Raven  
1300 S. Milton Rd Ste 125 (Opposite Carl's Jr. Drive-In access)  
Flagstaff, Arizona 86001 (928) 773-1105

### VISTA SHELL:

A course shell will be constructed on the University's Vista System. The shell will be used to post reading assignments/articles/excerpts periodically. Additionally the Vista shell will be used to distribute information, and to provide access to course materials and resources. Accordingly, it is the student's responsibility to check the Vista shell on a regular basis for mail, assignments and announcements. All grades will be posted in Vista. Please review your Vista website for special instructions involving hotmail accounts.

Class/Assignment Schedule: Refer to schedule included in the Course Pack and posted in Vista.  
**NOTE: THE SCHEDULE IS SUBJECT TO CHANGE!**

Attendance: Attendance in the class is highly encouraged. You will be responsible for all lecture material including films and handouts. Attendance will be taken with points allocated as identified below.

Assignments: Over the course of the semester you will be required to complete various homework assignments, projects and quizzes. These assignments will be due on the date/time announced. Late assignments may be submitted within three days of the due date, but will have 10% deducted prior to allocating the earned grade.

Quizzes: Quizzes may be given regularly. This is subject to results of class participation and quality of assignments turned in.

### Projects:

- One 3-D model project is required. A presentation of the model project will also be required.
- The final project consists of a Project Presentation Manual

Exams: There will be two exams during the semester, and they are noted on the course schedule. Each exam will be comprehensive and you will be responsible for all work covered prior to the exam.

Retests/Makeup Tests: If you miss a test and have a certified medical excuse and/or prior instructor approval you may take a makeup test. If you miss the final exam without a valid excuse, a zero will be averaged into your grade.

Professionalism: This program is designed to develop not only your technical skills but also your professional skills. Professionalism starts with coming to class on time, paying attention to the material presented, and treating your fellow students and instructor with respect.

Consulting with Faculty: You are strongly encouraged to discuss any academic or personal questions with the course instructor or other faculty members during their office hours or via e-mail.

## CM 222 - Construction Graphics

Calculation of Course Grade: Your grade will be calculated as follows:

Examinations	300 points
Quizzes (or assignments)	50 points
Projects	300 points
Assignments	250 points
Class Participation and Attendance	<u>100 points</u>
Total	1000 Points

900 and above = A, 800 and above = B, 700 and above = C, 600 and above = D.

Note: Grades are **not** curved in this course. A grade of "C" or better is required to proceed on to the classes that require this course as a pre-requisite.

### University Policies:

- Academic Dishonesty Policy and Student Disciplinary Procedures:  
<http://www4.nau.edu/stulife/handbookdishonesty.htm>
- Class Management Statement <http://www4.nau.edu/stulife/handbookmanagement.htm>
- CEFNS Professional Ethics and Code of Conduct (See Vista Shell)



# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

**Fall 2009**

3. College **CEFNS**

4. Academic Unit/Department **Construction Management**

5. Current course subject/catalog number

**CM 224**

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog /www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm).

**CM 224 Concrete and Concrete Form Systems (3)**

Selection and evaluation of materials and forming methods used in concrete installation in residential and commercial construction. 2 hrs. lecture, 3 hrs. lab. Letter grade only. Course fee required. Prerequisite: CM 124 and Prerequisite or Corequisite: CM 220

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**CM 224 Concrete and Concrete Form Systems (3)**

Selection and evaluation of materials and forming methods used in concrete installation in residential and commercial construction. 2 hrs. lecture, 3 hrs. lab. Letter grade only. Course fee required. Prerequisite: CM 124

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite CM 124 and CM 220	Proposed Prerequisite <b>CM 124</b>
Current Co-requisite CM 220	Proposed Co-requisite <b>None</b>
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.  
**This change aligns the curriculum with the assessment plan and eliminates a redundancy. This also works towards helping students complete the plan more effectively.**

**We also cannot justify any logical reason for this prerequisite, as this course needs only pre-knowledge of certain terminology found in CM 124.**


**10. Approvals**

 9/15/2008

Department Chair/ Unit Head (if appropriate)/ Date

 10/20/08

Chair of college curriculum committee/Date

 10/20/08

Dean of college/Date

**For Committee use only**



11/18/08

For University Curriculum Committee/Date

# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College CEFNS      4. Academic Unit/Department CM

5. Current course subject/catalog number      CM 326

<p>6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p><b>CM 326 MECHANICAL SYSTEMS      (3)</b></p> <p>Mechanical principles and techniques as they relate to heating, cooling, and plumbing systems in residential and commercial construction. 2 hrs. lecture, 3 hrs. lab. Letter grade only. Course fee required. Prerequisite: PHY 112 and 112L with grades greater than or equal to C</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>CM 326 MECHANICAL SYSTEMS      (3)</b></p> <p>Mechanical principles and techniques as they relate to heating, cooling, and plumbing systems in residential and commercial construction. 2 hrs. lecture, 3 hrs. lab. Letter grade only. Course fee required. Prerequisite: PHY 112 and 112L or <b>PHY 262</b> with grades greater than or equal to C</p>
--	---

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No  X  
 If yes, explain and provide supporting documentation from the affected departments.  
 \_\_\_\_\_

8. Does this change affect community college articulation? Yes  No  X  
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No  X  
 If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number

Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHY 112 and 112L with grades greater than or equal to C	Proposed Prerequisite PHY 112 and 112L <b>or</b> PHY 262 with grades greater than or equal to C
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?    Liberal Studies <input type="checkbox"/> Diversity <input type="checkbox"/>	

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**To cover internal engineering major who changes to CM thus reducing override paperwork.**

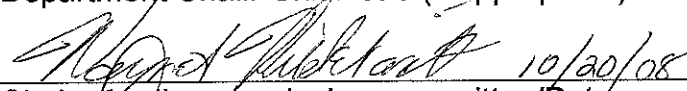
**Engineering students take the calculus physics sequence, CM students take the non-calculus based physics sequence.**

**10. Approvals**



9/8/2008

Department Chair/ Unit Head (if appropriate)/ Date



Chair of college curriculum committee/Date



Dean of college/Date

**For Committee use only**



11/18/08

For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified

# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

**Fall 2009**

3. College **CEFNS** 4. Academic Unit/Department **Construction Management**

5. Current course subject/catalog number **CM 481**

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**CM 481 Construction Operations (3)**

Concepts and skills required for overall construction project operations, including planning, supervision, and execution of a constructed project. Letter grade only. Course fee required. Prerequisite: CM 329 with a grade greater than or equal to C or Corequisite: CM 329

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

**CM 481 Construction Operations (3)**

Concepts and skills required for overall construction project operations, including planning, supervision, and execution of a constructed project. Letter grade only. Course fee required. **Prerequisite: Senior Status or ~~Instructors Consent~~**

Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite CM 329 with a grade greater than or equal to C	Proposed Prerequisite <b>Senior Status</b> <del>or Instructors Consent</del>
Current Co-requisite or Corequisite: CM 329	Proposed Co-requisite <b>None</b>
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**The change aligns the curriculum with the assessment plan and eliminates a redundancy.**

**The change also works towards helping students complete the plan more effectively.**

**This course is a non-mathematical course with learners acquiring new terminology and cognitive knowledge. Students need to have basic knowledge from the early construction management courses but no specific pre-requisite knowledge or skills are required.**

**We recognize that there will be rare instances when a student shows up with senior status without being ready for this course and we believe it makes more sense to handle the exception than to pre-requisite the course.**

**10. Approvals**




9/15/2008

Department Chair/ Unit Head (if appropriate)/ Date



10/20/08

Chair of college curriculum committee/Date



10/20/08

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Dean of college/Date

**For Committee use only**

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For University Curriculum Committee/Date

11/18/05

Action  
taken:

approved as submitted



approved as modified

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# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

**Fall 2009**

3. College CEFNS

4. Academic Unit/Department Construction Management

5. Current course subject/catalog number

CM 489

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm))

**CM 489 Construction Project Administration**

Contract documents, laws and regulations, labor relations, principles of total quality management and partnering, and project oversight.

Prerequisite: CM 388 and CM 481 with grades greater than or equal to C

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**CM 489 Construction Project Administration**

Contract documents, laws and regulations, labor relations, principles of total quality management and partnering, and project oversight. **Prerequisite: Senior Status or**

~~Instructors Consent~~

Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No  x  
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No  x  
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No  x  
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  x or be revised

If revised, how should it be revised? \_\_\_\_\_



**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite CM 388 and CM 481 with grades greater than or equal to C	Proposed Prerequisite <del>Senior Status or Instructors Consent</del>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.


**The change aligns the curriculum with the assessment plan and eliminates a redundancy.**

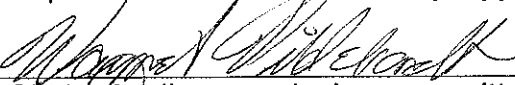
**The change also works towards helping students complete the plan more effectively.**


**This course is a non-mathematical course with learners acquiring new terminology and cognitive knowledge. Students need to have basic knowledge from the early construction management courses but no specific pre-requisite knowledge or skills are required.**

**We recognize that there will be rare instances when a student shows up with senior status without being ready for this course and we believe it makes more sense to handle the exception than to pre-requisite the course.**

**10. Approvals**

 9/15/2008  
Department Chair/ Unit Head (if appropriate)/ Date

 10/20/08  
Chair of college curriculum committee/Date

 10/20/08  
Dean of college/Date

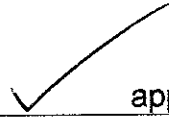
For Committee use only

11/18/08

For University Curriculum Committee/Date

Action  
taken:

approved as submitted



approved as modified

# University Curriculum Committee Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?

Liberal Studies

Diversity

Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Spring 2009

3. College SBS

4. Academic Unit/Department COMM

5. Current course subject/catalog number

MER 430

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**MER 430 CULTURAL,  
PSYCHOLOGICAL AND SOCIAL  
ASPECTS OF DRESS (3)**  
Emphasizes the cultural, psychological, and social aspects of dress. CU

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**MER 330 CULTURAL, PSYCHOLOGICAL AND  
SOCIAL ASPECTS OF DRESS (3)**  
Emphasizes the cultural, psychological, and social aspects of dress. CU

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number <b>MER 430</b>	Proposed course subject/catalog number <b>MER 330</b>
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**This course has been a liberal studies course for many years. Liberal studies has changed its policies and now does not allow 400-level courses. This change is requested to keep the course as a liberal studies course.**

**10. Approvals**

*Mark Ne*      7-17-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date

*[Signature]*  
10-1-08

Dean of college/Date

**For Committee use only**

*Bob Bell*      11/18/08

For University Curriculum Committee/Date

Action

taken:      approved as submitted      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course?

Liberal Studies

Diversity

Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College SBS

4. Academic Unit/Department School of Communication

5. Current course subject/catalog number

PHO 181

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog

/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm).

PHO 181 COMMUNICATION PHOTOGRAPHY (3)  
Fundamentals of photographic communication. Camera handling, composition, lighting, photo series, and captions for appropriate images. Adjustable camera required. No darkroom work involved.

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

PHO 181 COMMUNICATION PHOTOGRAPHY (3)  
Fundamentals of photographic communication. **Basic digital** camera handling, composition, lighting, ~~photo series, and captions for appropriate images.~~ Adjustable camera required. ~~No darkroom work involved.~~ **studio and natural light assignments. 3 hrs. lecture. Digital camera required.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes No X  
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes No X  
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes X No  
If yes, has the change been approved by the Articulation Task Force? Yes X No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is Yes or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

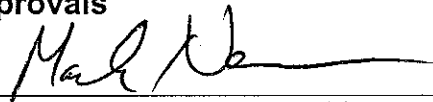
CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology.**

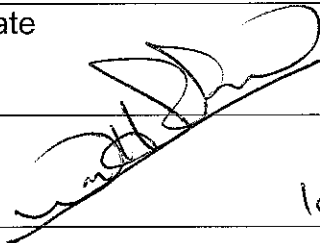
**10. Approvals**



10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date



10-8-08

Dean of college/Date

**For Committee use only**



11-18-08

For University Curriculum Committee/Date

Action

taken:                      approved as submitted                      approved as modified

**Only utilize form if proposing course for LIBERAL STUDIES designation.**

# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College SBS

4. Academic Unit/Department School of Communication

5. Current course subject/catalog number

PHO 285

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

PHO 285 INTERMEDIATE PHOTOGRAPHY(3)  
Advanced small- and medium-format camera and darkroom techniques; emphasis on composition and technical control of the negative and print using the zone system. Adjustable camera required. 3 hrs. lecture, studio-lab arranged. Prerequisite: PHO 281

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

PHO 285 INTERMEDIATE PHOTOGRAPHY (3)  
~~Advanced small- and medium-format camera and darkroom techniques;~~  
**Intermediate digital photography and computer image adjustments and workflow;** emphasis on composition and technical control of ~~the negative and print using the zone system~~ **photographic files.**  
~~Adjustable camera required~~ **Digital-SLR with dedicated flash required. Strongly recommended to be taken prior to or concurrently with PHO 282.**  
**3 hrs. lecture and lab. Prerequisite: PHO 181 or PHO 281**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 281	Proposed Prerequisite <b>PHO 181 or PHO 281</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**With new photographic technology and equipment this class has evolved and the class needs to be updated to into an all digital format.**

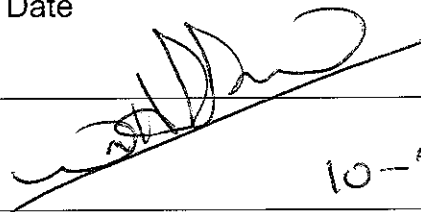
**10. Approvals**



10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date



10-8-08

Dean of college/Date

**For Committee use only**



# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College SBS 4. Academic Unit/Department School of Communication

5. Current course subject/catalog number PHO 381

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog [www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

PHO 381 PUBLICATIONS PHOTOGRAPHY (3)  
Photography for newspapers, advertising, public relations, and the wire services. Creative camera techniques, digital imaging process, and portfolio development. Adjustable camera required. 2 hrs. lecture, 2 hrs. lab. Prerequisite: PHO 285 and VC 251

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

~~PHO 381 PUBLICATIONS PHOTOGRAPHY (3)  
Photography for newspapers, advertising, public relations, and the wire services. Creative camera techniques, digital imaging process, and portfolio development. Adjustable camera required. 2 hrs. lecture, 2 hrs. lab. Prerequisite: PHO 285 and VC 251~~

**PHO 381 INTERMEDIATE PHOTOJOURNALISM (3)  
Photojournalism and documentary photography for newspaper, magazine and multimedia outlets. Comprehensive project photography and advanced photo editing. Digital-SLR with dedicated flash required. 3 hrs lecture and lab. Prerequisite: PHO 181 PHO 282 and PHO 283**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number PHO 381 Publications Photography	Proposed course subject/catalog number PHO 381 Intermediate Photojournalism
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 285 and VC 251	Proposed Prerequisite <b>PHO 181 PHO 282 and PHO 283</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies <input type="checkbox"/> Diversity <input type="checkbox"/>	

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology.**

**10. Approvals**

*Mark Nam*

10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date

*[Signature]*

10-8-08

Dean of college/Date

**For Committee use only**

Section taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified \_\_\_\_\_

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dept. Chair name: \_\_\_\_\_

Dept. Chair email: \_\_\_\_\_

College Contact name : \_\_\_\_\_

College Contact email: \_\_\_\_\_

1. This course is a  Single section  Multi-section

2. List names of faculty who may teach this course: \_\_\_\_\_

3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

**OR**

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

**OR**

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

# University Curriculum Committee Proposal for Course Change

Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College SBS 4. Academic Unit/Department School of Communication

5. Current course subject/catalog number PHO 382

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**PHO 382 REPRODUCTION PROCESSES FOR PUBLICATION (3)**  
Electronic and photolithographic techniques used in photographic reproduction. Studies halftone photography, color separations, digital imaging, and computer manipulation.  
Prerequisite: PHO 281

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

~~PHO 382 REPRODUCTION PROCESSES FOR PUBLICATION (3)~~  
~~Electronic and photolithographic techniques used in photographic reproduction. Studies halftone photography, color separations, digital imaging, and computer manipulation. Prerequisite: PHO 281~~

**PHO 382 ADV DIGITAL PHOTOGRAPHY WORKFLOW (3)** Advanced digital photography workflow. Working with raw images utilizing advanced computer editing techniques. 3 hours lecture and lab. Prerequisite: PHO 181 or PHO 281, PHO 282 and PHO 285

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No  x  
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No  x  
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No  x  
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number PHO 382 REPRODUCTION PROCESSES FOR PUBLICATION	Proposed course subject/catalog number PHO 382 ADVANCED DIGITAL WORKFLOW
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 281	Proposed Prerequisite <b>PHO 181 or PHO 281, PHO 282 and PHO 285</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convvene with	Proposed Co-Convvene with
Current Cross List with	Proposed Cross List with
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies <input type="checkbox"/> Diversity <input type="checkbox"/>	

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology.**

**10. Approvals**

*Mark W...*

*10-1-08*

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date

*[Signature]*

*10-8-08*

Dean of college/Date

**For Committee use only**

ction taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified \_\_\_\_\_

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Dept. Chair name: \_\_\_\_\_ Dept. Chair email: \_\_\_\_\_  
College Contact name : \_\_\_\_\_ College Contact email: \_\_\_\_\_

- 1. This course is a  Single section  Multi-section
- 2. List names of faculty who may teach this course: \_\_\_\_\_
- 3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

**OR**

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

**OR**

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No   
If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

University Curriculum Committee  
Proposal for Course Change

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Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number      PHO 383

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

PHO 383 COLOR PHOTOGRAPHY (3)  
Principles of color photography techniques; shooting, processing, and printing color slides and negatives; use of color filters and special procedures. 2 hrs. lecture, 3 hrs. lab.

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

PHO 383 COLOR **PORTRAIT** PHOTOGRAPHY  
~~Principles of color photography techniques; shooting, processing, and printing color slides and negatives; use of color filters and special procedures. 2 hrs. lecture, 3 hrs. lab.~~

**Advanced digital portrait photography and workflow; emphasis on color studio portraiture and natural lighting techniques. Color management with appropriate computer programs. Digital-SLR with dedicated flash required. Strongly recommended to be taken prior to or concurrently with PHO 382. 3 hours lecture and lab. Prerequisites: PHO 181 or 281, PHO 282, PHO 285**

7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No    
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No    
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No    
If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

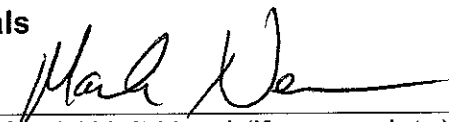
CURRENT	PROPOSED
Current course subject/catalog number <b>PHO 383 COLOR PHOTOGRAPHY</b>	Proposed course subject/catalog number <b>PHO 383 PORTRAIT PHOTOGRAPHY</b>
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO <del>181 or 281</del> , 285	Proposed Prerequisite <b>PHO 181 or 281, PHO 282, PHO 285</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with


Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to fully match new digital technology. This class will also have prerequisites to prepare the student for digital workflow software used in the class.**

**10. Approvals**

      10-1-08  
 Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date  
      10-8-08

Dean of college/Date  
 or Committee use only



Section taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified \_\_\_\_\_

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Dept. Chair name: \_\_\_\_\_ Dept. Chair email: \_\_\_\_\_  
College Contact name : \_\_\_\_\_ College Contact email: \_\_\_\_\_

- 1. This course is a  Single section  Multi-section
- 2. List names of faculty who may teach this course: \_\_\_\_\_
- 3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

OR

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

OR

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No   
If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

University Curriculum Committee  
Proposal for Course Change

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1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number PHO 384

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog [/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

PHO 384 STUDIO PHOTOGRAPHY (3)  
Studio still commercial photography with emphasis on still life and table-top subjects, composition, and lighting, using large-format cameras. 1 hr. lecture, 4 hrs, studio.  
Prerequisite: PHO 285

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

PHO 384 STUDIO PHOTOGRAPHY (3)  
Studio still commercial photography with emphasis on still life and tabletop subjects, composition, and lighting, **using large-format cameras provided. Digital-SLR with dedicated flash required. Strongly recommended to be taken prior to or concurrently with PHO 382. 3 hours lectue and lab. Prerequisite: PHO 181 or PHO 281, PHO 282, PHO 285**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No    
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No    
If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No    
If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**


<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 285	Proposed Prerequisite <b>PHO 181 or PHO 281, PHO 282, PHO 285</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

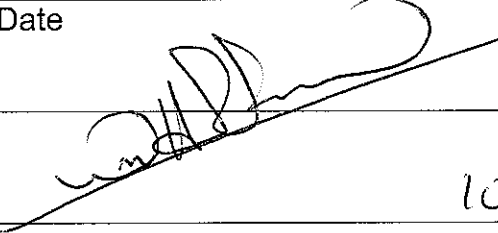
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to fully match new digital technology. It will now be fully digital and require prerequisites to prepare the student for the digital workflow software that will be used in the class.**

**10. Approvals**

      10-1-08  
 \_\_\_\_\_  
 Department Chair/ Unit Head (if appropriate)/ Date

\_\_\_\_\_   
 Chair of college curriculum committee/Date

10-8-08

\_\_\_\_\_   
 Dean of college/Date

**or Committee use only**

*Don Burt*

*11/18/08*

Section taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified \_\_\_\_\_

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Dept. Chair name: \_\_\_\_\_ Dept. Chair email: \_\_\_\_\_  
College Contact name : \_\_\_\_\_ College Contact email: \_\_\_\_\_

- 1. This course is a  Single section  Multi-section
- 2. List names of faculty who may teach this course: \_\_\_\_\_
- 3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

*OR*

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

*OR*

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*

Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*

Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No

If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

7. Identify the Student Learning Outcomes that will be found in ALL topic syllabi offered under this course number.

\_\_\_\_\_

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number PHO 481

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p>PHO 481 PHOTOJOURNALISM (3)          Practical application of news and feature photography for mass media. In-depth photographic reporting and illustration in color; picture editing; digital imaging techniques; layout and design. Prerequisite: PHO 381</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p><b>PHO 481 ADV PHOTJOURNALISM &amp; DOCUMENTARY (3)</b>  <del>Practical application of news and feature photography for mass media. In-depth photographic reporting and illustration in color; picture editing; digital imaging techniques; layout and design.</del>  <b>Advanced photo story, project and long-term documentary techniques. Includes multimedia production. Digital-SLR with dedicated flash required. 3 hours lecture and lab. Prerequisite: PHO 181 or 281, PHO 282, PHO 284, PHO 381</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No  x  
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No  x  
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No  x  
 If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  x or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
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Current course subject/catalog number PHO 481 PHOTOJOURNALISM	Proposed course subject/catalog number <b>PHO 481 ADVANCED PHOTOJOURNALISM AND DOCUMENTARY PHOTOGRAPHY</b>
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 381	Proposed Prerequisite <b>PHO 181 or 281, PHO 282, PHO 283, PHO 381</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology and add a long-term documentary component.**

**10. Approvals**

*Mal Ne*

*10-1-08*

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date

*[Signature]*

*10-8-08*

Dean of college/Date

**For Committee use only**

*[Signature]*

*11/18/08*

For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number      PHO 483

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p>PHO 483 LOCATION PHOTOGRAPHY (3)          Photography on location using natural light and lighting systems. Emphasizes architecture, transportation, and landscapes; medium- or large-format camera recommended. 1 hr. lecture, 4 hrs. on location. Prerequisite: PHO 384</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p>PHO 483 LOCATION PHOTOGRAPHY (3)          Photography on location using natural light and lighting systems. Emphasizes architecture, transportation, and landscapes; <del>medium- or large-format camera recommended. 1 hr. lecture, 4 hrs. on location.</del> <b>Digital-SLR with dedicated flash required. 3 hours lecture and lab. Prerequisite: PHO 181 or PHO 281, PHO 282, PHO 285 and PHO 384</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No  x  
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No  x  
 If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No  x  
 If **yes**, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  x    or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
---------	----------

Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 384	Proposed Prerequisite <b>PHO 181 or PHO 281, PHO 282, PHO 285 and PHO 384</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology.**

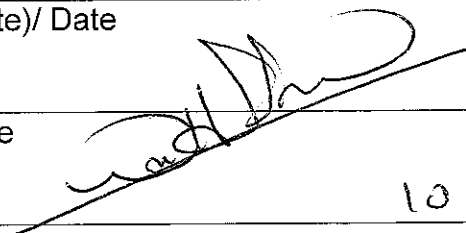
**10. Approvals**



10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date



10-8-08

Dean of college/Date

**For Committee use only**



11/18/08

For University Curriculum Committee/Date

Action

Taken:                      approved as submitted                      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.



# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number      PHO 484

<p>6. Current catalog <b>title</b>, course <b>description</b> and <b>units</b>. (Cut and paste from current on-line academic catalog <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>).</p> <p>PHO 484 CORPORATE AND INDUSTRIAL PHOTOGRAPHY (3) Commercial photography used in catalogs, brochures, and annual reports. Emphasizes shooting color in the studio and on location. 3 hrs. lecture, studio-lab arranged. Prerequisite: PHO 383</p>	<p><i>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing.</i></p> <p>PHO 484 CORPORATE AND INDUSTRIAL PHOTOGRAPHY (3) Commercial photography used in catalogs, brochures, <b>web sites</b> and annual reports. Emphasizes shooting <del>color</del> in the studio and on location. <del>3 hrs. lecture, studio-lab arranged.</del> <b>Digital-SLR with dedicated flash required. 3 hours lecture and lab.</b> <b>Prerequisite: PHO 181 or PHO 281, PHO 282, PHO 285, PHO 383</b></p>
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7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No  x  
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No  x  
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No  x  
If yes, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  x    or be revised

If revised, how should it be revised? \_\_\_\_\_

### IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits

Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite PHO 383	Proposed Prerequisite <b>PHO 181 or PHO 281, PHO 282, PHO 285</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies <input type="checkbox"/> Diversity <input type="checkbox"/>	

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology.**

**10. Approvals**

*Mark Nelson*

10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date

*[Signature]*

10-8-08

Dean of college/Date

**For Committee use only**

*Ron [Signature]*

11/18/08

For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

# University Curriculum Committee

## Proposal for Course Change

Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall 2009

3. College SBS      4. Academic Unit/Department School of Communication

5. Current course subject/catalog number      PHO 488C

6. Current catalog **title**, course **description** and **units**. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

PHO 488C PORTFOLIO DEVELOPMENT SEMINAR (3)  
 Individual work on portfolios; emphasis on lighting special techniques in commercial photography or Photojournalism. Medium- or large-format camera recommended. 1 hr. lecture, 4 hrs. studio-lab. Fee required. Fall, Spring. Prerequisite: Admission to Photography (BS) or Journalism Major (BSJOUR) and Senior Status or higher CAP

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

PHO 488C PORTFOLIO DEVELOPMENT SEMINAR (3)  
~~Individual work on portfolios; emphasis on lighting special techniques in commercial photography or Photojournalism. Medium- or large-format camera recommended. 1 hr. lecture, 4 hrs. studio-lab. Fee required. Fall, Spring. Prerequisite: Admission to Photography (BS) or Journalism Major (BSJOUR) and Senior Status or higher CAP~~

**Individual portfolio work in commercial photography and photojournalism for entry into the professional field. Fee required. Fall, Spring. Prerequisite: Photography (BS) or Journalism (BSJOUR) majors with Photojournalism emphasis. Senior Status required. 3 hours lecture and lab.**

7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No    
 If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation?    Yes     No    
 If **yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force?    Yes     No    
 If **yes**, has the change been approved by the Articulation Task Force?    Yes     No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**Updating the course description to match new digital technology and to better prepare the students for employment in today's photography market.**

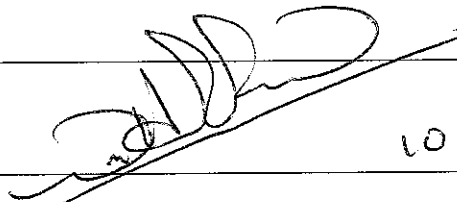
**10. Approvals**



10-1-08

Department Chair/ Unit Head (if appropriate)/ Date

Chair of college curriculum committee/Date



10-8-08

Dean of college/Date

**For Committee use only**

*Don B*

*11/18/08*

For University Curriculum Committee/Date

Action taken: approved as submitted approved as modified

Only utilize form if proposing course for LIBERAL STUDIES designation.

**LIBERAL STUDIES ONLY**

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Dept. Chair name: \_\_\_\_\_ Dept. Chair email: \_\_\_\_\_  
College Contact name: \_\_\_\_\_ College Contact email: \_\_\_\_\_

- 1. This course is a  Single section  Multi-section
- 2. List names of faculty who may teach this course: \_\_\_\_\_
- 3. Section enrollment cap: \_\_\_\_\_

If this course is being submitted for approval as a new LIBERAL STUDIES course, please complete questions 4-6.

**OR**

If this course is being submitted for approval as a new JUNIOR LEVEL WRITING course, please complete questions 10-11.

**OR**

If this course is being submitted for approval as a new SENIOR CAPSTONE course, please complete questions 12 - 14.

**NEW LIBERAL STUDIES COURSE**

4. Distribution Block (check one): *If a topics course, must apply to ALL sections.*  
Aesthetic and Humanistic Inquiry  Cultural Understanding  Science  Social and Political Worlds

5. Skills (check two): *If a topics course, must apply to ALL sections.*  
Effective Oral Communication  Effective Writing  Critical Thinking   
Quantitative Reasoning  Scientific Inquiry

6. Is this a topics course? Yes  No   
If YES, please complete questions 34-36. If NO, please go to question 42.

**TOPICS COURSE ONLY**

University Curriculum Committee  
Proposal for Course Deletion

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1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Spring 2009

2. College SBS 3. Academic Unit/Department Geography, Planning & Recreation

4. Current course subject and catalog number GGR 300

5. Current catalog title  
Ecotourism

6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both

7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course PRM 300

8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
**If required, also submit *Proposal for Plan Change*.**

9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_

10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No

If yes, has the changed been approved by the Articulation Task Force? Yes  No

If this course is listed in the Course Equivalency Guide, should the listing be  
changed to departmental elective credit  OR changed to elective credit

11. Justification for course deletion.

**It has not been taught since it is cross listed with a course in the same department. We are trying to clean up our curriculum.**

**12. Approvals**

Samuel E. [Signature] 10/8/08  
Department Chair/Unit Head (if appropriate)/ Date

Chair of college curriculum committee/ Date [Signature] 10-08-08

Dean of college/Date \_\_\_\_\_

**For Committee use only**

*Qm BSK*

*11/18/08*

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For University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted      \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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University Curriculum Committee  
Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Fall 2009
2. College Social and Behavioral Sciences 3. Academic Unit/Department School of Communication
4. Current course subject and catalog number PHO 370 GRAPHIC COMMUNICATION I (3)
5. Current catalog title  
PHO 370 GRAPHIC COMMUNICATION I (3)
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
**If required, also submit *Proposal for Plan Change*.**
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
**If yes**, explain how in the justification and provide supporting documentation from the affected institutions.
- Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
**If yes**, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the Course Equivalency Guide, should the listing be  
changed to departmental elective credit  **OR** changed to elective credit
11. Justification for course deletion.  
**Course has not been offered in over 10 years. The course is no longer needed for the photography major or minor.**

12. Approvals

Mark Wa 10-1-08  
Department Chair/Unit Head (if appropriate)/ Date

[Signature] 10-8-08  
Chair of college curriculum committee/ Date



---

Dean of college/Date

**For Committee use only**



11/18/08

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For University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted      \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

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# University Curriculum Committee Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008)

Spring 2009

2. College

SBS

3. Academic Unit/Department

Geography, Planning &  
Recreation

4. Current course subject and catalog number

PRM 376

5. Current catalog title

Regional Geography of Tourism and Recreation

6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both

7. Is this course currently cross listed or co-convened? Yes  No

If yes, list course GGR 376

8. Is course an elective?  or required for an academic plan/subplan?

If required, for what academic plan/subplan? \_\_\_\_\_

**If required, also submit *Proposal for Plan Change*.**

9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no

If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_

10. Does this change affect community college articulation? Yes  No

**If yes**, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No

**If yes**, has the changed been approved by the Articulation Task Force? Yes  No

If this course is listed in the *Course Equivalency Guide*, should the listing be

changed to departmental elective credit  **OR** changed to elective credit

11. Justification for course deletion.

**It has not been taught since it is cross listed with a course in the same department. We are trying to clean up our curriculum.**

12. Approvals

Samuel A. Smith 10/2/08  
Department Chair/Unit Head (if appropriate)/ Date

\_\_\_\_\_  
Chair of college curriculum committee/ Date

\_\_\_\_\_  
Dean of college/Date

For Committee use only

*Ron B. J.*

*11/18/05*

For University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office*

# University Curriculum Committee Proposal for Course Deletion

1. Course deletion effective at the end of what term and year?  
(ex. Spring 2008, Summer 2008) Spring 2009
2. College SBS 3. Academic Unit/Department Geography, Planning & Recreation
4. Current course subject and catalog number PRM 378
5. Current catalog title  
Planning for Sustainable Tourism
6. Is this a Liberal Studies Course or Diversity Course? Liberal Studies  Diversity  Both
7. Is this course currently cross listed or co-convened? Yes  No   
If yes, list course \_\_\_\_\_
8. Is course an elective?  or required for an academic plan/subplan?   
If required, for what academic plan/subplan? \_\_\_\_\_  
**If required, also submit *Proposal for Plan Change*.**
9. Is this course required or an elective in any other plan?(major, minor, certificate) yes  no   
If yes, explain in the justification and provide supporting documentation from the affected departments. \_\_\_\_\_
10. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.
- Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the changed been approved by the Articulation Task Force? Yes  No   
If this course is listed in the Course Equivalency Guide, should the listing be  
changed to departmental elective credit  OR changed to elective credit

11. Justification for course deletion.

**It has not been taught since it is cross listed with a course in the same department. We are trying to clean up our curriculum.**

## 12. Approvals

Samuel E. [Signature] 10/8/08  
Department Chair/Unit Head (if appropriate)/ Date

[Signature] 10-9/08  
Chair of college curriculum committee/ Date

\_\_\_\_\_  
Dean of college/Date

**For Committee use only**

*Ron B*

*11/18/08*

For University Curriculum Committee/Date

Action taken: \_\_\_\_\_ approved as submitted

approved as modified

*Note: Submit original to associate provost's office*

The Liberal Studies Committee approves the deletion of ANT 270 Physical Anthropology 1: Human Origins as a Liberal Studies course.

Thanks!

Blase Scarnati  
Chair, Liberal Studies Committee

Blase S. Scarnati, Ph.D.  
Director, First Year Seminar Program

First Year Seminar Program  
Office of the Vice Provost for Undergraduate Studies  
Northern Arizona University  
NAU Box 5802  
Flagstaff, AZ 86011-5802 USA  
928-523-2876, office  
Email [Blase.Scarnati@nau.edu](mailto:Blase.Scarnati@nau.edu)  
<https://home.nau.edu/FYSeminar>

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.*

Fall 2009

3. College Health & Human Services

4. Academic Unit/Department Health Sciences

5. Current course subject/catalog number

PES 100

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog

[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

Variety of activity courses to select from, including aerobic dance, badmitton, basketball, bowling, cross-country skiing, fencing, figure control, racquet sports, rock climbing, scuba diving, downhill skiing, softball, squash, swimming, tennis, tumbling, volleyball, water polo, weight training and yoga. Note: You cannot count PES 100 toward any major or program in physical education. Pass/Fail only.

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

**For a description about this specific PES class, please visit our website at [www.nau.edu/pes](http://www.nau.edu/pes). PES classes are pass fail only and count as general elective credits.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the *Course Equivalency Guide*, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

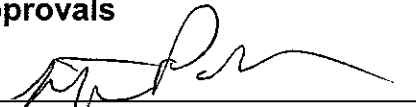
CURRENT	PROPOSED
Current course subject/catalog number	Proposed course subject/catalog number
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite	Proposed Prerequisite
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with

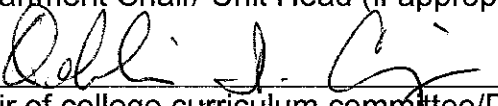
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?    Liberal Studies     Diversity

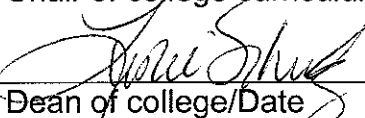
9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.


**The current course description is outdated and does not reflect our current course offerings for PES. If we refer students to our website, then this new course description will always remain current for students.**

**10. Approvals**

 10/22/08  
Department Chair/ Unit Head (if appropriate)/ Date

 10/23/08  
Chair of college curriculum committee/Date

 10/22/08  
Dean of college/Date

**For Committee use only**  
 11/18/08  
For University Curriculum Committee/Date

Action taken:                      approved as submitted                      approved as modified



# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

---

1. College	<u>Social &amp; Behavioral Science</u>	2. Academic Unit/Department	<u>School of Communication</u>
3. Academic Plan Name	<u>Journalism major</u>	4. Subplan (if applicable)?	<u>News-editorial and Environmental Communication emphases</u>
5. Effective Date	<u>FALL 2009</u>		
6. Is this proposal for a :	<input type="checkbox"/> New Plan	<input type="checkbox"/> Plan Change	<input type="checkbox"/> Plan Deletion
	<input type="checkbox"/> New Subplan	<input checked="" type="checkbox"/> Subplan Change	<input type="checkbox"/> Subplan Deletion

7.

For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:

(<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>)

Be sure you include all catalog text that pertains to this plan change

### MAJOR REQUIREMENTS

For this major, take at least 39 units, from one of the three emphases described in this section.

All majors must earn the grade of "C" or better in COM 101, COM 200, their freshman composition required course and their foundation mathematics course.

Please be aware that you must earn a grade of C or better in all courses required for the journalism major to satisfy prerequisites and to graduate.

Environmental Communication Emphasis

Take the following 39 units:

- COM 101, 150, 200, 250, and 400 (15 units)
- JLS 130, 131, 231, 232 and 340W (15 units)
- JLS 331W, which meets NAU's junior writing requirement (3 units)
- PHO 281 (3 units)
- JLS 440C, which meets NAU's senior capstone requirement (3 units)

News Editorial Emphasis

Take the following 39 units:

- COM 101, 200, and 400 (9 units)
- JLS 130, 131, 231, 232 (12 units)

Show the proposed changes in this column.

Please **BOLD** the changes, to differentiate from what is not changing and strikethrough what is being deleted.

(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)

### MAJOR REQUIREMENTS

For this major, take at least 39 units, from one of the three emphases described in this section.

All majors must earn the grade of "C" or better in COM 101, COM 200, their freshman composition required course and their foundation mathematics course.

Please be aware that you must earn a grade of C or better in all courses required for the journalism major to satisfy prerequisites and to graduate.

Environmental Communication Emphasis

Take the following 39 units:

- COM 101, 150, 200, 250, and 400 (15 units)
- JLS 130, 131, 231, 232 and 340W (15 units)
- JLS 331W, which meets NAU's junior writing requirement (3 units)
- PHO ~~281~~ **181** (3 units)
- JLS 440C, which meets NAU's senior capstone requirement (3 units)

News Editorial Emphasis

Take the following 39 units:

- COM 101, 200, and 400 (9 units)
- JLS 130, 131, 231, 232 (12 units)
- JLS 330 or 332 (12 units)
- JLS 331W, which meets NAU's junior writing requirement (3 units)

- JLS 330 or 332 (12 units)
- JLS 331W, which meets NAU's junior writing requirement (3 units)
- PHO 281 (3 units)
- JLS 431C, which meets NAU's senior capstone requirement (3 units)
- 6 additional units from School of Communication courses chosen in consultation with your advisor

- PHO ~~281~~ **181** (3 units)
- JLS 431C, which meets NAU's senior capstone requirement (3 units)
- 6 additional units from School of Communication courses chosen in consultation with your advisor

8. For undergraduate plans, will this requirement be a student individualized plan\*? x  no  yes

\*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAiLS focus, for which coursework requirements are established by the student in consultation with the advisor.

**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:

- a. verify satisfactory completion of a non course requirement.  
 b. indicate admission to a major.  
x  c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

**If yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

**This does not change the journalism assessment plan.**

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

**PHO 281 is being phased out. PHO 181 will replace PHO 281.**

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements

be satisfied?

**not applicable**

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?


If so, attach supporting documentation from the affected departments/units and college dean.

No

14. Will present library holdings support this academic plan/subplan?

Yes

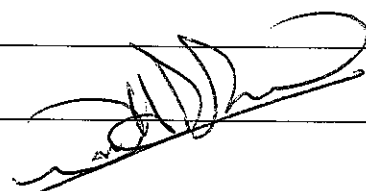
**Certifications**



Department Chair/ Unit Head (if appropriate)

10-22-08

Date



Chair of college curriculum committee

Date

10-27-08

Dean of college

Date

**For committee use only**



For University Curriculum Committee

11/18/08

Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.*

**Degree Progression Plan**

Freshman Year						
1 <sup>st</sup> term			2 <sup>nd</sup> term			
COM 101	Communication Analysis	3	JLS 131	Writing for Mass Media	3	
JLS 130	Writing for Communication Channels	3	COM 200	Basic Communication Theory	3	
ENG 105	Critical Reading and Writing	4	MAT xxx	Mathematics requirement	3	
LS	Liberal Studies	3	LS	Liberal Studies	3	
FY Seminar	Liberal Studies	3	GE	General Elective	2	
Total units			16	Total units		
				14		

Sophomore Year						
3 <sup>rd</sup> term			4 <sup>th</sup> term			
JLS 231	Advanced Reporting	3	JLS 232	Basic Editing	3	
PHO 181	Communication Photography	3	Minor Course	See Catalog or Advisor	3	
Minor Course	See Catalog or Advisor	3	LS	Liberal Studies	3	
LS	SCI:LAB	4	LS	Liberal Studies	3	
GE	General Elective	2	GE	General Elective	3	
Total units			15	Total units		
				15		

Junior Year						
5 <sup>th</sup> term			6 <sup>th</sup> term			
JLS 330 or JLS 332	Feature Writing Publication Design	3	JLS 331W or JLS 340W	Public Affairs Reporting or Science Writing	3	
ME	School of Communication course	3	ME	School of Communication course	3	
Minor Course	See Catalog or Advisor	3	Minor Course	See Catalog or Advisor	3	
LS	Liberal Studies	3	LS	Liberal Studies	3	
LS	Liberal Studies	3	GE	General Elective	3	
Total units			15	Total units		
				15		

Senior Year						
7 <sup>th</sup> term			8 <sup>th</sup> term			
COM 400	Mass Communication Regulation & Responsibility	3	JLS 431C	Critical and Analytical Reporting	3	
Minor Course	See Catalog or Advisor	3	Minor or GE	See Catalog or Advisor	3	
Minor Course	See Catalog or Advisor	3	Minor or GE	See Catalog or Advisor	3	
GE	General Elective	3	GE	General Elective	3	
GE	General Elective	3	GE	General Elective	3	
Total units			15	Total units		
				15		

- This degree progression plan is to be used in conjunction with the academic catalog and degree progress report.
- Students should see an academic advisor regularly to confirm their academic progress.
- Students must see an academic advisor before enrollment for the 7<sup>th</sup> term in preparation for graduation.
- Many courses have pre-requisites. Please check the academic catalog for pre-requisite and placement information.
- Submit graduation application during 7<sup>th</sup> term.

