



**Steering Committee for Administrative Computing
AGENDA, NOTES AND ACTION ITEMS**

April 6, 2004

Members Present: Calvin Eckel, Jim Pritchard, Fred Estrella, Max Davis-Johnson, John Campbell, Pat Haeuser, Patrick Martin, Kathy Savage, Josh Allen, Fred Hurst, Susan Rain for Diane Verkest.

Members absent: Ron Pitt, Diane Verkest, Sue McKinnon, Robert Norton.

Call to order 3:30pm.

- I. Review and approve prior Minutes – March, 2004
Minutes approved as presented.

- II. Campus Integrity Document – Laura Jones
 1. Laura presented the Campus Integrity Document. The intent is to more accurately report student campus for fee calculation and census data.
 2. The Committee discussed the document and the possible implementation date of Fall 2004. Will send this as an information item to the President's Cabinet. (See Attached)

- III. Academic Reorganization – Systems Impact – Max Davis-Johnson
 1. Max briefed the committee on some of the time elements that must be planned for with the approval of either Academic Reorganization plan. He informed the committee of the proposed mandatory start date of June 1, 2004 for all possible PeopleSoft changes for either reorganization plan.
 2. The committee discussed possible ramifications and the potential resources needed to complete this process. The committee requested Max to assemble a resource plan for the proposed changes listed. This plan should include a detailed list of whom and for how long. It was decided that all academic re-org plan changes would occur at the same time. No partial or grandfathering of the old structure.
 3. The committee requested that a calendar of currently scheduled upgrades, fixes and updates be created; to evaluate the potential ramifications the reorganization will have on these projects.

- IV. Advantage Update – Max Davis-Johnson
 1. The Advantage proposal was approved. The contract was reviewed and a purchasing requisition has been submitted to Purchasing. Advantage 3.0 will be upgraded by the deadline date of July 1, 2005. This is a web-based version.



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- V. CIT Update – Sue Stefanko
 - 1. Sue will email to the committee the current CIT update.

- VI. CMC Update – Jim Pritchard
 - 1. Faculty Services demo. Go-live set for June 1st along with the Portal debut.
 - 2. There is some concern over the lack of resources this summer due to competing issues, such as re-org changes, Admissions module redesign, updates and fixes and the list of approved changes.

- VII. Good of the Order
 - 1. John Campbell – Informed the committee that the PACAC committee completed its last meeting for this academic year.

Moved to adjourn.

Meeting adjourned 4:40 pm