

## NAU Native American Programs Scholarship

Institute for Native Americans  
Northern Arizona University

**Eligibility:** The Institute for Native Americans (INA) provides financial assistance to on- and off-campus Native American full-time students who encounter unanticipated financial expenses beyond their university financial aid package.

**Need-Base Financial Assistance:** The fund is a need-based financial assistance designed to support legitimate expenses beyond the financial aid package that a student incurs during a semester. The fund basically addresses unanticipated expenses resulting from family emergencies or change in the student's financial aid package. The fund pays part but not the full tuition, fees, room and board and other fixed university costs that should be covered by tribal, state, and federal grants or loans. The fund is also designed to promote opportunities for students to meet partial costs for conference registration, lodging, transportation, and other legitimate expenses enhancing student learning and research. The financial assistance to students is based on the availability of funds.

**Qualification:** The student provides reliable evidence of full-time enrollment in good standing with a grade point average of 2.0 or higher and financial need beyond the university financial aid package.

**Application Process:** The student submits a letter describing the circumstances of why the need exists with justifications and benefits thereof. Attach to the letter, the official documents showing evidence of full-time enrollment in good standing (class schedule) and financial aid package showing a need. The student may submit the application electronically.

A student requesting assistance connected to travel provides paper evidence of the event by downloading the announcement, invitation, fees, airfare and itinerary, lodging and meal costs, etc. In addition, the student provides a letter describing the reasons why his/her attendance is necessary with justifications and benefits thereof. The student is urged to leverage other funding as INA will not pay the full cost.

INA will carefully evaluate the documents and if questions arise, it will verify the information provided with the respective university department for accuracy and legitimacy. Upon approval, INA will immediately notify the student by letter, phone or e-mail. INA will also transmit the payment authorization in a timely manner and the student should make sure the payment has been accepted in case a problem occurs with the authorization or payment.

**Transmittal:** No check or cash is given the student. INA transmits all payments directly to the university department or entity requiring payment.

**Student Obligation:** All recipients must submit a thank-you letter. A student completing a trip must submit all receipts for accountability purpose and a thank-you letter to be shared with the donors. The student is urged to volunteer for campus functions, presentations before tribal leaders, and special events such as the annual INA golf tournament.

**Submittal:** Submit application to the Institute for Native Americans, P.O. Box 4085, Flagstaff, AZ 86011 or deliver to Blome Building (Bldg. 2), Room 106A. For questions, please contact Kathleen Frank, Administrative Associate either by e-mail at [kathleen.frank@nau.edu](mailto:kathleen.frank@nau.edu) or by phone at (928) 523-6229.