Liberal Studies Distribution blocks

AHI (6 units)	SPW (6 units)	CU (6 units)	Science (7 units)	Additional 3 units to reach 35 total

## **PROGRAM INFORMATION**

As a Journalism major, you benefit from an integrated approach to communication that develops your professional skills and focuses on ethics and freedom of expression. Our academic plan reflects the latest developments in the profession, and you have the opportunity to attain valuable hands-on experience with university media and through professional internships.

Be aware that courses in your major may have prerequisites that **you must complete** before taking those courses. Courses for your major are offered in specific sequence and you must complete the communication core and required prerequisite courses in sequence and when they are offered to avoid being unable to enroll in a required course for which you have not completed the prerequisites. Failure to take courses in sequence may delay completion of your plan.

Our Journalism plan is affiliated with the Southwest Education Council for Journalism and Mass Communication. Your professors are associated with such organizations as the Society of Professional Journalists, the Society of News Design, the Arizona Newspaper Association, the National Newspaper Association, the First Amendment Congress, and the International Association of Weekly Newspaper Editors.

*All majors must earn the grade of "C" or better in COM 101, COM 200, their freshman composition required course and their foundation mathematics course.*

*You must earn a grade of "C" or better in all courses required for the Bachelor of Science in Journalism major to complete this degree.*

**BE AWARE THAT THE FINAL RESPONSIBILITY OF SELECTING COURSES RESTS WITH YOU. IT IS YOUR FULL RESPONSIBILITY TO MEET THE REQUIREMENTS OF YOUR COURSE OF STUDY, IN THEIR PROPER ORDER, SO YOU DON'T FIND YOURSELF IN YOUR SENIOR YEAR INELIGIBLE FOR GRADUATION.**

## **GENERAL INFORMATION**

- This 8-term plan is to be used in conjunction with the academic catalog and degree progress report.
- Honors students complete different requirements to meet NAU's Liberal Studies program. Students should consult an Honors Program advisor for complete information on fulfilling Honors Liberal Studies requirements.
- Students should see an academic advisor regularly to confirm their academic progress.
- Students must see an academic advisor before enrollment for the 7<sup>th</sup> term in preparation for graduation.
- All students are required to complete at least 120 total units which includes:
  - 35 units of liberal studies courses: <http://www4.nau.edu/aio/Articulation/LScourcelist.htm>
  - 6 units of diversity courses: <http://www4.nau.edu/aio/Articulation/DiversityCourseList/htm>
  - 30 units of upper division courses (300-400 level), 18 of these units must be taken at NAU
- English placement: <http://www.nau.edu/comp/placement.html>
- Math placement: <http://www.math.nau.edu/master.html?http://www.math.nau.edu/odin.html>

## **CONTACT INFORMATION**

**Academic Services and Advising Center**

**School of Communication Building #16, Room 370**

**PHONE: 928-523-8055**

**EMAIL: [sbs.advisor@nau.edu](mailto:sbs.advisor@nau.edu)**

# UNIVERSITY CURRICULUM COMMITTEE

## PROPOSAL FOR NEW ACADEMIC PLAN, PLAN CHANGE, OR PLAN DELETION

1. College SBS

2. Academic Unit SSW

3. Academic Plan Name Social Work (BSW)

4. Subplan (if applicable)? \_\_\_\_\_

5. Effective Date FALL 2009

6. Is this proposal for a :  
*(Please refer to Plan and Subplan definitions)*

New Plan

Plan Change

Plan Deletion

New Subplan

Subplan Change

Subplan Deletion

7.

RECEIVED

OCT 10 2009

BY: \_\_\_\_\_

For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:

(<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>)

Be sure you include all catalog text that pertains to this plan change

## Admission Requirements

All students admitted to NAU may enroll in SW 220, 401, and 450, whether or not you have been admitted to the social work program.

If you wish to enter the professional plan, you must formally apply by completing the required application form and submitting it with copies of your official transcripts, a personal statement, and two letters of recommendation.

You may request an application for the bachelor of social work from the social work program at the above address. We accept applications each term; please contact us for application deadlines.

To be eligible to apply to the social work program, you must have:

Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.

(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)

## Admission Requirements

All students admitted to NAU may enroll in SW 220, **320W**, **321**, 401, **420**, and 450 whether or not you **they** have been admitted to the social work program.

If you wish to enter the professional **social work degree** plan, you must formally apply by completing the required application form and submitting it with copies of your official transcripts, a personal statement, and two letters of recommendation.

You may request an application for **admission to the BSW degree plan** from the **Social Work Program** at the above address. We accept applications each term; please contact us for application deadlines.

To be eligible to apply to the ~~social work program~~ **BSW degree plan**, you must have:



at least 24 units, including  
SW 220, with a grade of  
C or better

and a minimum grade point  
average of 2.25

or permission of the  
admission committee

Whether you are an NAU  
student or a transfer student  
wishing to apply to the B.S.W.  
plan, we encourage you to  
contact a social work advisor  
as early in your college career  
as possible.

Click here for more  
information about Social Work  
undergraduate courses,  
graduate courses, and faculty.

### **Behavioral Science Cognates**

For these 15 units, you take  
one course each in the  
following areas: (You may  
choose other cognate courses  
with social work advisor  
approval.)

\*

ethnicity: SOC 215 or 360(3  
units)

\*

gender: one of HIS 295, POS

at least 24 units, including SW  
220 with a grade of **B** or  
better

and a minimum grade point  
average of 2.25

or permission of the admission  
committee

Whether you are an NAU student  
or a transfer student wishing to  
apply to the ~~B.S.W.~~ **BSW**  
**degree** plan, we encourage you  
to contact a social work advisor  
as early in your college career as  
possible.

*Click here for more information  
about Social Work undergraduate  
courses, graduate courses, and  
faculty.*

### **Behavioral Science Cognates**

For these 15 units, you take one  
course each in the following  
areas: (You may choose other  
cognate courses with social work  
advisor approval.)

ethnicity: SOC 215, **SOC 360, or  
ES 300** (3 units)

gender: one of HIS 295, POS  
355, SOC 204, CJ 360, PSY 491,  
or any WGS course (3 units)

355, SOC 204, CJ 360, PSY 491, or any WGS course (3 units)

\*

human biology: one of BIO 310 and 372 and HP 300 (3 units)

\*

indigenous populations of the Southwest: one of SOC 315, ANT 306, ES 160, and HIS 396 (3 units)

\*

social and economic justice: ECO 285 or SOC 353 (3 units)  
Please note that your advisor's approval is necessary for any courses not listed above.

To complete this minor, you must take the following 18 units:

\*

SW 220 (3 units)

\*

15 units from SW 320W, 321, 401, 420, and 450 (which may be repeated for up to 6 units of credit with different content) (SW 418 may be taken as a substitution for one SW 450 topics course.)

Be aware that some of the courses required for your minor may have prerequisites

\*

human biology: one of BIO 310, **BIO** 372, and **or** HP 300 (3 units)

\*

~~I~~ndigenous populations of the Southwest: one of SOC 315, ANT 306, ES 160, and **or** HIS 396 (3 units)

\*

social and economic justice: ECO 285 or SOC 353 (3 units)  
Please note that your social work advisor's approval is necessary for any courses not listed above.

To complete a **social work** minor, you must take the following 18 units:

\*

SW 220 (3 units)

\*

15 units from SW 320W, 321, 401, 420, and 450 (which may be repeated for up to 6 units of credit with different content) (SW 418 may be taken as a substitution for one SW 450 topics course.)

Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the

that you must also take. Check the courses in the appropriate subject.

courses in the appropriate subject.

8. For undergraduate plans, will this requirement be a student individualized plan\*?  no  yes

\*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAiLS focus, for which coursework requirements are established by the student in consultation with the advisor.

If yes, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:

a. verify satisfactory completion of a non course requirement.

b. indicate admission to a major.

c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

If yes, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

• Grade of "B" or better in SW 220 reinforces the importance of this foundation course for successful progression through the social work major curriculum.

• Social work students from both the Mountain and Yuma Campuses have found ES 300 or its equivalent to be a valuable course for their development of global/international as well as cross-cultural competency. We would like to recognize the value of the course for our students by adding it to the list of approved courses to meet the Social Work Ethnicity Behavioral Science Cognate requirement. (Permission granted by Dr. Sara Aleman, Director, Ethnic Studies to add ES 300 as an option for Social Work Ethnicity Behavioral Science Cognate requirement. 10/10/08)

• The first sentence was corrected by listing all of the social work courses that are available to non-majors. The remaining changes are editorial.

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?

If so, attach supporting documentation from the affected departments/units and college dean.

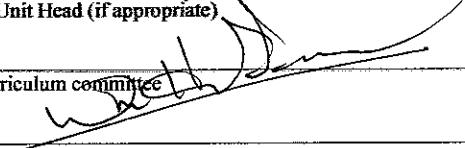
14. Will present library holdings support this academic plan/subplan?

Yes

Certifications

  
Department Chair/ Unit Head (if appropriate)

  
Date

  
Chair of college curriculum committee

  
Date

Dean of college

**For committee use only**

For University Curriculum Committee

Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.*

**Permission by Dr. Sara Aleman, Director, Ethnic Studies to add ES 300 as an option for Social Work Ethnicity Behavioral Science Cognate requirement.**

**Re: Adding ES 300 as option for SW Ethnicity Behavioral Science Cognate**

Sara Aleman [sara.aleman@nau.edu]

Sent: Tuesday, October 07, 2008 2:26 PM

To: Rebecca J Garrison

Hi Becky,

This is a great addition to their course work so Yes, this is a great idea.

I am not sure when it will be offered again since the faculty person who taught it is very busy this year and will probably be on sabbatical next year.

However, I am looking for someone to teach it for us.

Sara

Rebecca J Garrison wrote:

> Hi Sara,

>

> The Social Work Program is seeking your permission as Director of the Ethnic Studies Program to add ES 300 as a course option for our students to fulfill our Behavioral Science Cognate Ethnicity category requirement. Currently, the approved courses from which students may select to meet the Ethnicity category requirement are SOC 215 or SOC 360. Adding the ES 300 as an option would enable our students to better prepare for working with diverse populations from a global perspective. This is particularly critical to our program mission and goals to prepare competent social workers to work with populations of our region and internationally.

>

> An email response indicating your approval of adding ES 300 as an option for our students will be sufficient to submit with our program Plan Change documents in the curriculum process.

>

> Thank you Sara.

>

> Becky

>

--

Sara Aleman, MSW, Ph.D.

Professor, Sociology and Social Work

Director, Ethnic Studies

P.O. Box 15320

Flagstaff, AZ 86011

# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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<b>1. College</b> <u>SBS</u>	<b>2. Academic Unit/Department</b> <u>Communication</u>	
<b>3. Academic Plan Name</b> <u>BS in Merchandising</u>	<b>4. Subplan (if applicable)?</b> _____	
<b>5. Effective Date</b> <u>Spring 2009</u>		
<b>6. Is this proposal for a :</b>		
<input type="checkbox"/> New Plan	<input checked="" type="checkbox"/> Plan Change	<input type="checkbox"/> Plan Deletion
<input type="checkbox"/> New Subplan	<input type="checkbox"/> Subplan Change	<input type="checkbox"/> Subplan Deletion

<p><b>7. For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the <i>current</i> on line academic catalog:</b> <small>(<a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>)</small> <i>Be sure you include all catalog text that pertains to this plan change</i></p> <p><b>For New Plans, leave this column blank.</b> <b>9 units from MER 243, 244, 333, 389, 401, 408, 430, and 434</b></p>	<p><b>Show the proposed changes in this column. Please BOLD the changes, to differentiate from what is not changing and strikethrough what is being deleted.</b> <i>(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)</i></p> <p>9 units from MER 243, 244, <b>330</b>, 333, 389, 401, 408, <del>430</del> and 434</p>
--	---

**8. For undergraduate plans, will this requirement be a student individualized plan\*?  no  yes**  
\*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAiLS focus, for which coursework requirements are established by the student in consultation with the advisor.  
**If yes, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.**

**9. For undergraduate plans, will a milestone\*\* be used to:**

- a. verify satisfactory completion of a non course requirement.
- b. indicate admission to a major.
- c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

**If yes, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.**

**10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).**

- Demonstrate effective written communication
- Demonstrate effective oral communication
- Demonstrate effective visual communication
- Know how merchandising personnel conduct research

- Understand the processes necessary for the creation, production, and distribution apparel, textile, and retailing products
- Be able to evaluate consumer responses and apply this understanding to future planning

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

**To maintain liberal studies status of the course**

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements

be satisfied?

**No change will take place**

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?

If so, attach supporting documentation from the affected departments/units and college dean.

**Moving the course to a 300-level would allow the course to remain as a liberal studies course.**

14. Will present library holdings support this academic plan/subplan?

**yes**

**Certifications**

Mark We 9-17-08  
 Department Chair/ Unit Head (if appropriate) Date

[Signature] Date  
 Chair of college curriculum committee 10-1-08

[Signature] Date  
 Dean of college Date

**For committee use only**

Ben Bell 11/18/08  
 For University Curriculum Committee Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

*Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.*

# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College	Social & Behavioral Science	2. Academic Unit/Department	School of Communication
3. Academic Plan Name	News-editorial minor	4. Subplan (if applicable)?	
5. Effective Date	FALL 2009		
6. Is this proposal for a :			
	<input type="checkbox"/> New Plan	<input checked="" type="checkbox"/> Plan Change	<input type="checkbox"/> Plan Deletion
	<input type="checkbox"/> New Subplan	<input type="checkbox"/> Subplan Change	<input type="checkbox"/> Subplan Deletion

<p>7. For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the <i>current</i> on line academic catalog:  <a href="http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm">http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm</a>  <i>Be sure you include all catalog text that pertains to this plan change</i></p> <p>To complete this minor, you take the following 24 units:</p> <ul style="list-style-type: none"> <li>• JLS 130, 131, 231, 232, 330, 331W, and 431C (21 units)</li> <li>• PHO 281 (3 units)</li> </ul> <p>Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.</p>	<p>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing and strikethrough what is being deleted.  <i>(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)</i></p> <p>To complete this minor, you take the following 24 units:</p> <ul style="list-style-type: none"> <li>• JLS 130, 131, 231, 232, 330, 331W, and 431C (21 units)</li> <li>• PHO <del>281</del> <b>181</b> (3 units)</li> </ul> <p>Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.</p>
--	--

8. For undergraduate plans, will this requirement be a student individualized plan\*?  no  yes  
*\*A Student Individualized Plan is an academic requirement that varies by student, such as the 15-unit BAILS focus, for which coursework requirements are established by the student in consultation with the advisor.*  
**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:

a. verify satisfactory completion of a non course requirement.  
 b. indicate admission to a major.  
 c. will not be used.

\*\*A Milestone is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

If **yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

This does not change the journalism assessment plan.

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

**PHO 281 is being phased out. PHO 181 will replace it.**

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements

be satisfied?

Not applicable

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?


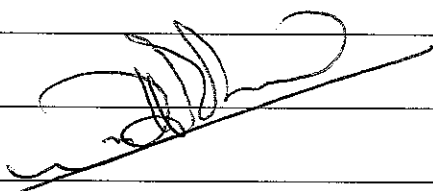
If so, attach supporting documentation from the affected departments/units and college dean.

**no**

14. Will present library holdings support this academic plan/subplan?

**yes**

#### Certifications

	<u>10-22-08</u>
Department Chair/ Unit Head (if appropriate)	Date
	<u>10-27-08</u>
Chair of college curriculum committee	Date
_____ Dean of college	_____ Date

#### For committee use only

	<u>11/18/08</u>
For University Curriculum Committee	Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.



# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College	Social & Behavioral Science	2. Academic Unit/Department	School of Communication
3. Academic Plan Name	Environmental Communication minor	4. Subplan (if applicable)?	
5. Effective Date	FALL 2009		
6. Is this proposal for a :	<input type="checkbox"/> New Plan	<input checked="" type="checkbox"/> Plan Change	<input type="checkbox"/> Plan Deletion
	<input type="checkbox"/> New Subplan	<input type="checkbox"/> Subplan Change	<input type="checkbox"/> Subplan Deletion

<p>7. For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the <i>current</i> on line academic catalog:  <a href="http://www4.nau.edu/aiol/AcademicCatalog/academiccatalogs.htm">http://www4.nau.edu/aiol/AcademicCatalog/academiccatalogs.htm</a>  <i>Be sure you include all catalog text that pertains to this plan change</i>            To complete this minor, you take the following 27 units:</p> <ul style="list-style-type: none"> <li>• COM 150 and 250 (6 units)</li> <li>• JLS 130, 131, 231, 232, 331W, and 440C (18 units)</li> <li>• PHO 281 (3 units)</li> </ul> <p>Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.</p>	<p>Show the proposed changes in this column. Please <b>BOLD</b> the changes, to differentiate from what is not changing and strikethrough what is being deleted.  <i>(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)</i>            To complete this minor, you take the following 27 units:</p> <ul style="list-style-type: none"> <li>• COM 150 and 250 (6 units)</li> <li>• JLS 130, 131, 231, 232, 331W, and 440C (18 units)</li> <li>• PHO <del>281</del> <b>181</b> (3 units)</li> </ul> <p>Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.</p>
--	--

8. For undergraduate plans, will this requirement be a student individualized plan\*?  no  yes  
\*A Student Individualized Plan is an academic requirement that varies by student, such as the 15-unit BAiLS focus, for which coursework requirements are established by the student in consultation with the advisor.  
**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:

a. verify satisfactory completion of a non course requirement.

b. indicate admission to a major.

X  c. will not be used.

\*\*A Milestone is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

If yes, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

This does not change the journalism assessment plan.

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

**PHO 281 is being phased out. PHO 181 will replace PHO 281**

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?

**Not applicable**

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?


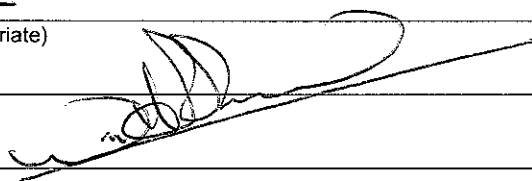

If so, attach supporting documentation from the affected departments/units and college dean.

**No**

14. Will present library holdings support this academic plan/subplan?

**Yes**

**Certifications**

	10-22-08
Department Chair/ Unit Head (if appropriate)	Date
	Date
Chair of college curriculum committee	10-27-08
	Date
Dean of college	

**For committee use only**

	11/18/08
For University Curriculum Committee	Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.

# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College Education

2. Academic Unit/Department Teaching & Learning

3. Academic Plan Name Early Childhood Certificate

4. Subplan (if applicable)? \_\_\_\_\_

5. Effective Date FALL 2009

6. Is this proposal for a :  New Plan  Plan Change  Plan Deletion  
 New Subplan  Subplan Change  Subplan Deletion

7.

For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:

(<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>)

Be sure you include all catalog text that pertains to this plan change

For New Plans, leave this column blank.

If you are majoring in elementary education, you can count this content emphasis toward your degree requirements. Click here for more information on the B.S. Ed. in Elementary Education.

To complete this emphasis, take the following 18 units:

ECI 305 and 320 (6 units)

ESE 436 (3 units)

ECI 408 or ESE 408 (3 units)

9 units chosen from one of the following:

Infancy and Preschool  
ECI 302, 311, and 526;  
ESE 424; SOC 417; and  
SST 350

Elementary Education  
ECI 302, 311, and 526;  
BME 420 and 480; ARE  
231 and 432; and TH  
315 and 345

Special Education  
ECI 311 and 526; ESE

Show the proposed changes in this column. Please BOLD the changes, to differentiate from what is not changing and strikethrough what is being deleted.

(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)

If you are majoring in elementary education, you can count this content emphasis toward your degree requirements. Click here for more information on the B.S. Ed. in Elementary Education.

To complete this emphasis, take the following **19** units:

ECI 305 (3 units)

ECI 312 (3 units)

**ECI 308 (1 unit)**

**ECI 313 (3 units)**

**ECI 314 (3 units)**

**ECI 315 (3 units)**

ESE 436 (3 units)

**3 units chosen from one of the following:**

**ECI 316 (3 units)**

**ECI 311 (3 units)**

You must also student teach in pre-K and K-3 settings.

423, 424, and 450; and  
EPS 426

You must also student teach in  
a pre-K and K-3 settings.

Be aware that some courses  
required for your certificate  
may have pre-requisites that  
you must also take. Check the  
courses in the appropriate  
subject.

*Be aware that some courses  
required for your certificate may  
have **pre-requisites** that you  
must also take. Check the  
courses in the appropriate  
subject.*

8. For undergraduate plans, will this requirement be a student individualized plan\*? X no  yes

\*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAiLS focus, for which coursework requirements are established by the student in consultation with the advisor.

If **yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:

- a. verify satisfactory completion of a non course requirement.  
X b. indicate admission to a major.  
 c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

If **yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

Students will understand early childhood development and be able to apply this to developmentally appropriate curricular and teaching decisions.

Students will understand the importance of intervention in cognitive, motor, and social problems and will be able to use general assessments, including observations to identify needs and provide appropriate interventions.

Students will have a thorough understanding of the NAEYC guidelines for early childhood education

Students will gain best practice teaching strategies specific to early childhood settings.

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

**The Early Childhood Certificate was created to help students meet the requirements of the Arizona Department of Education's early childhood endorsement. Now that ADE is approving student coursework for the State Early Childhood Endorsement, we are finding the need to make changes for better alignment. There have also been some decisions made to remove courses that are on the current Early Childhood Certificate. (1) We are no longer offering ECI 320 (Early Childhood Curriculum) and are offering ECI 312 (Early Childhood Curriculum & Assessment) and ECI 313 (Classroom Management in Early Childhood Education) in its place. These classes better meet the state requirements for curriculum, assessment, and classroom management. (2) The State requires coursework in various subject areas, so ECI 314 (Early Childhood Mathematics) and ECI 315 (Early**

Childhood Science & Social Studies) have been added for this purpose. (FYI... Early Literacy is covered in the Elementary Education Program. (3) ECI 408 is being replaced with ECI 308 because ECI 308 is attached to ECI 312. (4) The special education requirement in the State endorsement is met through a course in the Elementary Education degree (ESE 380) and does not need to be repeated in the certificate. (5) Many of the class choices have been removed to ensure that students take classes that directly align with the State's endorsement in early childhood.

