



**Steering Committee for Administrative Computing
AGENDA, NOTES AND ACTION ITEMS**

May 4, 2004

Members Present: Calvin Eckel, Terri Eckel, Max Davis-Johnson, Pat Haeuser, Patrick Martin, Kathy Savage, Fred Hurst, Robert Norton, Candy Bacon.

Members absent: Ron Pitt, Diane Verkest, Sue McKinnon, Fred Estrella, John Campbell, Josh Allen.

Call to order 3:30pm.

- I. Review and approve prior Minutes – April, 2004
Minutes approved as presented.
- II. Withdrawal Proposal – change system to allow to drop all classes on-line presented by Patrick Martin starting for fall '04. System will prevent any online drops after first 8 weeks. Will not apply to summer '04. Athletes and International Students will have the same 12-hour limits. Pat Baron Endorses. Question was asked can we do an on-line survey when withdrawing? Policy was approved.
- III. Academic Reorganization – Systems Impact – Max Davis-Johnson
 1. Max briefed the committee on COI activity – none. Will meet with the Assistant & Associate Deans tomorrow (5/5/04) to brief them and request representatives for ARTIC (Academic Reorg Technical Implementation Committee) from each department.
 2. PeopleSoft has delayed their planned Summer '04 tools upgrade – allowing these resources to concentrate on the Reorg. The Reorg will have minimum impact on the current development schedule.
 3. The committee again requested that a calendar of currently scheduled upgrades, fixes and updates be created; to evaluate the potential ramifications the reorganization will have on these projects.
- IV. Advantage Update – Max Davis-Johnson
 1. AMS will be on site this week to start the planning process for the update.
- V. CIT Update – Sue Stefanko
 1. Sue will email to the committee the current CIT update.
- VI. Good of the Order
 1. Patrick was elected the new Vice-Chair.
 2. Terri Eckel will replace Jim Pritchard on the committee.



&

Steering Committee for Administrative Computing

AGENDA, NOTES AND ACTION ITEMS

April 6, 2004

Moved to adjourn.

Meeting adjourned 4:40 pm