



**Academy Dance Registration Policies—Signature Required.**

**Please read carefully. These policies will be strictly applied to all registrations.**

**Refund Policy**

No Refunds after Friday, September 18th, 2009. No Exceptions.

**Late Fee Payment Policies**

There will no longer be a penalty applied to late payments. We will absolutely not allow any participation if payment has not been made. If you have not paid, you will not be permitted to participate.

**Registration Deadline**

The absolute final day for Fall Dance Registration is Friday, October 16, 2009. If you attempt to join after that date, you will be asked to wait until Spring 2010 semester to begin participation. No Fall registrations will be accepted after that date.

**Participation Requirements**

No participation is allowed until at least 50% of fees are paid.

No participation is allowed after Friday, October 30th if 100% of fees are not paid.

If a dancer has any outstanding fees at the time of a performance, that dancer will not be permitted to participate in that performance.

Withdrawal from class must include notification IN WRITING to the Academy Office at date of withdrawal.

**Discounts and Dance Cap**

***DISCOUNTS WILL ONLY BE APPLIED TO REGISTRATIONS PAID ON OR BEFORE FRIDAY, AUGUST 28, 2009.***

MAXIMUM DISCOUNT FOR ANY REGISTRATION IS 25%.

Sibling Discount—25% off second and third child (lesser expensive of siblings receives the discount).

Faculty/Staff Discount—25% off if one or both parents serve as faculty or staff at NAU.

DANCE CAP—No Dancer shall pay more than \$775 for registration in a single semester. If the total value of the dancer's registration exceeds this amount, the total registration fee shall be \$775. *The cap only applies to classes paid for on or before Friday, August 28th, and no other discounts may be applied with the Dance Cap.*

**Only a parent or legal guardian with the proper authority may complete registration by signing this statement.**

*1 Registration is not complete unless 50% of registration fee is paid.*

*2 Parent or legal guardian is ultimately responsible for ALL tuition fees, regardless of any anticipated scholarships.*

*3 There is a \$25 fee for any check returned by your bank.*

*4 Refunds will not be given for missed classes.*

*5 Student and/or parent understand that Northern Arizona University and/or the Academy will not be responsible for lost, stolen, or damaged personal property.*

*6 All persons on University property MUST abide by University fire, safety, and legal policies.*

***7 It is against State of Arizona statutes and NAU policy for anyone not registered through NAU or the Academy to use ANY University property for the purpose of lessons, classes, or instruction of any kind.***

*8 These policies apply to teachers, students, and parents of minor children.*

*9 Parent or legal guardian gives consent for the student to participate in radio, television, audio, and video recordings, and to be photographed without compensation, for use in the Community Music and Dance Academy website, publications, and other promotional materials. Minors will not be identified on the website.*

*10 All Registrations include a \$25 Non-Refundable Processing Fee.*

*By signing this document, I hereby agree to the policies defined above. I understand that no refunds will be given after September 18, 2009 for any and all fees paid towards any Fall 2009 Dance Registration.*

\_\_\_\_\_  
Signature of Parent or Guardian of Registrant

\_\_\_\_\_  
Date