

**NAU COMMUNITY MUSIC AND DANCE ACADEMY**  
**FALL 2009 MUSIC LESSONS**  
**Registration Form**

**Student Name:** \_\_\_\_\_

<b>Student Information</b>	_____ @ _____
	<b>Last Name</b> <b>First Name</b> <b>Email</b>
	____/____/____                      (____)____-____                      (____)____-____
	<b>Date of Birth</b> <b>Primary Phone</b> <b>Secondary Phone</b>
	_____ <b>Address</b> _____ <b>City</b> _____ <b>Zip Code</b>
	_____ <b>Returning Student</b> _____ <b>Female</b>
_____ <b>New Student</b> _____ <b>Male</b>	

<b>Parent Information</b>	_____ @ _____
	<b>Last Name</b> <b>First Name</b> <b>Email</b>
	(____)____-____                      (____)____-____
	<b>Primary Phone</b> <b>Secondary Phone</b>
_____ <b>Address</b> _____ <b>City</b> _____ <b>Zip Code</b>	

**12 Lessons**

*Fees vary by level of teacher, length of lesson, and instrument/voice. There is a \$25 non-refundable registration fee.*

<b>Intern Teacher</b>	<b>Professional Teacher</b>	<b>Master Teacher</b>
___ 30 Minute Lessons (\$220)	___ 30 Minute Lessons (\$270)	___ 30 Minute Lessons (\$330)
___ 45 Minute Lessons (\$330)	___ 45 Minute Lessons (\$405)	___ 45 Minute Lessons (\$495)
___ 60 Minute Lessons (\$440)	___ 60 Minute Lessons (\$540)	___ 60 Minute Lessons (\$660)

**Intern Teacher** is an NAU student in training as a private teacher.

**Professional Teacher** possesses several years of private teaching experience; holds a master's degree in music or equivalent professional experience.

**Master Teacher** possesses more than 15 years of private teaching; holds a doctoral degree or equivalent professional experience.

Lessons are available on Violin, Viola, Cello, Piano, Guitar, Voice, Flute, Oboe, Clarinet, Saxophone, Trumpet, Horn, Trombone, Euphonium, and Percussion  
*(if you do not see your instrument listed, please call and ask if it is available)*

Your Instrument: \_\_\_\_\_

Your Requested Academy Teacher (if already known): \_\_\_\_\_

**Important!!! Signature required on second page (back)!!!**

Payment of \$ \_\_\_\_\_ was received on \_\_\_\_/\_\_\_\_/\_\_\_\_ using **check or CC#** \_\_\_\_\_.

PAID IN FULL OR BALANCE DUE \$ \_\_\_\_\_

**Academy Music Registration Policies—Signature Required.**  
**Please read carefully. These policies will be strictly applied to all registrations.**

**Make-Up Lessons**

One free make-up lesson is allowed per semester/summer. This applies to a single lesson that is cancelled or missed for any reason. This lesson will be re-scheduled with the instructor at a time that is convenient for both teacher and student. Otherwise, lessons cancelled with less than 24-hour notice or skipped entirely will be considered forfeited and will not be re-scheduled.

If the Instructor is not present for a scheduled lesson (within at least 5 minutes of the start time) this lesson will be re-scheduled if the student/parent so desires. Please contact the Academy office immediately if you feel your Instructor is not cooperating with you regarding lesson scheduling.

**Lesson Cancellation/Re-scheduling Policy**

Rescheduling of lessons (even with advanced notification) is an inconvenience for both the teacher and the student/parent, and should be avoided as much as possible. Please make your best effort to respect the time commitment of those involved by avoiding changes to the regularly scheduled lesson time more than once or twice in a semester. (For example, a last-minute change in the student's soccer schedule should \*not\* warrant a rescheduling of a music lesson.) Frequent re-scheduling of lessons (either by the teacher or by the student) should be reported to the Academy office as soon as either party feels that unnecessary rescheduling is taking place. At that time, we will consider changing the student to a new teacher or offering a refund for the remaining, unused lessons.

**Only a parent or legal guardian with the proper authority may complete registration by signing this statement.**

- 1 *Registration is not complete unless 50% of registration fee is paid.*
- 2 *Parent or legal guardian is ultimately responsible for ALL tuition fees, regardless of any anticipated scholarship awards.*
- 3 *There is a \$25 fee for any check returned by your bank.*
- 4 *Refunds will not be given for missed classes.*
- 5 *Student and/or parent understand that Northern Arizona University and/or the Academy will not be responsible for lost, stolen, or damaged personal property.*
- 6 *All persons on University property MUST abide by University fire, safety, and legal policies.*
- 7 ***It is against State of Arizona statutes and NAU policy for anyone not registered through NAU or the Academy to use ANY University property for the purpose of lessons, classes, or instruction of any kind.***
- 8 *These policies apply to teachers, students, and parents of minor children.*
- 9 *Parent or legal guardian gives consent for the student to participate in radio, television, audio, and video recordings, and to be photographed without compensation, for use in the Community Music and Dance Academy website, publications, and other promotional materials. Minors will not be identified on the website.*

*By signing this document, I hereby agree to the policies defined above.*

\_\_\_\_\_  
Signature of Parent/Guardian of Registrant

\_\_\_\_\_  
Date