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?  
NA

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?  
If so, attach supporting documentation from the affected departments/units and college dean.  
NA

14. Will present library holdings support this academic plan/subplan?  
Yes

**Certifications**

Sandra G. Stone 8-27-08  
Department Chair/ Unit Head (if appropriate) Date

Patricia Rife 10-2-08  
Chair of college curriculum committee Date

Cory J. Smith 10/2/08  
Dean of college Date

**For committee use only**

Ron B. [Signature] 11/18/08  
For University Curriculum Committee Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course?      Liberal Studies       Diversity       Both

2. Course change effective beginning of what term and year?  
 (ex. Spring 2008, Summer 2008) *See effective dates calendar.*      Fall, 2009

3. College Arts and Letters      4. Academic Unit/Department English

5. Current course subject/catalog number      ENG 251

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

ENG 251 ANCIENT LITERATURE (3)  
 Representative forms of ancient literature with special attention to epic and tragedy.  
 Prerequisite: ENG 105 or HON 190 or HON 191 or International Exchange Student Group AHI.

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**ENG 350<sup>8</sup>** ANCIENT LITERATURE (3) Representative forms of ancient literature with special attention to epic and tragedy. Prerequisite: ENG 105 or HON 190 or HON 191 or International Exchange Student Group AHI **and 3 hours of ENG-English coursework** AHI.

7. Is this course required or an elective in any other plan (major, minor, certificate)?    Yes     No   
 If yes, explain and provide supporting documentation from the affected departments.

ENG 251 is an elective available for the interdisciplinary minor in Classics. In an attached printout of an email, Cynthia Kosso, program coordinator of this minor, reports "no problem at all" with the proposed change.

8. Does this change affect community college articulation?      Yes       No   
 If yes, explain how in the justification and provide supporting documentation from the affected institutions.

There will be only minor changes to the Course Equivalency Guide that would have no impact on CC students transferring coursework into English or Liberal Studies programs. NAU ENG 251 would no longer be available as a listed equivalent for certain CC courses at Yavapai CC or Eastern Arizona CC. As is the case for similar "World Literature" courses at other community colleges, these YCC and EACC courses would henceforth transfer as ENG 252 or as 200-level ENG electives (as well as meeting the LS AHI requirement).

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
 If **yes**, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

in addition to minor changes to CC equivalency listings, a deletion is needed to a listed ASU equivalency. The listed UA equivalent is apparently already a dead letter.

If revised, how should it be revised?

Exact equivalencies should be deleted in the cases of Yavapai and Eastern Arizona Community Colleges. When similar world literature courses at other community colleges are now listed as ENG 251 or ENG 252, the mention of ENG 251 should be eliminated. Equivalencies to ASU and UA courses should be removed. Again, ENG 251 has been a strictly elective course in all these cases, suitable for use toward an NAU English major or minor or toward LS requirements. NAU will continue to accept CC world literature courses in the English major and minor and for LS purposes as AHL credits.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

CURRENT	PROPOSED
Current course subject/catalog number ENG 251	Proposed course subject/catalog number <b>3508</b>
Current number of units/credits	Proposed number of units/credits
Current Course Fee    yes <input type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units	Proposed Repeat for additional Units
Current Max number of units	Proposed Max number of units
Current Prerequisite Prerequisite: ENG 105 or HON 190 or HON 191 or International Exchange Student Group	Proposed Prerequisite Prerequisite: <b>ENG 105 or HON 190 or HON 191 or International Exchange Student Group and 3 hours of ENG-English coursework</b>
Current Co-requisite	Proposed Co-requisite
Current Co-Convene with	Proposed Co-Convene with
Current Cross List with	Proposed Cross List with



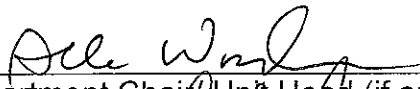
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list? No      Liberal Studies       Diversity

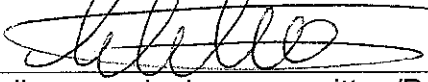
9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

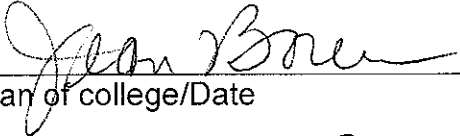
1. Enrollments in this 200-level course have been constrained by the English Department's increasing emphasis on other lower-division literature courses that aim at beginning students (ENG 130, ENG 230) or that target students meeting BS in ENG ED requirements (ENG 231, ENG 232, ENG 242, ENG 243, ENG 245, ENG 247). Moving this course to the 300-level will help alleviate course congestion at the 200-level, where the BA in English requires only one literature course. ENG 252, European Literature, and ENG 253, World Literature, will continue to be available as electives to lower-division students.

2. ENG 251 regularly enrolls a large proportion of upper-division English majors and minors who, as the semester progresses and as a result of the class's discussion format, tend to overwhelm their freshman and sophomore classmates. These enrollment patterns and the greater success of more advanced students in the course seem to argue for the proposed change. That is, the 300-level designation will be a truer advertisement of what students enrolling in the course will be likely to encounter. The course syllabus for a 300-level version of "Ancient Literature" will strengthen reading and writing expectations: students will read and write more and be evaluated according to standards that prevail in our 300-level elective literature courses.

10. Approvals

 10/14/08  
Department Chair/Unit Head (if appropriate)/ Date

 Oct 14, 2008  
Chair of college curriculum committee/Date

 10/14/08  
Dean of college/Date

For Committee use only  
 11/18/08  
For University Curriculum Committee/Date

Action taken:      approved as submitted            approved as modified

University Curriculum Committee  
Proposal for New Course

1. Is this course being proposed for Liberal Studies designation? Yes  No

If yes, route completed form to Liberal Studies.

2. New course effective beginning what term and year? (ex. Spring 2009, Summer 2009) *See effective dates schedule.*

Fall 2009

3. College CEFNS

4. Academic Unit /Department

Center for Sustainable  
Environments

5. Course subject/catalog number GCS 352 6. Units/Credit Hours 3

7. Long course title Grand Canyon Aesthetics: Studies in Painting, Photography, Architecture, and Literature  
(max 100 characters including spaces)

8. Short course title (max. 30 characters including spaces)

Grand Canyon Aesthetics

9. Catalog course description (max. 30 words, excluding requisites).

**This course will examine and discuss the works of visual artists and writers and their role in shaping our understanding of Grand Canyon and the larger Colorado Plateau region.**

10. Grading option:

Letter grade



Pass/Fail

or Both

(If both, the course may only be offered one way for each respective section.)

11. Co-convened with \_\_\_\_\_

11a. Date approved by UGC \_\_\_\_\_

(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)

12. Cross-listed with \_\_\_\_\_

(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)

13. May course be repeated for additional units? yes  no

a. If yes, maximum units allowed? \_\_\_\_\_

b. If yes, may course be repeated for additional units in the same term? yes  no   
(ex. PES 100)

14. Prerequisites (must be completed before proposed course)

15. Corequisites (must be completed with proposed course)

~~Enrollment in Grand Canyon Semester~~

Using  
milestone

16. Is the course needed for a new or existing plan of study (major, minor, certificate)?

yes  no

Name of plan? \_\_\_\_\_

**Note: If required, a new plan or plan change form must be submitted with this request.**

17. Is a potential equivalent course offered at a community college (lower division only)    yes  no   
If yes, does it require listing in the Course Equivalency Guide?    yes  no   
Please list, if known, the institution and subject/catalog number of the course \_\_\_\_\_

18. Names of current faculty qualified to teach this course: Alan Peterson, Kit Hinsley

19. Justification for new course, including unique features if applicable. (Attach proposed syllabus in the approved university format).

**This course has been previously offered under a topics line in GCS. It will be one of the courses taught on occasion as part of the revised Grand Canyon Semester curriculum. We are formalizing the curriculum for Grand Canyon Semester, and bringing the core courses under the GCS course line.**

For Official AIO Use Only:

Component Type

Consent

Topics Course

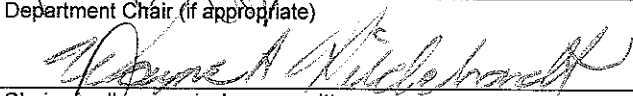
**Approvals**



Department Chair (if appropriate)

9/30/08

Date



Chair of college curriculum committee

10/20/08

Date



Dean of college

10/21/08

Date

**For Committees use only**



For University Curriculum Committee

11/18/08

Date

Action taken:

\_\_\_\_\_ Approved as submitted

\_\_\_\_\_ Approved as modified

**Please attach Syllabus here.**

**College of Forestry, Engineering, and Natural Sciences  
Center for Sustainable Environments  
Grand Canyon Semester**

***GCS 399 Grand Canyon Aesthetics: Studies in Painting, Photography,  
Architecture, and Literature***

**Fall 2009  
3 Credit Hours**

**Instructor: Alan Petersen**

Phone: 226-4322

E-mail: [alan.petersen@coconino.edu](mailto:alan.petersen@coconino.edu)

My office hours are 8 – 11am Monday and other times by appointment.

***Course Co-Requisite: Enrollment in Grand Canyon Semester***

***Course Description***

In this course we will examine and discuss the works of visual artists and writers and their role in shaping our understanding of Grand Canyon and the larger Colorado Plateau region. Beginning our study in the early nineteenth century we will consider the ways that art and literature have reflected changing cultural values and the variety of roles that the Canyon has played in popular media. Visiting artists and writers will discuss their work and relationship with this remarkable region.

***Course Outcomes***

In the course of the semester you will develop the knowledge and skills to:

1. Analyze and discuss the historical, cultural and philosophical context for landscape aesthetics as they pertain to the American West and Grand Canyon in particular.
2. Analyze and discuss the history of art, literature, and architecture created at, and inspired by, Grand Canyon.
3. Analyze and discuss the image of Grand Canyon in popular culture and cultural values it represents.
4. Analyze and discuss the significant relationship that American corporations have entered into with artists and their role in establishing Grand Canyon as a tourist destination.

***Required Texts***

1. Joni Kinsey. *The Majesty of the Grand Canyon: 150 Years in Art*. Pomegranate, 2004. ISBN -10: 0764929569.

2. Stephen J. Pyne. *How the Canyon Became Grand: A Short History*. Penguin, 1998. ISBN-10: 0140280561

3. Numerous handouts and course reserves as indicated in the course schedule. Course reserves may be found in Vista.

### **Coursework**

Please come with all reading finished. There are occasional special lectures in the evenings and one day-long trip to Sedona. All are required.

### **Grading:**

Midterm Exam:	30%
Final Exam:	30%
Research paper:	30%
Participation:	10%

### **Reading and Discussion Schedule**

#### **September 5**

Creating an Aesthetic Category for Seeing: the Capacity for the Sublime, the Picturesque, and the Beautiful, 1750-1950.

#### Reading Assignments:

Edmund Burke (1757)

*Of the Efficient Cause of the Sublime and Beautiful*

Immanuel Kant (1764/1790)

*Analytic of the Sublime* in Immanuel Kant Philosophical Writings

Thomas Jefferson (1784)

From *Notes on the State of Virginia*

Selections from David E. Nye, *American Technological Sublime* (1996)

Alain De Bouton, *On the Sublime in The Art of Travel*

#### **September 12**

From Hudson River Valley to the Grand Canyon of the Colorado: Imagining and Imaging America in the Nineteenth Century

#### Reading Assignments:

Pyne, *How the Canyon Became Grand*, 1-114

Kenneth John Myers, "On the Cultural Construction of Landscape Experience: contact to 1830," in David C. Miller, ed., *American Iconology: New Approaches to Nineteenth-Century Art and Literature*.

Barbara Novak, "Chapter 7, The Primal Vision: Expeditions," in *Nature and Culture: American Landscape and Painting 1825 – 1875*.

Anne F. Hyde, "Looking Far West: Assessing the Possibilities of the Landscape, 1800-1850," in Hyde, *An American Vision: Far Western Landscape and National Culture, 1820-1920*.

Rebecca Bedell, "Introduction, The Popularity of Geology" and "Chapter 4, John Kensett, Geology, and Landscape Tourism," in *The Anatomy of Nature: Geology and American Landscape Painting, 1825-1875*.

### **September 19**

Nineteenth Century Views of the Canyon

Reading Assignments:

Kinsey and Skolnick, 1-37; 82-89

Rebecca Bedell, "Chapter 6, Thomas Moran and the Western Surveys," in *The Anatomy of Nature: Geology and American Landscape Painting, 1825-1875*.

### **October 17**

The Kolb Brothers, early photography and film at the Canyon

Reading Assignments:

Kinsey, *The Majesty of the Grand Canyon*, 38-71

Selections from William C. Suran, *The Kolb Brothers of Grand Canyon*

### **October 24**

#### **Exam 1**

The Santa Fe Railroad, the Harvey Company, and Art at the Canyon in the Early Twentieth Century

Reading Assignments:

Leah Dilworth . *Discovering Indians in Fred Harvey's Southwest*. In Babcock and Weigle, ed. *The Great Southwest of the Fred Harvey Company and the Santa Fe Railway*.

Phoebe S. Kropp. *There is a little Sermon in That: Constructing the Native Southwest at the San Diego Panama-California Exposition of 1915*. In Babcock and Weigle, ed.. *The Great Southwest of the Fred Harvey Company and the Santa Fe Railway*.

Alfred Runte, *Return to Grand Canyon in Trains of Discovery*, (pp. 69-77)

Kathleen Howard and Diana Pardue, ed., *Inventing the Southwest: The Fred Harvey Company and Native American Art*, chapters 6-8 (pp. 79-120)

Visit to Cline Library Special Collections and Archives to see G. C. advertising and tourist memorabilia.

### **October 31**

Art of the Early Twentieth Century

Reading Assignments:

William Robinson Leigh in *Out West*

### **November 7**

Early Writing about the Canyon: The Style and Legacy of John Wesley Powell

Reading Assignments:

Martin Padgett, "From Manifest Destiny to Historical Romance: The Southwest in Narratives of Exploration and Travel between the 1840s and 1880s"; and "John Wesley Powell's Mapping of the Colorado Plateau Region." Chapters 1 and 2 (pp. 13-77), *Indian Country: Travels in the American Southwest, 1840-1935* (Albuquerque: University of New Mexico Press, 2004)

Clarence Dutton, "The View From Point Sublime" in *The Tertiary History of the Grand Canyon District*.

Excerpts from Powell, *Canyons of the Colorado*, in William deBuys, *Seeing Things Whole: The Essential John Wesley Powell* (Washington: Island Press/Shearwater Books, 2001): 29-89

Curtis M. Hinsley, "Dirty Devil, Bright Angel: Powell's Progress in the Chasm of the Colorado," in *Plateau Journal* (Winter 1997-98): 53-62

### **November 14**

The Canyon and the Plateau Country in Twentieth-Century Writing

Reading Assignments: Excerpts from:

Lillian Whiting. *Grand Canyon: The Carnival of the Gods* in *The Land of Enchantment*. Boston:

John Van Dyke  
Joseph Wood Krutch  
Edward Abbey  
Guest Speaker TBA

### **November 21**

Women Writing the River/Canyon, Yesterday and Today

Reading Assignments:

Excerpts from Mary Sojourner

Donna Ashworth,

Ann Walka;

Glenda Riley, *Women and Nature: Saving the "Wild" West* (1999)

### **December 3 (Friday)**

#### **Mary Jane Colter Tour Day**

This will be a full-day tour of Colter buildings in G. C. National Park, including Hopi House, Hermit's Rest, and the Watchtower at Desert View. Time permitting we will also travel over to La Posada Hotel/Train Station in Winslow. In preparation we will view the video: "Mary Jane Colter: House Made of Dawn."

Reading Assignments:

Excerpts from Virginia L. Grattan, *Mary Colter: Builder Upon the Red Earth* (Grand Canyon: Grand Canyon Natural History Association, 1992)

Excerpts from Arnold Berke, *Mary Colter: Architect of the Southwest* (New York: Princeton Architectural Press, 2002)

Anne Hyde, *An American Vision*, chapter 6: "American Log Palaces: Far Western Resorts at the Turn of the Century" (244-95)

Matilda McQuaid and Karen Bartlett, *Building an Image of the Southwest: Mary Colter, Fred Harvey Company Architect*, in Babcock and Weigle, ed., *The Great Southwest of the Fred Harvey Company and the Santa Fe Railway*

**December 5**

**Research Paper Due**

Contemporary Art

## **Bibliography**

### **Photography:**

Douglas Waitley. *William Henry Jackson: Framing the Frontier*

William H. Jackson. *Time Exposure: The Autobiography of William Henry Jackson*

William Suran. *The Brave Ones: The Journals and Letters of the 1911-12 Expedition Down the Green and Colorado Rivers by Ellsworth L. Kolb and Emery C. Kolb. Kolb Brothers: Grand Canyon Pioneers*. Video (KAET: Arizona Collection)

Ellsworth L. Kolb. *Through the Grand Canyon from Wyoming to Mexico*  
Donald C. Baars and Rex C. Buchanan. *The Canyon Revisited: A Rephotography of the Grand Canyon, 1923/1991*

Robert H. Webb. *Grand Canyon, A Century of Change: Rephotography of the 1889-90 Stanton Expedition*

Eleanor Inskip. *The Colorado River through Glen Canyon Before Lake Powell: Historic Photo Journal, 1872 to 1964*

*Images of Arizona*. Video (KAET: Arizona Collection [discussions and travels with three contemporary photographers: David Muench, LeRoy DeJolie, and Jack Dykinga])

### **Painting:**

Rebecca Bedell. *The Anatomy of Nature: Geology and American Landscape Painting, 1825-1875*

Thurman Wilkins. *Thomas Moran: Artist of the Mountains*

Joni Kinsey. *Thomas Moran and the Surveying of the American West*

Anne Farrar Hyde. *An American Vision: Far Western Landscape and National Culture, 1820-1920*

Joan Carpenter Troccoli. *Painters and the American West: the Anschutz Collection*.

### **Tourism arts:**

Marta Weigle and Barbara Babcock, ed. *The Great Southwest of the Fred Harvey Company and the Santa Fe Railway* [especially Part I]

Kathleen Howard and Diana Pardue, ed. *Inventing the Southwest: The Fred Harvey Company and Native American Art*. [especially chapters 7 and 8]



Alfred Runte. *Trains of Discovery: Western Railroads and the National Parks* (particularly good on logos, paintings, and artwork related to commercial and touristic purposes)

Stanford E. Demars. *The Tourist in Yosemite, 1855-1985*

Dean MacCannell. *The Tourist: A New Theory of the Leisure Class*

**Literature/poetry:**

John Wesley Powell. *The Exploration of the Colorado River*

Joseph Wood Krutch. *Grand Canyon: Today and All Its Yesterdays*

John C. Van Dyke. *The Grand Canyon of the Colorado: Recurrent Studies in Impressions and Appearances*

James Bishop. *Epitaph for a Desert Anarchist: The Life and Legacy of Edward Abbey*

Donna Ashworth. *Arizona Triptych: A Story of Northern Arizona Artists*

Mary Sojourner. *Bonelight: Ruin and Grace in the New Southwest (Essays) and Delicate: Stories of Light and Desire*

Ann Weiler Walka. *Waterlines: Journeys on a Desert River and Walking the Unknown River And Other Travels in Escalante Country*

**COURSE POLICIES**

**Attendance:** Attendance at class sessions on the Rim and River is mandatory. You will be graded not just on attendance, but on active participation.

**Make-ups:** No make-ups will be given, and no late papers will be accepted, except in the case of a documented medical or family emergency.

**Cheating:** One simple rule. If you are caught cheating in this class, you will be failed. Cheating includes plagiarism; in your essays, you must cite each reference and give proper credit for ideas and findings, as well as direct quotes.

[Add standard University Policy Sheet here]


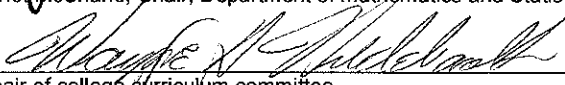

University Curriculum Committee  
Proposal for New Course

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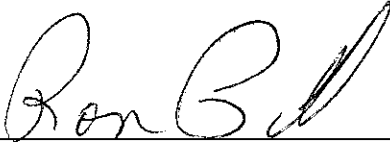
1. Is this course being proposed for Liberal Studies designation? Yes  No   
*If yes, route completed form to Liberal Studies.*
2. New course effective beginning what term and year? (ex. Spring 2008, Summer 2008) *See effective dates schedule.* Fall 2009
3. College College of Engineering, Forestry, and Natural Science 4. Academic Unit /Department Mathematics and Statistics
5. Course subject/catalog number MAT 185 6. Units/Credit Hours 3
7. Long course title Functions, Applications, and Explorations  
(max 100 characters including spaces)
8. Short course title (max. 30 characters including spaces) Functions, Apps, and Explorations
9. Catalog course description (max. 30 words, excluding requisites).  
**This course is an in-depth study of topics in secondary school mathematics. Emphasis is on modeling with linear, exponential, trigonometric, and logistic functions: curve fitting; discrete and continuous models. Other topics include parametric and polar equations, linear and matrix algebra, regression aspects of statistics, and growth and decay exponential models.**
10. Grading option:  
Letter grade \_\_\_\_\_ Grade **X** Pass/Fail  or Both   
*(If both, the course may only be offered one way for each respective section.)*
11. Co-convened with \_\_\_\_\_ 11a. Date approved by UGC \_\_\_\_\_  
*(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)*
12. Cross-listed with \_\_\_\_\_  
(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)
13. May course be repeated for *additional* units? yes  no   
a. If yes, maximum units allowed? \_\_\_\_\_  
b. If yes, may course be repeated for additional units in the same term? yes  no   
(ex. PES 100)
14. Prerequisites (must be completed **before** proposed course) TSM 101, TSM 102, and MAT 136 all with a grade of C or better
15. Corequisites (must be completed **with** proposed course) \_\_\_\_\_



35. Approvals

 Janet McShane, Chair, Department of mathematics and Statistics	<u>20 October 2008</u> Date
 Chair of college curriculum committee	<u>10/20/08</u> Date
 Dean of college	<u>10/20/08</u> Date

For Committees use only

 For University Curriculum Committee	<u>11/18/08</u> Date
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on taken:

\_\_\_\_\_ Approved as submitted \_\_\_\_\_ Approved as modified

**MAT 185: Functions, Applications, and Explorations**

Semester  
3 credit hours

**General Information:**

- Instructor's Name:
- Office address:
- Office Hours:
- Email:
- Phone:

**Course Prerequisites:**

- Completion of TSM 101, "Step 1: Inquiry-Based Approaches to Teaching" with a grade of C or better
- Completion of TSM 102, "Step 2: Inquiry-Based Lesson Design" with a grade of C or better
- Completion of MAT 136, "Calculus I" or equivalent with a grade of C or better
- Or consent of instructor

**Course Description:** This course is an in-depth study of topics in secondary school mathematics. Emphasis is on modeling with linear, exponential, trigonometric, and logistic functions: curve fitting; discrete and continuous models. Other topics include parametric and polar equations, linear and matrix algebra, regression aspects of statistics, and growth and decay exponential models.

