



Dear Student,

A Consortium Agreement makes it possible for admitted NAU students to participate in financial aid programs while attending NAU and another school at the same time. If you are registered for credit hours at NAU and at another school, the following steps will help determine if you need a Consortium Agreement.

STEP ONE: Please review the following criteria to determine whether you need a Consortium Agreement:

I will be enrolled in less than 12 credit hours at NAU and at least one of the following conditions also applies:

- I am receiving a scholarship requiring me to be enrolled in a minimum of 12 credit hours.
- I am receiving a Pell Grant. If I am enrolled in less than 12 hours at NAU, I will not receive the full amount.
- I am receiving a grant that requires that I be enrolled in a minimum of 12 credit hours.

If the initial statement and neither of the checkboxes applies to you, you are not eligible for a Consortium Agreement. If the initial statement and one or more of the checkbox statements applies to you, proceed to Step Two.

STEP TWO: If the initial statement and one or more of the checkbox statements in Step One apply to you, you must also meet all of the following eligibility requirements for entering into a Consortium Agreement.

Please Note: NAU will be the 'parent school' providing financial aid. You will still be responsible for paying the tuition and fees at the other ('non-parent') school. **YOU MUST ALSO:**

- Be admitted to NAU (parent school) as a degree-seeking student pursuing your first undergraduate degree.
- Be admitted to the other (non-parent) school.
- Have a complete financial aid file at NAU, and only receive funding from NAU. Consortium will not be processed after your financial aid at NAU has been released.
- Have less than 64 transferable credit hours at the community college level, and have all prior community college official transcripts on file with NAU's Registrar's Office.
- OBTAIN CONSORTIUM PAPERWORK NO LATER THAN TWO WEEKS PRIOR TO THE FIRST DAY OF CLASSES FOR EACH SEMESTER** from an NAU Financial Aid Program Coordinator listed below.
- You may be requested to provide a copy of your NAU financial aid award letter to your non-parent school.
- Have an approved Consortium Agreement. Consortium agreements can take two to four weeks to process once received by the NAU Office of Student Financial Aid, so it is recommended that you begin the process as soon as you can pre-register at the non-parent school.
- Enroll in transferable course(s) at the non-parent school. It is your responsibility to ensure the course will be accepted by NAU's Admissions Office!
- Be enrolled in a minimum of 6 credit hours at NAU. **Exception:** If you are receiving NAU scholarships and/or tuition waivers, you must enroll in a minimum of 7 credit hours at NAU with a total enrollment of 12 credit hours between the 2 schools. Students enrolled in 12 hours at NAU are not required to process a consortium.
- Complete a new Consortium Agreement each semester you will be enrolled simultaneously.



If you can meet all of the above requirements, please contact the Financial Aid Program Coordinator in your area:

Northern Arizona: Julie Diehl
(928) 523-4951
Julie.Diehl@nau.edu

Central Arizona: Joi Grace
(602) 493-2729
Joi.Grace@nau.edu

Yuma, Arizona: Lisa Manchester
(928) 317-6437
Lisa.Manchester@nau.edu

Southern Arizona: Mirna Lord
(520) 879-7910
Mirna.Lord@nau.edu