



**Steering Committee for Administrative Computing  
AGENDA, NOTES AND ACTION ITEMS**

**July 1, 2004**

**Members Present:** Calvin Eckel, Max Davis-Johnson, John Campbell, Kathy Savage, Diane Verkest, Jill Robertson, Candy Bacon, Bob Norton, Sue Stefanko, Fred Hurst, David Bousquet

Call to order 3:00 pm.

- I. Review and approve prior Minutes – June, 2004
- II. Student Email Policy – John Campbell.
  1. Discussion about what is official email and student lists and how generated and who can use. Can students opt out and what are criteria for opting out?
  2. A sub committee will be formed with John Campbell as the chair. Members will be name later.
- III. Task List – Max Davis-Johnson. A current PeopleSoft task list is available on the SCAC website ([www.nau.edu/scac](http://www.nau.edu/scac)). It will be updated bi-monthly.
- IV. Other updates
  1. Academic Reorg – on schedule.
  2. Advantage upgrade project update – current business practices have been documented.
  3. CMC – no updates.

Moved to adjourn.

Meeting adjourned 4:35 pm