## Student Learning Expectations/Outcomes for this Course:

Students will be able to:

1. Demonstrate a depth of knowledge of functions ranging from algebra through calculus.
2. Demonstrate a depth of content knowledge with regard to important secondary mathematics topics such as parametric relations, polar relations, matrices, exponential and logarithmic functions, vectors, and complex numbers.
3. Work with relevant data and use regression, matrices, function patterns, and systems methods to model the data.
4. Present mathematical ideas and topics in a knowledgeable and effective manner.
5. Demonstrate proficiency in the use of technology in the mathematics classroom.
6. Identify mathematics content connections between the various levels of secondary mathematics curriculum and between secondary and university level curriculum.

## Standards addressed in this course:

- o *National Council of Teachers of Mathematics Standards addressed in this course:*
  - 1.1 – 1.4, 2.2, 3.1 – 3.3, 4.1 – 4.3, 5.1 – 5.3, 9.8, 9.9, 10.1, 10.4, 10.5
  - <http://www.nctm.org/standards/default.aspx?id=58>
- o *Arizona Professional Teaching Standards addressed in this course:*
  - 1.10 – 1.12, 7.1 – 7.5
  - <http://www.ade.state.az.us/certification/downloads/Teacherstandards.pdf>

**Course Structure/Approach:** The course consists of four units: 1) Functions, 2) Modeling, 3) Overlooked Topics and Explorations, and 4) Geometry of Complex Numbers. In this course, students engage in explorations and lab activities designed to strengthen and expand their knowledge of the topics that are traditionally glossed over by secondary teachers but essential for preparing students for university mathematics courses. The course is designed to include and promote methods of discovery, problem-solving, collaboration, and presentation of results.

**Textbook and Required Materials:** None. Materials will be provided by the NAU Teach Program.

Reference Book: Giordano, F.R., Weir, M.D. & Fox, W.P. (2003). A first course in mathematical modeling. Thomson, Brooks/Cole ISBN: 0-534-38428-5

## Course Outline:

<b>Unit 1: Functions:</b> Topics include types of functions and their characteristics; using derivatives to identify features of functions such as relative extrema, zeros, concavity; applications of functions; connections between functions and other mathematics topics.
<b>Unit 2: Modeling:</b> Topics include modeling data with functions; regression and residuals; and modeling functions with matrices.
<b>Unit 3: Overlooked Topics and Explorations:</b> Topics include parametric models; derivatives of parametric models; polar coordinates; exponential and logistic models as differential equations; vectors; and applications of these
<b>Unit 4: Geometry of Complex Numbers:</b> Topics include the geometry of complex numbers; polar complex numbers; Euler's formula and Taylor series; and applications of complex numbers.

## Assessment of Student Learning Outcomes:

Assessments:	Percent
<b>Tests.</b> There will be three in-class exams to test your knowledge of the concepts we are currently discussing in class.	45%
<b>In-Class Assignments, Labs, Homework.</b> There will be frequent in-class and take-home explorations and labs, as well as homework assignments.	20-25%
<b>Project.</b> You will explore the beauty of mathematics and communicate your results in writing, as well as giving an oral presentation.	10%
<b>Final Exam.</b> There will be a comprehensive final that will include questions taken from in-class activities, previous tests, labs, written assignments, and homework.	20-25%
<b>Percentage Possible:</b>	<b>100%</b>

**Grading System:**

<b>% of Points</b>	<b>Grade</b>	<b>Quality of Work</b>
90 - 100	<b>A</b>	<b>Exemplary:</b> All aspects of the work are complete and well above the minimum level specified. Well written and free of typographical and grammatical errors. Application of concepts presented in class. Evidence of careful thought and reflection. Reflective application of assignment to future teaching and learning.
80 – 89	<b>B</b>	<b>Well done:</b> Two or more of the above elements missing or of lesser quality.
70 – 79	<b>C</b>	<b>Acceptable:</b> The task was completed at the minimum level specified. Most aspects of the assignment indicated a focus on task completion as opposed to careful reflection, analysis, and/or application.
60 – 69	<b>D</b>	<b>Not acceptable:</b> Several aspects of the assignment are missing or completed at a sub-standard level.
Below 60	<b>F</b>	<b>Failing:</b> Assignment not completed.

**Course Policies:**

- **Attendance and Participation:** Regular attendance and active participation at all class sessions is required and will greatly enhance the student's ability to be successful. Regular attendance is expected with no more than 2 unexcused absences from class for the semester. Preparation includes, but is not limited to, coming to class prepared with the required assignments completed and engaging in thoughtful and reflective class discussion and activities. Violation of the attendance and participation policy can result in a grade reduction or failing the course.
- **Written Assignments and Homework:** You must attempt all assigned problems and show all work in order to receive full credit. Writing errors, such as spelling, punctuation, grammatical errors, etc., will be taken into consideration and may lower the grade. All assignments that involve writing reflections, explanations, and analysis should be professional in appearance. Students are permitted and encouraged to proofread each other's assignments.
- **Late Assignments:** Assignments must be submitted on the due dates. In general, late work will not be accepted.
- **Statement on plagiarism and cheating:** Plagiarism is considered as a willful act when a person knowingly uses the work of others and attempts to present it as his/her own. This academic dishonesty will not be permitted. Appropriate measures, as stated in the NAU Student Handbook, will be applied.

**NORTHERN ARIZONA UNIVERSITY POLICY STATEMENTS**

<http://jan.ucc.nau.edu/academicadmin/plcystmt.html>

# University Curriculum Committee

## Proposal for Course Change

1. Is this course a Diversity or Liberal Studies Course? **No.** Liberal Studies  Diversity  Both

2. Course change effective beginning of what term and year?  
(ex. Spring 2008, Summer 2008) *See effective dates calendar.* Fall 2009

3. College CEFNS 4. Academic Unit/Department CSE

5. Current course subject/catalog number PRM 398

6. Current catalog title, course description and units. (Cut and paste from current on-line academic catalog  
[/www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)).

**PRM 398 MODULAR LEARNING EXPERIENCE (1-3)**

In-depth study of an aspect, concept, or problem within a program of study. May be repeated for up to 6 hours of credit.

*Show the proposed changes in this column. Please **BOLD** the changes, to differentiate from what is not changing.*

**GCS 350 Managing the Grand Canyon (3)**

**This course will focus on the management of Grand Canyon National Park and its role in the development of the West; we will investigate the image and reality of the role the park and the National Park Service have played in this process.**

7. Is this course required or an elective in any other plan (major, minor, certificate)? Yes  No   
If yes, explain and provide supporting documentation from the affected departments.

**Concurrent with this request, we are putting in a plan change to include Grand Canyon Semester courses as electives in two focus areas of the Environmental Studies major. As GCS**

8. Does this change affect community college articulation? Yes  No   
If yes, explain how in the justification and provide supporting documentation from the affected institutions.

Is the course a Common Course as defined by your Articulation Task Force? Yes  No   
If yes, has the change been approved by the Articulation Task Force? Yes  No

If this course has been listed in the Course Equivalency Guide, should that listing be left as is  or be revised

If revised, how should it be revised? \_\_\_\_\_

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**


CURRENT	PROPOSED
Current course subject/catalog number PRM 398	Proposed course subject/catalog number <b>GCS 350</b>
Current number of units/credits 1-3	Proposed number of units/credits <b>3</b>
Current Course Fee    yes <input checked="" type="checkbox"/> no <input type="checkbox"/>	If subject or catalog number change Move <input checked="" type="checkbox"/> or Delete <input type="checkbox"/>
Current Grading Option* Letter Grade <input type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>	Proposed Grading Option* Letter Grade <input checked="" type="checkbox"/> Pass/Fail <input type="checkbox"/> or Both <input type="checkbox"/>
Current Repeat for additional Units Yes, up to 6 units.	Proposed Repeat for additional Units <b>No</b>
Current Max number of units 6	Proposed Max number of units <b>3</b>
Current Prerequisite None	Proposed Prerequisite <b>None</b>
Current Co-requisite None	Proposed Co-requisite <b>Enrollment in Grand Canyon Semester</b>
Current Co-Convene with None	Proposed Co-Convene with <b>None</b>
Current Cross List with None	Proposed Cross List with <b>None</b>

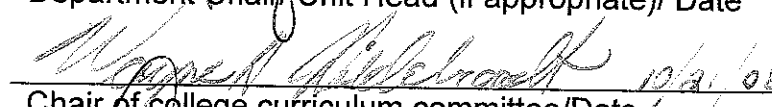
Do you want to remove this course from either the Liberal Studies Course list and or the Diversity Course list?      Liberal Studies       Diversity

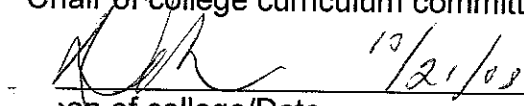
9. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

**This course has been taught numerous as PRM 398; it is one of the central courses in the Grand Canyon Semester, and the one course taught in partnership with our colleagues at the Grand Canyon National Park. We are formalizing the curriculum for Grand Canyon Semester, bringing the core courses under the GCS course line, and making the courses count for the Environmental Studies major. The change (as opposed to a new course proposal) is also necessary to move the previously approved course fee for PRM 398 to the GCS prefix.**

**10. Approvals**

 9/20/08  
 Department Chair/ Unit Head (if appropriate)/ Date

 10/21/08  
 Chair of college curriculum committee/Date

 10/21/08  
 Dean of college/Date



Action

taken:

approved as submitted

approved as modified

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Course syllabus, FYI:

**College of Engineering, Forestry, and Natural Sciences  
Center for Sustainable Environments**

**GCS 350: Managing Grand Canyon National Park**

Grand Canyon Semester: Fall 2009

3 Credit Hours

**Staff Instructors from Grand Canyon National Park**

Jacob Fillion, Branch Chief for Environmental Education

phone: 928.638.7762; e-mail: jacob\_fillion@nps.gov

**Course Co-requisite:** Enrollment in Grand Canyon Semester

### **Course Description**

This course will focus on the management of Grand Canyon National Park and its role in the development of the West; we will investigate the image and reality of the role the park and the National Park Service have played in this process. We will look at the history and mission of the National Park Service and the specific management objectives and challenges of Grand Canyon National Park. Through the assigned readings and presentations by various park staff and others, we will look at park planning and management as well as how we manage the park's natural and cultural resources. Through an activity called "Park as Text" we will explore in small groups the entire park community, including the gateway community of Tusayan, to discover non-Park Service perspectives of the park. The time at the canyon will include a hike into the canyon as well as along the rim.

To continue our learning experience we will go on a river trip down the Colorado River through Grand Canyon; the trip will be multiple days. We will have "class sessions" on the beaches and up the side canyons of the river corridor as well as participate on a park research project as a service component of our program. Our boatmen/guides will be both National Park Service staff and professionals with many years of experience, each with their own area of expertise.

## **Course Outcomes**

At the end of the semester, students are expected to be able to:

1. Understand the history and development of Grand Canyon National Park.
2. Analyze and discuss the relationship between the image of GCNP and the realities managers face.
3. Critically engage, from a variety of disciplinary perspectives, issues and management objectives at GCNP.
4. Analyze and discuss issues related to the management of the Colorado River through GCNP.
5. Creatively reflect on the personal experience of GCNP and the Colorado River.

## **Grading and Assessment**

There will be five assignments that will make up your grade:

- Park Scavenger Hunt (5%)
- Park as Text, small group activity with presentation (15%)
- On River Presentation (15%)
- Summary of River Trip experience, creative presentation (25%)
- Final essay (40%)

## **Written Assignments**

### **On River Presentation**

This is a short 10 to 15 minute presentation to be given on the river at a relevant spot related to your topic. We will provide a list of topics from which you will select the topic of your presentation. We will need to know your selection by the end of your stay at the rim so that we can plan accordingly on the river. By the end of your stay at the park, September 27<sup>th</sup>, you will be required to turn in a one-page summary and outline of your presentation. We will take a notebook along on the river with all of the outlines so that you will have access to it.

### **River Trip Experience**

This is to be a personal piece, a reflection of your experience on the Colorado River through Grand Canyon. It is an opportunity to express your personal connection, or non-connection, to the river, whether spiritual, emotional, aesthetical or whatever. It is to be a creative piece that can take any form you choose, e.g., artwork (painting, drawing, collection of drawings, etc.), an essay, poetry, photo journal, written journal, musical, . . . whatever you choose. If you chose to do a creative piece such as art work, you will need to include a short written explanation of the piece and its relevance to your experience. Your grade for this assignment will be based 90% on content and 10% on the quality of your presentation.

### **Final Essay "Grand Canyon National Park: Image vs. Reality"**

This too is a reflective, personal piece contrasting your image of Grand Canyon National Park and the National Park Service prior to your visit, and what has become a reality for you. In the essay you will clearly state the image(s) you had of the Park Service and of Grand Canyon National Park; you will then state the reality and clearly explain what it was that either supported your original image or changed it. Your final essay should be a minimum of 1200 words and a maximum of 2400 words.

### **Texts**

Grand Canyon National Park staff, Grand Canyon National Park General Management Plan, August 1995

Albright, Horace M. with R Cahn, The Birth of the NPS: The Founding Years 1913-33, 1985

(available through Amazon.com)

### **Schedule of Classes**

Time at Grand Canyon National Park will be divided into two parts, one on the rim and one on the Colorado River. The stay on the rim will be September 22 - 27. Later in the semester you will present your river projects to the group in Flagstaff. The river trip is September 30 - October 12. Although you arrive at the park on September 22<sup>nd</sup>, classroom activities will begin Sunday afternoon September 23<sup>rd</sup>; this will allow you a couple of days prior to classes to explore the park and complete the Park Scavenger Hunt activity. During your stays at the park you will be camping at Mather Campground in the group site. Be prepared for long days of classes and activities.

### **COURSE POLICIES**

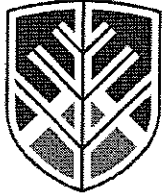
**Attendance:** Attendance at class sessions on the Rim and River is mandatory. You will be graded not just on attendance, but on active participation.

**Make-ups:** No make-ups will be given, and no late papers will be accepted, except in the case of a documented medical or family emergency.

**Cheating:** One simple rule. If you are caught cheating in this class, you will be failed. Cheating includes plagiarism; in your essays, you must cite each reference and give proper credit for ideas and findings, as well as direct quotes.

[Add standard University Policy Sheet here]

NORTHERN  
ARIZONA  
UNIVERSITY



Pam Foti, Ph.D.  
Professor and Chair  
Department of Geography, Planning, and Recreation  
Box 15016  
Northern Arizona University  
Flagstaff, AZ 86011

MEMORANDUM

Date: November 5, 2008  
To: NAU University Curriculum Committee  
From: Pam Foti  
Re: Course Change: PRM 398 to GCS 350

\*\*\*\*\*

Greetings:

Please accept this as verification that the Department of Geography, Planning, and Recreation is in support of the course change: PRM 398 to GCS 350. With the relocation of the Grand Canyon Semester to the Center for Sustainable Environments, under the direction of the Director of Environmental Studies, this change is completely justified.

Thank you for the opportunity to comment. Please let me know if you need additional information.

cc: Dr. Rod Parnell, Director, Center of Sustainable Environments  
Dr. David Schlosberg, Director of Environmental Studies and Grand Canyon Semester



Name of plan?

**B. S. in Photography, B.S.J. in photojournalism and photography minor**

**Note: If required, a new plan or plan change form must be submitted with this request.**

Is a potential equivalent course offered at a community college (lower division only)    yes  no

If yes, does it require listing in the Course Equivalency Guide?    yes  no

Please list, if known, the institution and subject/catalog number of the course \_\_\_\_\_

18. Names of current faculty qualified to teach this course: Peter Schwepker, Laura Camden

19. Justification for new course, including unique features if applicable. (Attach proposed syllabus in the approved university format).

This class will act as a introduction to digital workflow technology and provide the student with a foundation in digital photography computer software and editing to continue on and be prepared for the advanced classes in this skill area.  
 NOTE: This class is currently being offered as an 199 Fall 2008 and will be offered as a 199 in the Spring 2009.

For Official AIO Use Only: Component Type Consent Topics Course
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**35. Approvals**

Mark De 10-1-08  
 Department Chair (if appropriate) Date

[Signature] 10-8-08  
 Chair of college curriculum committee Date

\_\_\_\_\_  
 Dean of college Date

**For Committees use only**

[Signature] 11/8/08  
 For University Curriculum Committee Date

Action taken:

\_\_\_\_\_ Approved as submitted \_\_\_\_\_ Approved as modified

**PHO 282 INTRODUCTION TO DIGITAL PHOTOGRAPHY WORKFLOW – FALL 2009  
OFFERED AS A 199 FALL 2008 AND SPRING 2009**

*General Information*

- *School of Communication, Photography Program*
- *PHO 282, Introduction to Digital Photography Workflow*
- *Fall 2009*
- *2.5 clock hours, 3 credit hours*
- *Instructor TBA*
- *Office Location: Building 16, room 205*
- *Office Hours: MWF 9am-10am*

*Course prerequisites*

*PHO 181 or PHO 281*

*Course description*

Fundamentals of digital photography; camera handling, studio and natural light assignments with an introduction to digital photographic workflow and digital asset management.

*Student Learning Expectations/Outcomes For This Course*

*Use basic technical language and procedures used in pre-press publication, digital imaging and the photographic industries. Including digital asset management utilizing Adobe Bridge, Adobe Camera Raw and Adobe Photoshop.*

*Gain experience and use skills in outputting digital media for publication, print and the web.*

*Course structure/approach*

*The course will consist of lectures, assignments, exams and open computer lab time.*

*Textbook and required materials*

*Digital SLR Camera and removable media*

*Recommended optional materials/references*

*“The DAM Book” author Peter Krough*

*Course outline*

*Week 1: Instructor introduction, course overview*

*Week 2: Setting up the DSLR*

*File Format (jpeg, raw)*

*Resolution*

*Color Profile (SRGB, Adobe RGB 1998)*

*White Balance*

*Introduction to Adobe Bridge CS3*

*File Browsing Application*

*Instructor Demonstration*

*Week 3: Adobe Bridge*

*Creating and saving custom workspace*  
*Setting preferences*  
*Industry naming convention*  
*Batch renaming*  
*Key wording*  
*Rating*  
*Labeling*  
*Discuss shooting assignment 1 (architectural photography)*

*Week 4: Adobe Camera RAW*

*Instructor demonstration*  
*Setting Preferences*  
*Converting to DNG (digital negatives)*  
*Workflow output options*  
*Tabs: Basic, Sharpening*

*Assign 2nd part of Assignment 1 (architecture)*

*Week 5: Quiz (camera settings, Adobe Bridge CS3 workflow)*

*Digital SLR camera components*  
*Resolution*  
*Bit Depth*  
*Dynamic Range*  
*Optics*  
*Electronics*

*Assignment 1 (architecture) due at beginning of class*  
*Critique assignment 1 (architecture)*

*Week 6: Adobe Photoshop CS3 overview*

*Instructor demonstration*  
*Setting Preferences*  
*Creating and Saving Custom workspace*  
*Discuss shooting assignment 2 (studio portrait)*  
*Portrait lighting demonstration (portrait studio)*

*Week 7: Adobe Photoshop CS3 global adjustments*

*levels, curves, color balance and saturation*  
*layer masks*  
*resizing (up sampling, down sampling,)*  
*sharpening for output (web, print)*  
*Assign 2nd part of assignment 2 (studio portrait)*

*Week 8: Adobe Photoshop CS3 selection tools and techniques*

*Tools*  
*marque*  
*lasso*  
*magic wand*  
*quick masks*  
*color range*



*Techniques*

*select all  
deselect  
contract  
expand  
smooth  
feather*

*Assignment 2 (studio portrait) due at beginning of class  
Critique assignment 2 (studio portrait)*

*Week 9: Create and explain folder structure for digital assets*

*master files  
derivate master files  
print files  
web files*

*Review for midterm exam*

*Week 10: Midterm Exam*

*Week 11: Return and review midterm exam*

*Adobe Photoshop CS3 acute selections and adjustments  
setting up images for output and delivery (web , print)  
unsharp mask  
icc color profiles  
bit depth  
stroke  
boarder*

*Discuss Shooting Assignment 3 (product studio shot)  
Demonstrate product studio lighting (commercial studio)*

*Week 12: Output options for Printing*

*Wet lab printers  
Fuji Frontier  
Chromera  
Lightjet  
Inkjet printers  
Epson  
Inksets (dye, pigment)*

*Week 13: Automating workflow within Adobe CS3 Camera RAW*

*Synchronizing files  
Saving custom settings  
Assignment 3 (studio product shot) due at beginning of class  
Assignment 3 (studio product shot) critique*

*Week 14: Automating workflow within Adobe Photoshop CS3*

*Creating customs actions  
Batching actions  
Creating and utilizing custom scripts (Dr. Brown's 1-2-3 Process)*

*Reading Week: Review for final exam*

*Finals Week: Take final exam at the university scheduled time.*

- *Exams and assignments will be graded and return within 1 week of completion or due date*

*Grading System: Grade are determined dividing your total points earned on exams, assignments and class attendance by total points possible in the course.*

The 3 assignments will be worth 200 points. Class attendance and participation will count 20 points. There will be a final exam and midterm worth 50 points. Quizzes will be worth 20 points.

