

Provost's Faculty Travel Award Program 2008-2009
College of Social and Behavioral Sciences

The Provost's Faculty Travel Awards Program provides modest enhancements to departmental and/or college financial support for tenured/tenure-track faculty for travel. This document outlines the process and criteria for selection in the College of Social and Behavioral Sciences.

Awards will typically be in the \$100 - \$500 range.

- 1) Funds are available to support travel to present papers or posters at conferences.
- 2) Individuals are only eligible for one travel award per academic year.
- 3) Funds are not available to support a faculty member's sabbatical unless the other criteria are applicable.
- 4) For AY 08-09, applications and supporting documents are due to the SBS Dean's Office on:

September 26, 2008 or February 6, 2009

Faculty who plan to travel in the summer months of 2009 may apply by the February deadline. Funding can be encumbered based on the contingency that a submission will be accepted. Please plan accordingly.

- 5) First priority will be given to faculty whose scholarly activity involves students, particularly those whose papers/posters include student co-authors.
- 6) Second priority will be given to travel that expands the faculty member's scholarly work or instructional agenda beyond the travel and presentations typical of someone in the discipline (e.g. a presentation at the meetings of the American Association of what I do).
- 7) Preference will be given to tenure-track faculty.
- 8) Upon completion of the travel, faculty must submit a brief report to the Dean's Office (email is acceptable: Michelle.Brown@nau.edu). This will be used for our college report to the Provost.

Applicants for support from the Provost's Faculty Travel Awards Program must:

- Complete the SBS Travel application form, including the budget and information on financial matches from the department, school, or other sources.
- Explain in a brief memo how the request fits the criteria outlined above.
- Provide documentation of acceptance of the paper/abstract or other role within the conference.

Incomplete applications will be returned and not considered.