3 assignments	200 points (#1-45 points, #2-3-77.5 points)
Final Exam	50 points
Mid-term	50 points
Quizzes:	20 points
<u>Class attendance/participation:</u>	<u>20 points</u>
Possible total:	340 points

A=90 to 100%.....	306 to 340 points
B= 80 to 89%.....	272 to 305 points
C=70 to 79%.....	238 to 271 points
D=60 to 69%.....	204 to 237 points
F=59% and below.....	0 to 203 points

#### *Course policy*

- *Retests/makeup tests: Makeup tests will only be allowed by instructor if student has obtained permission prior to originally assigned test date or proof of family or medical emergency.*
- *Attendance: We only meet once a week so it is essential that you attend every class. Missing more than one class without prior approval from instructor will result in a lowering of your grade by one full letter each additional absence after one.*
- *Any student found guilty of plagiarism or cheating will no longer be allowed to attend class and will receive a letter grade of "F".*

### Northern Arizona University Policy Statement

#### Safe Environment Policy

NAU's Safe Working and Learning Environment Policy seeks to prohibit discrimination and promote the safety of all individuals within the university. The goal of this policy is to prevent the occurrence of discrimination on the basis of sex, race, color, age, national origin, religion, sexual orientation, disability, or veteran status and to prevent sexual harassment, sexual assault or retaliation by anyone at this university.

You may obtain a copy of this policy from the college dean's office. If you have concerns about this policy, it is important that you contact the departmental chair, dean's office, the Office of

Student Life (928-523-5181), the academic ombudsperson (928-523-9368), or NAU's Office of Affirmative Action (928-523-3312).

### Students with Disabilities

If you have a documented disability, you can arrange for accommodations by contacting the office of Disability Support Services (DSS) at 928-523-8773 (voice), 928-523-6906 (TTY). In order for your individual needs to be met, you are required to provide DSS with disability related documentation and are encouraged to provide it at least eight weeks prior to the time you wish to receive accommodations. You must register with DSS each semester you are enrolled at NAU and wish to use accommodations.

Faculty are not authorized to provide a student with disability related accommodations without prior approval from DSS. Students who have registered with DSS are encouraged to notify their instructors a minimum of two weeks in advance to ensure accommodations. Otherwise, the provision of accommodations may be delayed.

Concerns or questions regarding disability related accommodations can be brought to the attention of DSS or the Affirmative Action Office.

### Institutional Review Board

Any study involving observation of or interaction with human subjects that originates at NAU—including a course project, report, or research paper—must be reviewed and approved by the Institutional Review Board (IRB) for the protection of human subjects in research and research-related activities.

The IRB meets once each month. Proposals must be submitted for review at least fifteen working days before the monthly meeting. You should consult with your course instructor early in the course to ascertain if your project needs to be reviewed by the IRB and/or to secure information or appropriate forms and procedures for the IRB review. Your instructor and department chair or college dean must sign the application for approval by the IRB. The IRB categorizes projects into three levels depending on the nature of the project: exempt from further review, expedited review, or full board review. If the IRB certifies that a project is exempt from further review, you need not resubmit the project for continuing IRB review as long as there are no modifications in the exempted procedures.

A copy of the IRB Policy and Procedures Manual is available in each department's administrative office and each college dean's office. If you have questions, contact Carey Conover, Office of Grant and Contract Services, at 928-523-4889.

### Academic Integrity

The university takes an extremely serious view of violations of academic integrity. As members of the academic community, NAU's administration, faculty, staff and students are dedicated to promoting an atmosphere of honesty and are committed to maintaining the academic integrity essential to the education process. Inherent in this commitment is the belief that academic dishonesty in all forms violates the basic principles of integrity and impedes learning. Students are therefore responsible for conducting themselves in an academically honest manner.

Individual students and faculty members are responsible for identifying instances of academic dishonesty. Faculty members then recommend penalties to the department chair or college dean in keeping with the severity of the violation. The complete policy on academic integrity is in Appendix F of NAU's Student Handbook.

### Academic Contact Hour Policy

The Arizona Board of Regents Academic Contact Hour Policy (ABOR Handbook, 2-206, Academic Credit) states: "an hour of work is the equivalent of 50 minutes of class time...at least 15 contact hours or recitation, lecture, discussion, testing or evaluation, seminar, or colloquium as well as a minimum of 30 hours of student homework is required for each unit of credit."

The reasonable interpretation of this policy is that for every credit hour, a student should expect, on average, to do a minimum of two additional hours of work per week; e.g., preparation, homework, studying.

University Curriculum Committee  
Proposal for New Course

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1. Is this course being proposed for Liberal Studies designation? Yes  No   
*If yes, route completed form to Liberal Studies.*

2. New course effective beginning what term and year? (ex. Spring 2009, Summer 2009) *See effective dates schedule.*

Fall 2009

3. College Social and Behavioral Sciences 4. Academic Unit /Department School of Communication

5. Course subject/catalog number PHO 284 6. Units/Credit Hours 3

7. Long course title Basic Photojournalism  
(max 100 characters including spaces)

8. Short course title (max. 30 characters including spaces)

Basic Photojournalism

9. Catalog course description (max. 30 words, excluding requisites).

Fundamentals of photojournalism and media photography; Visual storytelling applications including multimedia, and photo editing. *Highly recommended to take PHO 282 prior to or concurrently with PHO 283.*  
3 hours lecture and lab

10. Grading option:

Letter grade  Pass/Fail  or Both

*(If both, the course may only be offered one way for each respective section.)*

11. Co-convened with \_\_\_\_\_

11a. Date approved by UGC \_\_\_\_\_

*(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)*

12. Cross-listed with \_\_\_\_\_

*(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)*

13. May course be repeated for *additional* units? yes  no

a. If yes, maximum units allowed? \_\_\_\_\_

b. If yes, may course be repeated for additional units in the same term? yes  no   
(ex. PES 100)

14. Prerequisites (must be completed *before* proposed course)

PHO 181

15. Corequisites (must be completed *with* proposed course)

16. Is the course needed for a new or existing plan of study (major, minor, certificate)?

yes  no

Name of plan?

B.S. in Journalism Photojournalism emphasis

**Note: If required, a new plan or plan change form must be submitted with this request.**

17. Is a potential equivalent course offered at a community college (lower division only)    yes  no   
 If yes, does it require listing in the Course Equivalency Guide?    yes  no   
 Please list, if known, the institution and subject/catalog number of the course \_\_\_\_\_

18. Names of current faculty qualified to teach this course: Peter Schwepker, Laura Camden

19. Justification for new course, including unique features if applicable. (Attach proposed syllabus in the approved university format).

As it stands, photojournalism emphasis students are not getting into a photojournalism classes until their junior--sometimes senior--year. This is too late to offer them the opportunity to compete with students from top photojournalism schools for jobs and valuable internships. PHO 283 puts photojournalism emphasis students on track early in their academic career and gives them the experience needed to compile strong portfolios which allows them to compete for those good jobs and internships. Without this early start, our students will likely fail in the market.  
 NOTE: This course will be offered as a 299 in Spring 2009.

For Official AIO Use Only: Component Type Consent Topics Course
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**35. Approvals**

Mark He \_\_\_\_\_ Date 10-1-08  
 Department Chair (if appropriate)

[Signature] \_\_\_\_\_ Date \_\_\_\_\_  
 Chair of college curriculum committee

[Signature] \_\_\_\_\_ Date 10-8-08  
 Dean of college

**For Committees use only**

[Signature] \_\_\_\_\_ Date 11/18/08  
 For University Curriculum Committee

Action taken: \_\_\_\_\_ Approved as submitted \_\_\_\_\_ Approved as modified \_\_\_\_\_

# **PHO 284 BASIC PHOTOJOURNALISM**

**Fall 2009**

*To be offered as a 299 Spring 2009*

## **General Information:**

- School of Communication, Northern Arizona University
- PHO 284 Basic Photojournalism
- Fall, 2009
- Three Credit Hours
- Peter Schwepker, Instructor
- Office Address: Room 339, School of Communication
- Office Hours: 1-3, T-TH, 3-5 Wed.

## **Course Prerequisites:**

PHO 181

*Highly recommended to take PHO 282 prior to or concurrently with PHO 284.*

## **Course Description**

FUNDAMENTALS OF PHOTOJOURNALISM AND MEDIA PHOTOGRAPHY; VISUAL STORYTELLING APPLICATIONS INCLUDING MULTIMEDIA, AND PHOTO EDITING.

## **Student Learning Expectations/outcomes for this Course**

THIS COURSE IS DESIGNED TO GIVE A STUDENT AN OVERVIEW OF PHOTOJOURNALISM AND INTRODUCE SHOOTING AND EDITING FUNDAMENTALS THAT WILL BE EMPLOYED THROUGHOUT THE STUDENT'S PHOTOJOURNALISM STUDIES AND INTERNSHIPS AT NAU.

THE STUDENT WILL USE SHOOTING AND EDITING FUNDAMENTALS TO TELL STORIES WITH PICTURES WITH PHOTOJOURNALISTIC PRINCIPLES. WILL USE PHOTOJOURNALISTIC APPLICATIONS TO PRODUCE MULTIMEDIA SHOWS. ALL AREAS WILL BE TAUGHT BASIC INSTRUCTION THAT IS RELEVANT TO CURRENT TRENDS IN NEWSPAPER, MAGAZINE AND WEB USAGE.

## **Course Structure/approach**

This will be a lecture course with weekly demonstrations on camera technique, media layout and guest speakers. Homework assignments will include photographic exercises, quizzes and research papers.

## **Textbook, required materials and equipment**

- Textbook is under consideration.
- A DSLR camera with interchangeable lenses and independent flash with revolving head is required. The student is responsible for digital information disks.

•Student is responsible for all digital storage such as blank CD and DVD

## **Recommended optional materials, references**

Website links and reading material relating to weekly and semester subjects will be posted on the class updates page, [www.schwepkerphoto.com/283updates.html](http://www.schwepkerphoto.com/283updates.html).

The class updates page will include the revised class schedule, special announcements, explanation of individual assignments, and other photo links

## **Course Outline**

### **ASSIGNMENT SCHEDULE FOR CLASS (WITHOUT DATES)**

<b>First Week</b>	<b>BOOT CAMP, PHOTOGRAPHIC FUNDAMENTALS</b>
<b>Week Two</b>	<b>BOOT CAMP, PHOTOJOURNALISM FUNDAMENTALS</b>
<b>Week Three</b>	<b>EDITORIAL PORTRAIT DUE.</b>
<b>Week Four</b>	<b>FEATURE, HUMAN INTEREST PHOTO</b>
<b>Week Five</b>	<b>SECOND EDITORIAL PORTRAIT</b>
<b>Week Six</b>	<b>FIRST MINI STORY DUE</b>
<b>Week Seven</b>	<b>MIDTERMS DUE, PHOTO STORY TOPICS DUE</b>
<b>Week Eight</b>	<b>SECOND MINI-STORY DUE WITH AUDIO IN SLIDESHOW FORM</b>
<b>Week Nine</b>	<b>FIRST PHOTO STORY TAKES DUE</b>
<b>Week Ten</b>	<b>PHOTO STORIES DUE</b>
<b>Week Eleven</b>	<b>REVISED STORIES AND PRE PORTFOLIO DISCUSSION</b>
<b>Week Twelve</b>	<b>REVISED STORIES AND PRE PORTFOLIO</b>
<b>Week Thirteen</b>	<b>FINAL PROJECTS AND PORTFOLIOS DUE</b>
<b>Week Fourteen</b>	<b>FINAL PROJECTS AND PORTFOLIOS DUE</b>
<b>Week Fifteen</b>	<b>FINAL PROJECTS AND PORTFOLIOS DUE</b>

## **Grading System**

90% - 100%	A
84% - 89%	B
74% - 83%	C
65% - 73%	D
BELOW 65%	F

revised 8/08



PORTFOLIO	40%
ASSIGNMENTS	40%
EXAMS	20%

EXTRA CREDIT, FLAWLESS ATTENDANCE AND PARTICIPATION IN CLASS ARE BIG FACTORS IN THE FINAL DETERMINATION OF MARGINAL NUMERICAL GRADES. THOSE THREE AREAS MAY ELEVATE YOUR GRADE FROM A HIGH "B" TO AN "A", AS AN EXAMPLE.

## Course Policy

### •Retests/makeup tests

Your midterm is a taken-home, open-book open-web research paper that will be completed with footnotes and attribution. If you receive a score of 95 or more points, you do not need to take the final, which is another research paper relating to a class topic. Because you will have had plenty of time to complete your exams, there will be no makeup exams and your exams are due on time on the designated date.

YOUR HOMEWORK WILL BE SUBMITTED ON TIME. You are given five (5) minutes of late time for each class DURING THE SEMESTER. **There are NO excuses or allowance for late midterms, final portfolio or photo stories.**

Your portfolio is the most important part of your PHO 284, PHO 381 and PHO 481 experience. Plan early, be ready and DON'T BE LATE. You will lose one (1) point for every minute your portfolio is late. You will get a zero (0) if your portfolio is not submitted by the end of the portfolio class period.

### •Attendance

Attendance will be checked every week. Perfect attendance means extra credit toward your grade, which is significant. Your interest in the class is reflected in your attendance. Please do not forfeit this class because another class has an "important meeting." By doing so, you are telling me that your other class is more important, which is not very good PR for your grade.

YOU ARE RESPONSIBLE FOR ALL SUBMISSIONS OF ASSIGNMENTS REGARDLESS OF ANOTHER CLASS THAT HAS MADE YOU LATE FOR THIS CLASS. IF A PROFESSOR IS HOLDING YOU LATE AND YOU HAVE A PROJECT DUE, YOU MUST EXCUSE YOURSELF FROM THAT CLASS, NOT MINE. I WILL NOT ACCEPT LATE WORK FROM STUDENTS USING THE EXCUSE OF BEING LATE FROM ANOTHER CLASS.

GUEST SPEAKERS GIVE THEIR TIME TO VISIT THIS CLASS. MOST GUEST SPEAKERS TRAVEL FROM PHOENIX AND BEYOND AND THEY DO NOT GET PAID

**FOR THEIR TIME; THEREFORE, ATTENDANCE FOR GUEST SPEAKER PRESENTATIONS IS MANDATORY.**

**•Statement on plagiarism and cheating.**

I do not tolerate cheating or plagiarism in this class. Your midterms will be randomly selected and submitted to outside help to discover plagiarism infractions. Penalties may include dismissal from class with an F to possible dismissal from school. Also, your photos **MUST** be **YOUR** photos taken this semester for this class. Cheating on this rule carries the same penalties as plagiarism.

**Academic Integrity and University Policies:**

For a complete list of all NAU policies related to this and other NAU classes, go to:

<http://jan.ucc.nau.edu/academicadmin/policy.doc>

University Curriculum Committee  
Proposal for New Course

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1. Is this course being proposed for Liberal Studies designation? Yes  No   
*If yes, route completed form to Liberal Studies.*
2. New course effective beginning what term and year? (ex. Spring 2009, Summer 2009) *See effective dates schedule.* Spring 2009
3. College Social & Behavioral Sciences 4. Academic Unit /Department Geography, Planning & Recreation
5. Course subject/catalog number PRM 350 6. Units/Credit Hours 3
7. Long course title Cultural Recreation  
(max 100 characters including spaces)
8. Short course title (max. 30 characters including spaces) Cultural Recreation
9. Catalog course description (max. 30 words, excluding requisites).

This course will introduce information about culture differences, values and expectations of human development, leadership, and organization, and cultural awareness in programming sports, language and aging in the United States.

10. Grading option:  
Letter grade  Pass/Fail  or Both   
*(If both, the course may only be offered one way for each respective section.)*
11. Co-convened with \_\_\_\_\_ 11a. Date approved by UGC \_\_\_\_\_  
*(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)*
12. Cross-listed with \_\_\_\_\_  
(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)
13. May course be repeated for *additional* units? yes  no   
a. If yes, maximum units allowed? \_\_\_\_\_  
b. If yes, may course be repeated for additional units in the same term? yes  no   
(ex. PES 100)
14. Prerequisites (must be completed **before** proposed course) \_\_\_\_\_
15. Corequisites (must be completed **with** proposed course) \_\_\_\_\_
16. Is the course needed for a new or existing plan of study (major, minor, certificate)? yes  no

Name of plan? \_\_\_\_\_

**Note: If required, a new plan or plan change form must be submitted with this request.**

17. Is a potential equivalent course offered at a community college (lower division only)    yes  no   
If yes, does it require listing in the Course Equivalency Guide?    yes  no   
Please list, if known, the institution and subject/catalog number of the course \_\_\_\_\_

18. Names of current faculty qualified to teach this course: Judy Hammersley

19. Justification for new course, including unique features if applicable. (Attach proposed syllabus in the approved university format).

This course was developed in response to our national accreditation program review (National Recreation and Park Association) to increase the diversity content of our major. Our intent is to include this course in the PRM emphasis/major in the future.

<b>For Official AIO Use Only:</b> Component Type Consent Topics Course
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**Approvals**

Department Chair (if appropriate) \_\_\_\_\_ Date \_\_\_\_\_

Chair of college curriculum committee \_\_\_\_\_ Date \_\_\_\_\_

Dean of college \_\_\_\_\_ Date \_\_\_\_\_

**For Committees use only**



11/18/08  
Date

For University Curriculum Committee

Action taken:

\_\_\_\_\_ Approved as submitted

\_\_\_\_\_ Approved as modified



# NORTHERN ARIZONA UNIVERSITY

## Course Syllabus

**College** Social and Behavioral Sciences  
**Department** Geography, Planning and Recreation  
**Course Title:** Cultural Recreation  
**Course Number:** PRM 350 (Currently Special Topics PRM 399)  
**Credit Hours:** 3  
**Semester Offered:** Summer, Fall (Web Delivery Only)  
**Course Facilitator:** Judith M. Hammersley, M.A. **Phone:** (928) 523-8523  
SBS West, room 258, PO Box 15016,  
Flagstaff, AZ, 86011-5018  
[judith.hammersley@nau.edu](mailto:judith.hammersley@nau.edu)  
**Office Hours:** MWF - 9:00-12:00; TTH - 9:00-11:00

**Course Prerequisites - none**

### Course Description

This course will introduce information on world cultural differences in values and expectations related to recreation and leisure experiences in the United States. It will explore the cultural nature of human development, leadership, and organization, cultural awareness in programming, sports, language and aging and cultural traditions in communities. The course includes on-line readings, two quizzes, self-assessment exercises, cultural interviews and personal/community cultural exploration.

### Student Learning Expectations/Outcomes for this Course

- acquire an understanding of how cultures of the world influences recreation and leisure services in our communities in the United States
- Define culture, its purpose and characteristics
- Gain an awareness of individual communities with regard to culture, recreation and leisure.
- Understand the social cultural aspects of language.
- Develop a greater understanding of themselves
- Develop an understanding of the relationship between culture, values and recreation/leisure participation in the U.S.
- Understand the importance of cultural differences in behavior and participation in recreation/leisure in the U.S.
- Understand cultural patterns of human development by examining differences and similarities in communities' practices and traditions throughout the U.S.
- Learn about the cultural roots of various recreation/leisure activities
- Develop an awareness of the effects of aging, culture and the recreation/leisure experience.

- Explore the nature of the relationship between diversity, organizational structure, and culture in recreation/leisure services.

### Course Structure/Topics of Study

- The Cultural Nature of Human Development
- Cross Cultural Behavior
- The Context of Contemporary Leisure in America
- Diversity and the Recreation Profession
- Intercultural Dynamics in Organizations and Communities

**Textbook:** Reading packets will be provided in course web site in Bb Vista.

### Course Outline – Fall 2008

<b>DUE DATES</b>	<b>ASSIGNMENTS</b>
August	
25-29	Review the Course Web Site, Assignments, etc. and Introduce yourself in the Discussions Box.
September	
1	Labor Day Holiday - NAU CLOSED
2-5	Read Module #1-Topic 1 & 2
8-12	Read Module #1-Topic 3; Complete Personal Exploration Learning Exercise A
15	Assignment #1 Due by 12:00 midnight
22-26	Read Module #2-Topic 1 & 2
October	
9/29-3	Read Module #2-Topic 3 & 4
13-17	Read Module #2-Topic 5; NRPA NATIONAL CONGRESS - BALTIMORE, MD
17	Complete Quiz #1 by 12:00 midnight
20-24	Complete Personal Exploration Learning Exercise B
27	Assignment #2 Due by 12:00 midnight
November	
3-7	Read Module #3-Topic 1, 2 & 3; Complete Personal Exploration Learning Exercise C
10	Assignment #3 Due by 12:00 midnight
11	Veteran's Day Holiday - NAU CLOSED
10-14	Read Module #4-Topic 1, 2 & 3
17-21	Read Module #4-Topic 4, 5 & 6; Complete Personal Exploration Learning Exercise D
24	Assignment #4 Due by 12:00 midnight
24-26	Read Module #5-Topic 1 & 2
27-28	Thanksgiving Holiday - NAU CLOSED
December	
1-5	Read Module #5-Topic 3
5	Assignment #5 Due by 12:00 midnight
8	Complete Quiz #2 by 12:00 midnight

### Assessment Methods

REQUIREMENT	GRADE PERCENTAGE
Family Tree	20%
Cultural Event/Activity Report	10%
Language Exercise	10%
Cultural Interviews	20%
Community Cultural Assessment	10%
Personal Exploration Exercise Participation	10%
2 Quizzes @ 10% each	20%
<b>Total Percentage Points</b>	<b>100%</b>

### Grading Basis

- A 90% - 100%
- B 80% - 89%
- C 70% - 79%
- D 60% - 69%
- F Below 60%

**Course Assignments NO ASSIGNMENTS WILL BE ACCEPTED AFTER THE DEADLINES!**

Please submit all of your assignments into the PRM 399 Vista Assignment Box.

**Assignment #1 - Family Tree Assignment:** Go to Ancestry.com and use the free tool or use Microsoft Word or any other tool that you might be aware of to build your family tree to the best of your knowledge. Add me as a Guest viewer so that I may review your family tree if using Ancestry.com or submit as an attachment if using Microsoft Word. Once you have completed creating your family tree, go to the Assignment Box and submit a written summary of what you learned, i.e., names, cultural background, places of origin, surprises, etc. or anything else you think is interesting and would like to share.

**Assignment #2 - Cultural Event/Activity Web Search Report:** Search and choose any cultural event, sport, sporting event, cultural activity, special event, etc. that takes place in the United States and write a descriptive summary about it using the following guidelines:

- Name
- Country of origin
- Brief history and description
- Primary region of the U.S. where it takes place
- Cultural significance
- Current significance or relationship to Recreation and/or Leisure
- Anything else you would like to add

Submit your assignment into your Vista Assignment Box.

**Assignment #3 - Language Exercise:** Go to the following web link "Things People Said" and review the language barrier information. After completing your review, go to



“Google Language Tools” and enter the following phrases in English in the translation box:

1. Please register for the Soccer Tournament at the front desk.
2. The after-school program will be closed for the holiday.
3. Meet at the amphitheater for the evening campfire program.

First enter the phrase in English and then translate it to two different languages of your choice and finally back to English. Example: English to Spanish, Spanish to Chinese, Chinese back to English. Answer the following questions:

- Did the translation come back with the same words and same meaning for each phrase? Explain
- What effects do you think this would have on possible recreation/leisure participants whose first language is not English?
- What could you do to minimize the language barrier?

Submit your assignment into your Vista Assignment Box.

**Assignment #4 - Cultural Interviews:** Interview **ONE** person from **TWO** different cultural backgrounds. Ask them about their recreational and leisure attitudes and behaviors related to their culture. Be sure to include:

- The influence of culture in their recreational and leisure participation
- A list of activities that they participate in that they would consider to be of cultural significance
- Activities that they would like to participate in but feel culturally excluded (Why or Why Not?)
- Their views about cultural opportunities in their communities
- Other questions that you feel would add insight to this interview concerning culture and recreation participation

Submit your assignment into your Vista Assignment Box.

**Assignment #5 – Community Recreation Cultural Assessment:** Study and observe your local community. Some suggestions would be: reading the local newspaper, community calendar, radio or TV announcements, schedules or flyers put out by the city parks and recreation department, etc. Make a list of all the activities/events that you would consider to be of a “cultural nature” and give a brief description of each. Submit your assignment into your Vista Assignment Box.

### **University Policies**

- **Academic Integrity**
- **Students with Disabilities**
- **Safe Working and Learning Environment**

## Readings:

- Allison, M. T., & Schneider, I. E. (Eds.). (1999). *Diversity and the Recreation Profession: Organizational Perspectives*. State College, PA: Venture Publishing, Inc.
- Chaika, E. (1994). *Language: The Social Mirror* (3<sup>rd</sup> ed.). Boston, MA: Heinle & Heinle Publishers
- Kottak, C.P. (2008). *Cultural Anthropology* (12<sup>th</sup> ed.). New York, New York: McGraw-Hill Companies, Inc
- Kottak, C.P., & Kozaitis, K.A.. (2008). *On Being Different – Diversity and Multiculturalism in the North American Mainstream* (3<sup>rd</sup> ed.). New York, New York: McGraw-Hill Companies, Inc.
- Reisinger, Y. & Turner, L. W. (2003). *Cross-Cultural Behaviour in Tourism: Concepts and Analysis*. Burlington, MA: Butterworth-Heinemann
- Rogoff, B. (2003). *The Cultural Nature of Human Development*. New York, New York: Oxford University Press
- Russell, R. V. (2002). *Pastimes: The Context of Contemporary Leisure* (2<sup>nd</sup> ed.). Champaign, IL: Sagamore Publishing
- Smith, M.K. (2003, 2006). *Issues In Cultural Tourism Studies*. New York, New York: Routledge

University Curriculum Committee  
Proposal for New Course

---

1. Is this course being proposed for Liberal Studies designation? Yes  No   
*If yes, route completed form to Liberal Studies.*

2. New course effective beginning what term and year? (ex. Spring 2008, Summer 2008) *See effective dates schedule.* Fall 2009

3. College Social & Behavioral Sciences 4. Academic Unit /Department Geography, Planning & Recreation

5. Course subject/catalog number PRM 411 6. Units/Credit Hours 3

7. Long course title Leave-No-Trace Master Educator Certification  
(max 100 characters including spaces)

8. Short course title (max. 30 characters including spaces) LNT Master

9. Catalog course description (max. 30 words, excluding requisites).

meets national standards for LNT Master Educator Certification. Students learn to teach minimum impact outdoor ethics and lead Leave-No-Trace Trainer courses and Awareness Workshops. Required four night backpacking trip.

10. Grading option:  
Letter grade  Pass/Fail  or Both   
*(If both, the course may only be offered one way for each respective section.)*

11. Co-convened with \_\_\_\_\_ 11a. Date approved by UGC \_\_\_\_\_  
*(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)*

12. Cross-listed with \_\_\_\_\_  
(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)

13. May course be repeated for *additional* units? yes  no   
a. If yes, maximum units allowed? \_\_\_\_\_  
b. If yes, may course be repeated for additional units in the same term? yes  no   
(ex. PES 100)

14. Prerequisites (must be completed *before* proposed course) none

15. Corequisites (must be completed *with* proposed course) none

16. Is the course needed for a new or existing plan of study (major, minor, certificate)?      yes          no     X  
Name of plan? \_\_\_\_\_

**Note: If required, a new plan or plan change form must be submitted with this request.**

17. Is a potential equivalent course offered at a community college (lower division only)      yes          no     X  
If yes, does it require listing in the *Course Equivalency Guide*?      yes          no      
Please list, if known, the institution and subject/catalog number of the course \_\_\_\_\_

18. Names of current faculty qualified to teach this course: Aaron Divine

19. Justification for new course, including unique features if applicable. (Attach proposed syllabus in the approved university format).

The Leave No Trace Master certification course is an important nationally recognized professional certification for the Outdoor Leadership and Outdoor Education emphasis students and land management agency staff.

This course has been taught twice as a PRM 399 course in the past.

<b>For Official AIO Use Only:</b> Component Type Consent Topics Course
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29. Explain by what method(s) Student Learning Outcomes will be assessed in ALL topic syllabi offered under this course number. \_\_\_\_\_

**NEW JUNIOR LEVEL WRITING COURSE (refer to question 19)**

30. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

31. Do you intend to offer ABC 300 and ABC 300W?    yes          no      
**If no, please submit a course delete form for the ABC 300.**

**GO TO question 35**

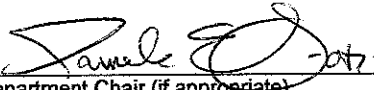
**NEW SENIOR CAPSTONE COURSE (refer to question 19)**

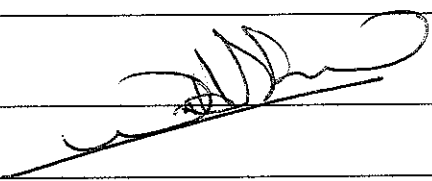
32. To which degree programs offered by your department/academic unit does this proposal apply? \_\_\_\_\_

33. Does this proposal replace or modify an existing course or experience? yes  no   
If yes, which course(s)? \_\_\_\_\_

34. Do you intend to offer ABC 400 and ABC 400C? yes  no   
*If no, please submit a course delete form for the ABC 400.*

**35. Approvals**

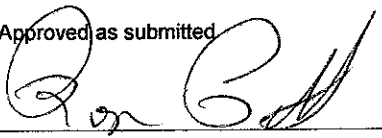
 \_\_\_\_\_ 10/8/08  
Department Chair (if appropriate) Date

 \_\_\_\_\_  
Chair of college curriculum committee Date

10-8-08  
Dean of college Date

**For Committees use only**

\_\_\_\_\_  
Liberal Studies Committee Date

Action taken: \_\_\_\_\_ Approved as submitted \_\_\_\_\_ Approved as  
modified \_\_\_\_\_  
 \_\_\_\_\_  
For University Curriculum Committee Date 11/18/08

Action taken: \_\_\_\_\_ Approved as submitted \_\_\_\_\_ Approved as  
modified \_\_\_\_\_

**Please attach Syllabus here.**

**PRM 411: Leave-No-Trace Master Educator Certification  
NAU Course Syllabus  
Fall, 2008**

**COURSE INFORMATION**

*Please feel free to contact any of the instructors if you have questions or comments about the course.*

Instructors: Aaron Divine, M.S.  
Room 268 Social Behavioral Sciences - West  
523-7835 (wk) 853-3913 (cell)  
[Aaron.Divine@nau.edu](mailto:Aaron.Divine@nau.edu)  
Office Hours: Mon/Wed 10 - 4pm, Tues/Thurs 11 - 4pm

Additional Course Information: <https://vista.nau.edu/> as well as,  
<http://www.nols.edu/lnt/> and  
<http://www.lnt.org/>

Field Instructors: Lead- Aaron Divine  
Co-Instructor- TBA

**COURSE PURPOSE / DESCRIPTION**

*This course is offered in direct cooperation and partnership with the National Outdoor Leadership School and Leave-No-Trace Center for Outdoor Ethics (the Center) to meet all established national curriculum standards for LNT Master Educator Certification. Students will learn to teach minimum impact outdoor ethics and upon successful completion, be able to lead Leave-No-Trace Trainer courses and Awareness Workshops. The course will include a required four night backpacking trip in a wilderness setting.*

## COURSE GOALS / OBJECTIVES

The goals are five-fold:

- 1) To strive for consistent, quality training for all Leave No Trace course participants;
- 2) To provide an easily implemented training structure that encourages training efforts;
- 3) To establish a structure that allows the Leave No Trace Center for Outdoor Ethics (the Center) to track and quantify training efforts;
- 4) To clarify the role of the Center in regard to training institutions and individual Master Educators and Trainers;
- 5) To identify that there are inherent risks in outdoor activities and to discuss warnings and other information pertaining to Leave No Trace courses.

## ORGANIZATIONS OFFERING MASTER EDUCATOR COURSES

The Center's Educational Review Committee oversees Leave No Trace training efforts, curriculum development, and material production. The ERC also serves as the institution that approves organizations interested in conducting Leave No Trace Master courses. The ERC reviews and selects interested organizations (such as NAU) offering Master courses by majority vote, pursuant to the guidelines outlined below.

Organizations selected to offer and conduct Leave No Trace Master Educator courses must comply with the Leave No Trace/Organization Training Agreement - Master and Trainer Courses and follow the Guidelines included here. This includes:

- a. Possessing appropriate levels of insurance;
- b. Assuring that staff of that organization, including any proposed Leave No Trace instructors or co-instructors, are appropriately trained in outdoor leadership/instruction skills, and maintain appropriate levels of emergency medical certification;
- c. Distributing the Leave No Trace introduction and discussion of course risks form;
- d. Following the "Core Components for Master Educator or Training Course Curriculum," and following additional Guidelines for courses outlined below, in any course;

- e. Using the ERC-approved Master Educator curriculum with consideration to existing copyrights.

## **CURRICULUM CONTENT**

A Leave No Trace Master Educator Certification course emphasizes skills and techniques essential to Leave No Trace minimum impact outdoor ethics and education. As stated in the Introduction above, Leave No Trace courses do not teach basic travel, camping or other outdoor skills, nor do they provide outdoor instructor certification. A Leave No Trace Master course includes a minimum of four eight-hour days and at least three nights camping in the field.

## **CORE COMPONENTS FOR MASTER COURSE CURRICULUM**

1. Review of the role of Leave No Trace Master Educator.
2. Discussion and practice of the principles and ethics of Leave No Trace.
3. Discussion of the Leave No Trace trainer concept and Training Guidelines.
4. Overview of recreation ecology and types of resource and social impacts.
5. Discussion of Leave No Trace teaching skills and techniques, student learning styles and development of lesson plans.
6. Development of a Leave No Trace action plan.
7. At least one student led teaching exercise by each participant.
8. Focus on interactive and hands-on field experiences.
9. Review of the mission and need for the Leave No Trace program.
10. A historical overview of the Leave No Trace program.
11. Discussion of the role, function and administrative structure of the federal land management agencies' Leave No Trace programs.
12. Overview of the role, function and administrative structure of the Center for Outdoor Ethics.



## **MASTER COURSE COMPLETION**

Upon successful completion of a Leave No Trace Master course, each participant will become a Master of Leave No Trace and receive a completion certificate from the Center/course provider. Successful completion of the course requires participation in all course activities and teaching exercises. Those who complete the Master course are equipped to:

- Understand, demonstrate and teach state of the art minimum impact outdoor techniques, with the ability to train others as Trainers;
- Lead a discussion on outdoor ethics and help others explore and define their own personal outdoor ethic;
- Develop and share an action plan for teaching the public about Leave No Trace.

All participants of a Leave No Trace Master course shall be asked to complete a course evaluation form, copies of which will be submitted to the Center. The Center reserves the right to deny a Master completion certificate if in the eyes of both instructors, the participant has not 1) attended the entire course; 2) displayed the skills necessary to train Trainers, conduct outreach programs or otherwise carry forward the Leave No Trace message in a productive way; 3) exhibited behavior consistent with the Leave No Trace philosophy.

## **COURSE GRADING**

This course / certification is being offered through NAU only as a Pass / Fail option. Upon course completion all students who have properly enrolled for credit through the NAU Registrar's Office, and met the qualifications of certification as an LNT Master Educator, will receive a passing grade for the course.

## **SAMPLE COURSE ITINERARY**

This course will be heading to a remote North Rim region of the Grand Canyon and venturing into Kanab Creek Wilderness (USFS) for the field portion (days #2 through 5) of this 5-day course.

### **Day #1**

8am SHARP! - Meet at NAU Outdoors

8 to noon - Introductions, Positive Learning Environment, Course Expectations and more...

- Break for LUNCH

1 to ~3pm - Course structuring, Teaching Techniques, and LNT Principle #1...

3 to ~5pm - Gear Issue (if needed), Gear & Food Checks, and trip logistics and route overview...

### **Day #2**

- Early am departure for Kanab Creek Wilderness - exact time TBA

- Travel by Van to Jump-Up trailhead (4 to 5 hours)

- Lunch, a short hiking day (a few miles tops), mixed with 2 or 3, 20-minute participant LNT presentations & feedback sessions.

- Dinner, Debrief, LNT evening activity, enjoy the scenery

### **Day #3**

- Breakfast, Break Camp, Hike

- Lunch, a bit longer hiking day, again mixed with 3 or 4, 20-minute participant LNT presentations & feedback sessions.

- Dinner, Evening LNT / Ethics Discussion

### **Day #4**

- Breakfast, Break Camp, Hike

- Lunch, a longer hiking day, again mixed with 3 or 4, 20-minute participant LNT presentations & feedback sessions (presentations should be completed)

- Dinner, Action Plan introductions

### **Day #5**

- Early Breakfast, Break Camp, Hike

- A shorter hiking day, Lunch @ trailhead or likely on the road...

- Return to Flagstaff, deissue any checked out gear, LNT Action Plans Workshop, Participant Action Plan Presentations, and Graduation.

## **STUDENT HEALTH INSURANCE**

*Please be advised that Northern Arizona University's organizational insurance does not cover you in the event of an accident or injury while on the 4-night PRM 411 LNT Master Educator Course field experience. It is highly recommended that each student have personal health insurance while participating in the course. If you do not have personal health insurance, you should at a minimum consider acquiring "trip insurance" for the field portion of the course. Trip insurance (such as Golden Rule) may be obtained from many insurance brokers at a relatively inexpensive cost.*

## ***LNT Master Educator Course - Field Experience Sample Gear List***

- \_\_\_\_\_ **Sleeping Bag with stuff or compression sack**  
(warm to 15-20 degrees)
- \_\_\_\_\_ **Sleeping Pad** (Thermarest or Foam-Type)
  
- \_\_\_\_\_ **4-6 liter water capacity** (Nalgene bottles, hydration systems, etc)
- \_\_\_\_\_ **1 dish/bowl/plastic container** (for eating)
- \_\_\_\_\_ **1 drinking cup/mug** (or use H2O bottle)
- \_\_\_\_\_ **Eating Utensil** (Spoon recommended over fork)
  
- \_\_\_\_\_ **Rain Gear (both Jacket & Pants)**
- \_\_\_\_\_ **1 pair of lightweight long pants for sun/wind** (Lightweight Cotton is OK; NOT Denim, Hemp or Carharts)
- \_\_\_\_\_ **1 long sleeved lightweight shirt for sun/wind** (Cotton OK)
- \_\_\_\_\_ **1-2 pairs shorts** (Lighter can be better, quick dry can be very nice - Again Lightweight Cotton is acceptable but not recommended as it still takes a long time to dry.)
- \_\_\_\_\_ **1 t-shirt for hiking** (Cotton is OK, Synthetic is better)
- \_\_\_\_\_ **1 Heavy Warm Layer** (fleece or wool sweater - NO Cotton)
- \_\_\_\_\_ **Hiking Boots** (See Boot Notes Below)
- \_\_\_\_\_ **2-3 pairs of wool/synthetic socks for hiking** (NO Cotton)
- \_\_\_\_\_ **Camp shoes or Tevas** (This is an LNT issue!)
  
- \_\_\_\_\_ **Personal first aid kit** (bandaids, personal medications, headache medication, allergy medication, Tums, etc.)
- \_\_\_\_\_ **1-2 packages of Mole Skin or Second Skin**
  
- \_\_\_\_\_ **Personal hygiene kit** (toothbrush, toothpaste, hairbrush, lip- balm, etc.)
  
- \_\_\_\_\_ **Personal Sanitation Kit** (Sanitary shovel, toilet paper (optional), plastic bags (for your TP waste), and Personal Hand Sanitizer.) **\*\*WOMEN:** Tampons or Pads and 2-3 baggies or ziplocks for sanitary disposal.
  
- \_\_\_\_\_ **1 hat with a brim** (for sun protection)
- \_\_\_\_\_ **Sunglasses**

- \_\_\_\_\_ Sunscreen
- \_\_\_\_\_ 1 large bandanna
- \_\_\_\_\_ 1 Warm Hat (Beanie)
  
- \_\_\_\_\_ Flashlight or Headlamp with extra batteries & bulb
- \_\_\_\_\_ Trip Log/Journal, Micro-Teach Notes/Supplies & Pen
- \_\_\_\_\_ 1-2 Large Plastic (trash compactor type) Bags to keep things dry

**OPTIONAL:** (These items may be nice to have, but you can certainly go without them)

- \_\_\_\_\_ 1 stuff sack for clothing
- \_\_\_\_\_ 2-3 pairs of liner socks (if you use them)
- \_\_\_\_\_ Underwear
- \_\_\_\_\_ Outdoor chair kit
- \_\_\_\_\_ 1 small sewing kit (needle, thread, safety pin, etc.)
- \_\_\_\_\_ Camera
- \_\_\_\_\_ Binoculars
- \_\_\_\_\_ Extra Reading material

**You may bring the following personal outdoor gear OR NAU will provide the gear for you: \***

- \_\_\_\_\_ Large external or internal backpack (minimum 5000 cubic inch capacity)
- \_\_\_\_\_ Backpacking tent (lightweight, bug proof, with a rain fly)
- \_\_\_\_\_ Lightweight, white gas stove and accompanying fuel bottles
- \_\_\_\_\_ Large stuff sack for food
- \_\_\_\_\_ All Group cooking gear (pots, spatula, pot-grips etc.)

*\*Note: We encourage you to bring any personal equipment that you would like to use on the outdoor experience. If your equipment is NOT approved by the instructors, you may use NAU's outdoor gear.*

## **BOOT NOTES...**

Boots are the single most expensive item that you may need to purchase for the backcountry portion of the class. It is essential that you get the appropriate boot with a proper fit. Keep the following items in mind with regard to your boots:

- Hiking type "approach shoes" are inappropriate for this course; **YOU WILL NEED A BOOT THAT COMES ABOVE THE ANKLE.**
- You will be carrying between 40-55 pounds of equipment/food/water. You will need a medium to heavy duty boot with a fairly stiff sole. Protect your ankles - wear a good boot.
- \*\*Super Important\*\* Your boots must fit properly, assure that the boot is roomy enough to: 1) avoid "toe-bang" while hiking downhill, and 2) allow for end of the day foot swelling from carrying heavy packs.
- You may choose to wear 2 pairs of socks with your boots, such as a wool sock and a liner or 2 wool socks. Fit your boots with the socks set-up you plan on using in the field.
- Boot toes and uppers should be solid enough to afford protection against rocks, stones, and cactus spines.

**Northern Arizona University  
Policy Statements**

**1. Safe Environment Policy**

NAU's Safe Working and Learning Environment Policy seeks to prohibit discrimination and promote the safety of all individuals within the university. The goal of this policy is to prevent the occurrence of discrimination on the basis of sex, race, color, age, national origin, religion, sexual orientation, disability, or veteran status and to prevent sexual harassment, sexual assault, or retaliation by anyone at this university. Students may obtain a copy of the Safe Working and Learning Environment Policy in the Dean's office.

**2. Students with Disabilities**

If you have a learning and/or physical disability, you are encouraged to make arrangements for class assignments/exams so your academic performance will not suffer because of the disability or handicap. If you have questions about special provisions for students with disabilities, contact the Counseling and Testing Center (523-2261).

**3. Institutional Review Board**

Any study involving observation of or interaction with human subjects that originates at NAU - including a course project, report, or research paper - must be reviewed and approved by the Institutional Review Board (IRB) for the protection of human subjects in research and research-related activities. A copy of the IRB Policy and Procedures Manual is available in each department's administrative office and each college Dean's office.

**4. Academic Integrity**

The University takes an extremely serious view of violations of academic integrity. As members of the academic community, NAU's administration, faculty, staff, and students are dedicated to promoting an atmosphere of honesty and are committed to maintaining the academic integrity essential to the educational process. Inherent in this commitment is the belief that academic dishonesty in all forms violates the basic principles of integrity and impedes learning. The complete policy on academic integrity is in NAU's Student Hand

# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College	<u>Social and Behavioral Sciences</u>	2. Academic Unit/Department	<u>School of Communication</u>
3. Academic Plan Name	<u>B.S. in Journalism</u>	4. Subplan (if applicable)?	<u>Photojournalism emphasis</u>
5. Effective Date	<u>FALL 2009</u>		
6. Is this proposal for a :	<input type="checkbox"/> New Plan	Plan Change	<input type="checkbox"/> Plan Deletion
	<input type="checkbox"/> New Subplan	X Subplan Change	<input type="checkbox"/> Subplan Deletion



7. **For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:**  
 (<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>)  
*Be sure you include all catalog text that pertains to this plan change*
- For New Plans, leave this column blank.**
- Take the following 45 units:
- COM 101, 200, and 400 (9 units)
- JLS 130, 131, 231, and 232 (12 units)
- JLS 331W, which meets NAU's junior writing requirement (3 units)
- PHO 281, 285, 381, 383, 481, and 484 (18 units)
- PHO 488C, which meets NAU's senior capstone requirement (3 units)
- Show the proposed changes in this column. Please BOLD the changes, to differentiate from what is not changing and strikethrough what is being deleted.**  
*(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)*
- Take the following ~~45~~ **48** units:
- COM 101, 200, and 400 (9 units)
- JLS 130, 131, 231, and 232 (12 units)
- JLS 331W **or JLS 340W**, which meets NAU's junior writing requirement (3 units)
- PHO 181, ~~281, 285, 282, 284,~~ 381, 382, ~~383~~ 481, 484—and 3 hours from PHO 408, PHO 383, EMF 121 or EMF 225**(~~18~~ 21 units) and
- PHO 488C, which meets NAU's senior capstone requirement (3 units)

8. For undergraduate plans, will this requirement be a student individualized plan\*? X no  yes  
 \*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAILS focus, for which coursework requirements are established by the student in consultation with the advisor.  
**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:
- a. verify satisfactory completion of a non course requirement.
- b. indicate admission to a major.
- X c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

**If yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

As it stands, photojournalism emphasis students are not getting into a photojournalism classes until their junior--sometimes senior--year. This is too late to offer them the opportunity to compete with students from top photojournalism schools for jobs and valuable

internships. PHO 283<sup>1</sup> puts photojournalism emphasis students on track early in their academic career and gives them the experience needed to compile strong portfolios which allows them to compete for those good jobs and internships. Without this early start, our students will likely fail in the market.

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?  
If so, attach supporting documentation from the affected departments/units and college dean.

14. Will present library holdings support this academic plan/subplan?  
Yes

**Certifications**

Mal We 10-1-08  
Department Chair/ Unit Head (if appropriate) Date  
[Signature] 10-8-08  
Chair of college curriculum committee Date  
[Signature] 10-8-08  
Dean of college Date

**For committee use only**

Ron Bell 11/18/08  
For University Curriculum Committee Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.

# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College Social and Behavioral Sciences

2. Academic Unit/Department School of Communication

3. Academic Plan Name B.S. in Photography

4. Subplan (if applicable)? \_\_\_\_\_

5. Effective Date FALL 2009

6. Is this proposal for a :  New Plan  Plan Change  Plan Deletion  
 New Subplan  Subplan Change  Subplan Deletion

7.

**For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:**

<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>

*Be sure you include all catalog text that pertains to this plan change*

**For New Plans, leave this column blank.**

Take the following 48 units:

COM 101 and 200 with grades of C or better (6 units)

JLS 130 and SC 111 (6 units)

VC 251 (3 units)

PHO 281, 285, 381, 383, 384, 481 or 483, and 484 (21 units)

one of ADV 311W, JLS 331W, MER 300W, PR 372W, or SC 300W, each of which meets NAU's junior writing requirement (3 units)

6 units from PHO 382, 385, 408 (up to 3 units), 481, and 497; COM 150, 382, 383, 400, and 450; PHY 101; ART 101, 122, 135, and 150; VC 251; ACC 205 and 255; MGT 101; CIS 120; ECO 284; FIN 250; MGT 303; MKT 303; and ENG

**Show the proposed changes in this column. Please BOLD the changes, to differentiate from what is not changing and strikethrough what is being deleted.**

*(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)*

Take the following 48 units:

COM 101 and 200 with grades of C or better (6 units)

JLS 130 and SC 111 (6 units)

**PHO 181** or 281, **282**, 285, **382**, 383, 384, 481 or 483, and 484 (24 units)

one of ADV 311W, JLS 331W, MER 300W, PR 372W, or SC 300W, **JLS 340W** each of which meets NAU's junior writing requirement (3 units)

6 units from **PHO 284**, **381**, 385, 408 (up to 3 units), 481, and 497; COM 250, 382, 383, 400, and 450; PHY 101; ART 101, 122, 135, and 150; ACC 205 and 255; MGT 101; CIS 120; ECO 284; FIN 250; MGT 303; MKT 303; and ENG 302W  
PHO 488C, which meets NAU's senior capstone requirement (3 units)

All majors must earn the grade

302W

PHO 488C, which meets NAU's  
senior capstone

requirement (3 units)

All majors must earn the grade  
of "C" or better in COM 101,  
COM 200, their freshman  
composition required course  
and their foundation  
mathematics course.

Be aware that you must  
maintain a grade point average  
of 2.5 or higher in all  
courses required for this 48-  
unit major to earn a degree in  
photography.

of "C" or better in COM 101, COM  
200, their freshman composition  
required course and their  
foundation mathematics course.

Be aware that you must maintain  
a grade point average of 2.5 or  
higher in all courses required  
for this 48-unit major to earn a  
degree in photography.

8. For undergraduate plans, will this requirement be a student individualized plan\*? X no  yes  
\*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAILS focus, for which  
coursework requirements are established by the student in consultation with the advisor.  
**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete  
information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:  
 a. verify satisfactory completion of a non course requirement.  
 b. indicate admission to a major.  
X c. will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business  
Major status.

**If yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the  
milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage -  
<http://www4.nau.edu/assessment/main/degree/degree.htm>).

11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.

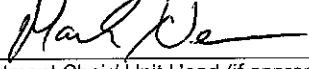
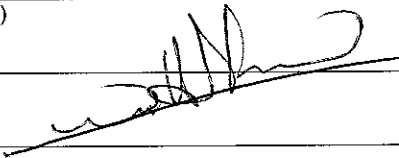
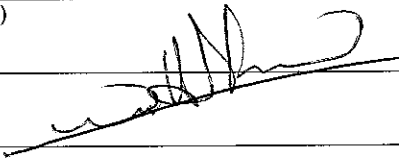
Updating the curriculum to meet the changes in photographic technology and to better prepare our students for entry into the digital photography field which is currently industry standard.

12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?  
If so, attach supporting documentation from the affected departments/units and college dean.

14. Will present library holdings support this academic plan/subplan?  
Yes

**Certifications**

	10-1-08
Department Chair/ Unit Head (if appropriate)	Date
	Date
Chair of college curriculum committee	10-8-08
	Date
Dean of college	Date

**For committee use only**

	11/15/08
For University Curriculum Committee	Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.



**Degree Progression Plan**

Freshman Year					
1 <sup>st</sup> term			2 <sup>nd</sup> term		
COM 101	Communication Analysis	3	COM 200	Basic Communication Theory	3
JLS 130	Writing for Communication Channels	3	PHO 281 OR PHO 181	Black and White Photography OR Communication Photography	3
ENG 105	Critical Reading and Writing	4	SC 111	Fundamentals of Public Speaking	3
LS	Liberal Studies	3	MAT 114	Quantitative Reasoning	3
FYE 101	Freshman Year Experience	1	LS	SCI:LAB	4
Total units			14	Total units	
				16	

Sophomore Year					
3 <sup>rd</sup> term			4 <sup>th</sup> term		
PHO 285	Intermediate Photography	3	PHO 382	Advance Digital Photography Workflow	3
PHO 282	Introduction to Digital Photography Workflow	3	<i>Photo Elective</i>	See Catalog or Advisor	3
<i>Photo Elective</i>	See Catalog or Advisor	3	<i>Minor</i>	See Catalog or Advisor	3
<i>Minor</i>	See Catalog or Advisor	3	LS	Liberal Studies	3
LS	Liberal Studies	3	LS	Liberal Studies	3
Total units			15	Total units	
				15	

Junior Year					
5 <sup>th</sup> term			6 <sup>th</sup> term		
PHO 383	Color Photography	3	PHO 481 or PHO 483	Photojournalism or Location Photography	3
PHO 384	Studio Photography	3	<i>Junior Writing Requirement</i>	See Catalog or Advisor	3
<i>Minor</i>	See Catalog or Advisor	3	<i>Minor</i>	See Catalog or Advisor	3
LS	Liberal Studies	3	LS	Liberal Studies	3
LS	Liberal Studies	3	LS	Liberal Studies	3
Total units			15	Total units	
				15	

Senior Year					
7 <sup>th</sup> term			8 <sup>th</sup> term		
PHO 484	Corporate and Industrial Photography	3	PHO 488C	Senior Development Portfolio	3
<i>Minor</i>	See Catalog or Advisor	3	<i>Minor or GE</i>	See Catalog or Advisor	3
<i>Minor</i>	See Catalog or Advisor	3	<i>Minor or GE</i>	See Catalog or Advisor	3
GE	General Elective	3	GE	General Elective	3
GE	General Elective	3	GE	General Elective	3
Total units			15	Total units	
				15	

- This degree progression plan is to be used in conjunction with the academic catalog and degree progress report.
- Students should see an academic advisor regularly to confirm their academic progress.
- Students must see an academic advisor before enrollment for the 7<sup>th</sup> term in preparation for graduation.
- Many courses have pre-requisites. Please check the academic catalog for pre-requisite and placement information.
- Submit graduation application during 7<sup>th</sup> term.

Liberal Studies Distribution blocks

AHI (6 units)	SPW (6 units)	CU (6 units)	Science (7 units)	Additional 3 units to reach 35 total

### **PROGRAM INFORMATION**

Be aware that courses in your major may have prerequisites that **you must complete** before taking those courses. Courses for your major are offered in specific sequence and you must complete the School of Communication core and required prerequisite courses in sequence and when they are offered to avoid being unable to enroll in a required course for which you have not completed the prerequisites. Failure to take courses in sequence may delay completion of your plan.

*You must earn a grade of "C" or better in the School of Communication Core ( COM 101 and COM 200), Freshman Composition (ENG 105 ) and Liberal Studies Mathematics Foundation Course. You must earn a "C" or better in all courses required for the Bachelor of Science in Photography major and maintain a GPA of 2.5 or better in these courses to complete this degree.*

**BE AWARE THAT THE FINAL RESPONSIBILITY OF SELECTING COURSES RESTS WITH YOU. IT IS YOUR FULL RESPONSIBILITY TO MEET THE REQUIREMENTS OF YOUR COURSE OF STUDY, IN THEIR PROPER ORDER, SO YOU DON'T FIND YOURSELF IN YOUR SENIOR YEAR INELIGIBLE FOR GRADUATION.**

### **GENERAL INFORMATION**

- This 8-term plan is to be used in conjunction with the academic catalog and degree progress report.
- Honors students complete different requirements to meet NAU's Liberal Studies program. Students should consult an Honors Program advisor for complete information on fulfilling Honors Liberal Studies requirements.
- Students should see an academic advisor regularly to confirm their academic progress.
- Students must see an academic advisor before enrollment for the 7<sup>th</sup> term in preparation for graduation.
- All students are required to complete at least 120 total units which includes:
  - 35 units of liberal studies courses: <http://www4.nau.edu/aio/Articulation/LScourselist.htm>
  - 6 units of diversity courses: <http://www4.nau.edu/aio/Articulation/DiversityCourseList/htm>
  - 30 units of upper division courses (300-400 level), 18 of these units must be taken at NAU
- English placement: <http://www.nau.edu/comp/placement.html>
- Math placement: <http://www.math.nau.edu/master.html?http://www.math.nau.edu/odin.html>

### **CONTACT INFORMATION**

**Academic Services and Advising Center**  
**School of Communication Building #16, Room 370**  
**PHONE: 928-523-8055**  
**EMAIL: [sbs.advisor@nau.edu](mailto:sbs.advisor@nau.edu)**



# University Curriculum Committee

## Proposal for new Academic Plan, Plan change, or Plan Deletion

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1. College Social & Behavioral Sciences

2. Academic Unit/Department School of Communication

3. Academic Plan Name BS Photography Minor

4. Subplan (if applicable)? Minor

5. Effective Date FALL 2009

6. Is this proposal for a :  New Plan  Plan Change  Plan Deletion  
 New Subplan  Subplan Change  Subplan Deletion

7.

**For Plan Changes, place the existing catalog text in this column. Please copy and paste the text directly from the *current* on line academic catalog:**

(<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>)

*Be sure you include all catalog text that pertains to this plan change*

*For New Plans, leave this column blank.*

To complete this minor, you take the following 21 units:

- PHO 281, 285, 381, 383, and 384 (15 units)
- VC 251 (3 units)
- 3 units from PHO 382, 385, and 481; COM 150, 382, 383, 400, and 450; CHM 120; PHY 101; ART 101, 122, 135, and 150; VC 251; ACC 255; BA 101 and 205; CIS 120; ECO 284; FIN 250; MGT 303; MKT 303; and ENG 302W

You must maintain a grade point average of at least 2.5 for all courses required in this minor. Be aware that you may not enroll in 300- or 400-level courses in photography or graduate with a minor in photography if you don't maintain this standard.

Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.

**Show the proposed changes in this column. Please BOLD the changes, to differentiate from what is not changing and strikethrough what is being deleted.**

*(Describe the changed requirements under headings that match those used in the left column. Please be aware that if the units are not totaled correctly, the catalog editor will adjust them accordingly.)*

To complete this minor, you take the following 21 units:

- PHO **181, or 281, 282, 284,** 285, **JLS 130, SC 111** (15 18 units) VC 251 (3 units)
- 3 units from **COM 250, COM 382, EMF 321, EMF 322, PR 332** PHO 382, 385, and 481; COM 150, 382, 383, 400, and 450; CHM 120; PHY 101; ART 101, 122, 135, and 150; VC 251; ACC 255; BA 101 and 205; CIS 120; ECO 284; FIN 250; MGT 303; MKT 303; and ENG 302W

You must maintain a grade point average of at least 2.5 for all courses required in this minor. Be aware that you may not enroll in 300- or 400-level courses in photography or graduate with a minor in photography if you don't maintain this standard.

Be aware that some of the courses required for your minor may have prerequisites that you must also take. Check the courses in the appropriate subject.

8. For undergraduate plans, will this requirement be a student individualized plan\*?  no  yes  
 \*A *Student Individualized Plan* is an academic requirement that varies by student, such as the 15-unit BAILS focus, for which coursework requirements are established by the student in consultation with the advisor.  
**If yes**, the academic unit listed at the top of this form hereby takes responsibility for providing complete information about each student's individual requirements for the degree audit system.

9. For undergraduate plans, will a milestone\*\* be used to:  
 a. verify satisfactory completion of a non course requirement.  
 b. indicate admission to a major.  
 . will not be used.

\*\*A *Milestone* is used to record noncourse requirements, such as the HRM 800-hour work experience requirement or admission to Business Major status.

**If yes**, the academic unit listed at the top of this form hereby takes responsibility for maintaining the milestone and keeping individual student records up to date.

10. Please list the Learning Outcomes of the Plan/Subplan (see degree major assessment webpage - <http://www4.nau.edu/assessment/main/degree/degree.htm>).


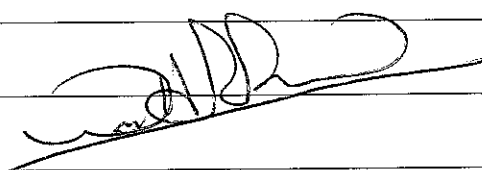
11. Justification for proposal. Please indicate how past assessments of student learning prompted proposed changes.  
**The change in course options will better prepare students for changes in photographic technology and entry into the digital photography professional field.**


12. If this academic plan/subplan will require additional faculty, space, or equipment, how will these requirements be satisfied?  
 n/a

13. Will this academic plan/subplan affect other majors, liberal studies course offerings, plans/subplans, curricula, or enrollment at NAU?  
 If so, attach supporting documentation from the affected departments/units and college dean.  
 no

14. Will present library holdings support this academic plan/subplan?  
 yes

**Certifications**

	10-1-08
Department Chair/ Unit Head (if appropriate)	Date
	10-8-08
Chair of college curriculum committee	Date
Dean of college	Date

**For committee use only**  11/18/08  
 For University Curriculum Committee Date

Action taken: \_\_\_\_\_ approved as submitted \_\_\_\_\_ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to the college dean, department chair, and Academic Information Office after approval.




**NORTHERN  
ARIZONA  
UNIVERSITY**

Department of Humanities, Arts, and Religion

Northern Arizona University  
PO Box 6031  
Flagstaff, AZ 86011-6031

928-523-3881  
928-523-1881 fax  
nau.edu/human

**MEMORANDUM**

**TO:** Laura Camden, Assistant Professor of Photography   
**FROM:** Alexandra Carpino, Chair, Department of Humanities, Arts, and Religion  
**RE:** ARH 257  
**DATE:** October 15, 2008


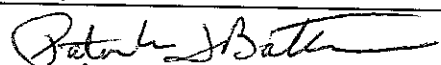
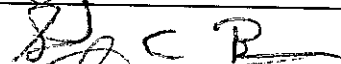
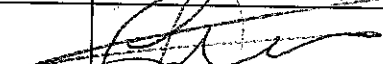
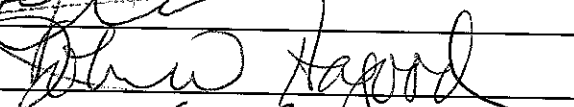
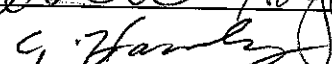


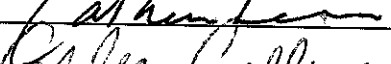
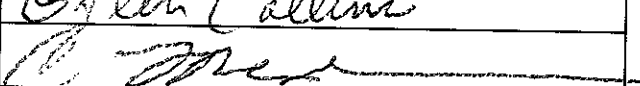
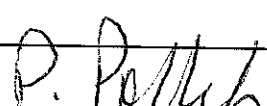

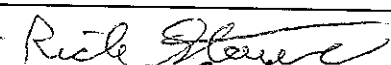
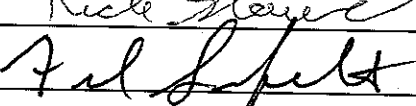
Both the Art History area and I, as department chair of HAR, wholeheartedly endorse your proposal to add ARH 257: *A Cultural History of Photography* to the elective options for the photography minor in the School of Communications. We welcome the opportunity to be part of your new plan because this class offers a history of photography with an emphasis on socio-cultural contexts and considers at how these contexts construct photographic meaning.

**UNIVERSITY CURRICULUM COMMITTEE**

2008-09

**MEETING SIGN IN SHEET**

**DATE: November 18, 2008**

NAME	SIGNATURE
ASNAU	
BAIN, CRAIG (FCB)	
BATTLES, PATRICK (CAL)	
BROWN, STEPHEN (CAL)	
GEORGAS, JOHN (CEFNS)	
HAGOOD, JOHN (CEFNS)	
HAMMERSLEY, CHARLES (SBS)	
KNIGHTS, KATHLEEN (SBS)	
KOZAK, KATHRYN (CCC)	
LIBRARY - CATHERINE PETERSEN	
MCNEIL, RICHARD (FCB)	
MEDINA, CATHERINE (COE)	
MITCHELL, JENNIE (FCB)	
POLLAK, PEGGY (CEFNS)	
RIEMER, FRANCES (SBS)	
SCARNATI, BLASE (FAC. SENATE)	
SENESE, GUY (COE)	
STAMER, RICK (CAL)	
SUMMERFELT, FRED (CHHS)	

EX OFFICIO	SIGNATURE
ANASTASSIOU, PAM	
BRADFORD, ERIC	
DEEGAN, PATRICK	<i>P Deegan</i>
HARRIS, NICOLE	<i>Nicole Harris</i>
MAHONEY, EILEEN	
MARTIN, DARRELLE	<i>Darrelle Martin</i>
PITT, RON	<i>Ron Pitt</i>
ROGERS, THERESA	<i>Theresa Rogers</i>
WILLIAMS, LISA	<i>Lisa Williams</i>
GUESTS	SIGNATURE
<i>MARTIN SOMMERNESS</i>	<i>Martin Sommerness</i>
<i>LAURA CAMDEN</i>	<i>Laura Camden</i>
<i>GENE BALZER</i>	<i>Gene Balzer</i>
<i>DAVID SCHLOSSBERG</i>	<i>David Schlossberg</i>